



# Plan for Reopening Waiver Application *2020-2021*



*Doing our part to help students, families, staff and  
our community move forward together*



**Fresno Unified School District**

2309 Tulare St., Fresno, CA 93721 • (559) 457-3000 • [fresnounified.org](http://fresnounified.org)

Application Submission Date:  
September 25, 2020

# Before School Reopening

In accordance with the California Department of Public Health and Fresno County Department of Public Health, Fresno Unified is seeking a waiver to reopen elementary schools (transitional kindergarten – grade 6), following specific state and local safety and health guidelines. The following outlines our plan in conjunction with our waiver reopening application.

Fresno Unified plans to engage parents, teachers and staff and share district safety plans in multiple languages. Stakeholders will learn what to expect in the event there is a suspected or confirmed case of COVID-19, including should there be a facility outbreak.

- Press conference
- Virtual town hall meeting
- Recorded school messenger to parents
- Flyers distribution through Peachjar
- Website
- Email
- Television and radio public service announcements
- Virtual staff meetings

## Our Plan for Cleaning and Disinfection

### Products

- EPA approved disinfectants available in warehouse for use by custodians

### Foggers

- Used by custodians following standard operating procedures

### Do our part

- Staff should clean and disinfect frequently touched surfaces at school and on school buses at least daily
- Ensure safe and correct use and storage

### Routine Cleaning

- Routine, daily cleaning will be done by site custodian
- Pre-trip/post-trip cleaning of buses
- Standard operating procedures followed including any need for PPE

### Shared Items

- Limit use of shared items, such as electronic devices, supplies, etc.
- Shared items including desks should be disinfected after each day

### On Demand

- Areas that need additional disinfection due to COVID-19 exposure will be coordinated by COVID-19 Action Team (CAT), Communications and Maintenance/Operations leadership



# Clear Rules on Classroom Instruction

## Operations

Reopening schools is essential to ensure students get back on track academically, receive social emotional supports and reengage in the co-curricular activities they have missed due to school closures. During the ongoing pandemic, students, parents, staff and the community all play a role in reopening schools and keeping them open.

As we prepare to welcome students and staff back to school safely, several shifts will take place to daily operations.

**Visitors:** To ensure safety practices and reduce exposure, the number of non-essential visitors to our campuses and district offices will be reduced. Advance appointments are strongly encouraged to ensure physical distancing. All visitors need to follow the self-health screening tool prior to arrival. If an individual answers yes to any of the screening questions, they should stay home and NOT visit a Fresno Unified campus or building.

## Guiding Principles for Reopening

**Outside of assigned staff and enrolled students, essential visitors include:**

- Student teachers/designated interns (except health office)
- Substitute teachers/staff
- First responders
- Contracted/paid service providers

If parents need to pick up a student who is sick or for an off-campus appointment, parents should physically distance and not enter past the school office.

The District anticipates a phased in approach for allowing other visitor groups not listed above, including mentoring groups, parent coffee hours, Fresno Unified student volunteers/mentors, civic groups and back to school/parent nights.

## Going to School/Work

Students, staff and essential visitors are asked to conduct a self-health screening daily before leaving home and departing for school or work. If student/employee/essential visitor answers "yes" to any of the listed health screening questions, the individual should stay home and not go to school/ work.

Practice proper hand hygiene when leaving home, arriving at school/work and throughout the day.

Buses will be disinfected pre and post trip. Students are asked to honor physical distancing at bus stops, space out on buses, and wear a required face mask.

- To reduce transportation demand, we encourage parents who can to transport their student or consider walking them to school.
- Fresno Unified is working with its partners at First Student Transportation to ensure the needs of our students with disabilities are safely met.

## Inside School/Work

Based on state guidelines, students, staff and essential visitors are required to wear masks throughout the day while on campus and in district facilities.

Based on student populations and layouts, sites may alter class and meal periods, including recess and passing times, to reinforce physical distancing, providing time for additional hand hygiene, cleaning and disinfecting. Sites will communicate this directly to its school community.

Classroom floor plans will be altered to maximize distancing between students during face-to-face instruction, including students facing the same direction rather than students facing each other. Classrooms will reflect six feet physical distancing between students.

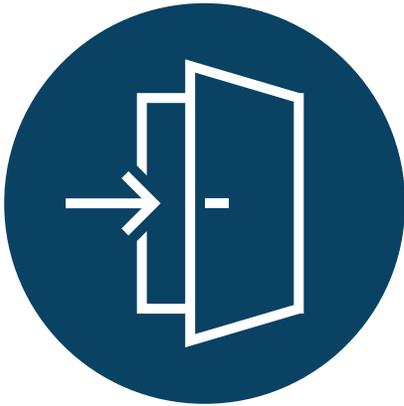
Practicing proper hand hygiene throughout the day is encouraged, including when entering and exiting class, libraries and cafeterias, and after recess and physical education. Sites will identify ways to reduce sharing of toys, materials and equipment. Many classrooms have sinks that will serve as hand washing stations. Where sinks are not as accessible, hand sanitizer, bathrooms and portable hand washing stations should be used.

Recess and physical education are expected to continue with modifications to reinforce physical distancing to the maximum extent possible. Frequent hand hygiene practices should be followed while also keeping students in like groups in the event contact tracing becomes necessary. PE teachers are focusing on activities that reduce high touch equipment

- Equipment that is used will be cleaned prior to and after play
- Reinforcing hand hygiene before and after activity
- Equipment can be kept with the same class for daily use



# Entrance, Egress and Movement within the School



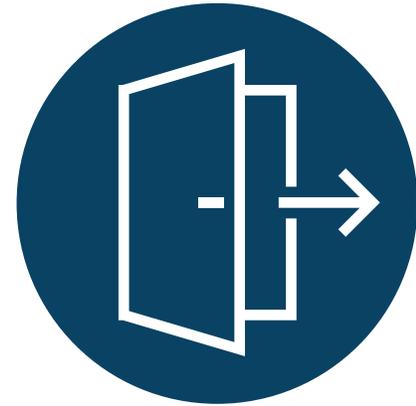
## Entering School/Work

Masks are required for anyone above 2 years old entering a district facility (indoor or outdoor), including school campus, district office or construction area. Masks will be provided to students and employees.

Focused on safety measures, schools and district offices have evaluated entry and exit pathways and made changes to arrival and departure areas based on previous site conditions and procedures. Sites will communicate changes to parents and students prior to school starting and reinforce daily as students and staff transition to new patterns.

Students, staff and essential visitors should expect new safety measures in the front offices, hallways, lunchrooms, restrooms and other parts of the school/ district offices to minimize the number of those gathering and reinforce physical distancing.

Students, staff and essential visitors are asked to practice physical distancing of six feet or the maximum distance possible. Safety practices will be reinforced in district buildings using posters, floor decals, shifts in traffic flow and daily announcements.



## Leaving School/Work

Much like arrival patterns, sites have evaluated their departure and dismissal practices. To reinforce physical distancing, smooth traffic flow and reduce non-essential visitors, schools may stagger dismissal times or pick up areas, based on specific needs.

Sites will communicate these changes directly to their school communities.

If a student shows symptom of COVID-19 during the school day, the student will be evaluated by the health professional, isolated if necessary and parents called to immediately pick up their student. Child will remain in a mask while in isolation. School health professional will notify parents as to the pick-up process and location. If a student/employee is suspected as having COVID-19, they should contact their health care provider for guidance before returning to school or work.



# Face Coverings and Other Essential Protective Gear

## MASKS

Masks help stop the spread of COVID-19 to others. Face coverings will be required for everyone over the age of 2.

If individuals come onto campus without a mask, one will be provided. Face shields are available, but do not replace the use of masks.

### Donated by State

- Disposable masks

### Purchased by District

- Five cloth masks for every student and staff member

### Specialty Masks

- Fresno Unified Health Staff & Credentialed School Nurses
  - > N95 – medical procedures
- Special Education
  - > Clear – DHH students/staff

### Exempt

- Individuals with medical conditions can work with their supervisor, Human Resources or school nurse if they are exempt. Additional information may be requested.

Specialized areas will be provided with personal/essential protective equipment to reduce the risk for COVID-19.

PPE available through warehouse ordering for expediting supplies to staff and students include:

### Health Services Staff

- Medical Procedures:
  - > N95 Respirators – fit tested
  - > KN95 face masks
  - > HEPA filters
  - > No-touch thermometers
- Surgical masks
- Face shields
- Gowns
- Gloves
- Plexi shields

### Special Education, Early Learning & Athletic Trainers

- Surgical masks
- Face shields
- Gowns
- Gloves
- Plexi shields

### Plexi Physical Barriers

- High traffic areas (library, health office, front office, office spaces, assessment centers, etc.)
- Prolonged contact within 6 feet
- Face to face interactions with public

### Classroom & Office Kits

- Hand sanitizer, masks, wipes, first aid kit, gloves



# Health Screening for Student and Staff

## Daily Self Screening

Prior to coming onto campus, everyone will do their part and use our daily self-health screening tool. Individuals who do not clear will remain home.

Please note, symptoms DO NOT always mean COVID-19, so to reduce rumors and unnecessary concern with classmates/ coworkers, we encourage parents, students and employees to keep their personal health conditions confidential until symptoms have been confirmed by medical testing and/or medical professionals.

### Signs

Signs will be posted at points of entry.

### Verification

Teachers will verify that self-screen was completed by student/family. If not, student will be guided. Supervisors will verify that self-screen was completed by employees.

### Monitoring

Staff who feel ill during the workday will be sent home. Students will be sent to the health office, sick room or directly sent home.

### Isolation Room

- Families will pick up students 30-60 minutes upon receiving a call
- Students who are ill and waiting to be picked up will be sent to a sick room, monitored by health staff
- Health staff will be wearing full PPE (N95, eye shield, gloves, gown)
- Student may be asked to wash hands and wear mask
- 6 feet distancing will be maintained
- A back up room will be identified for multiple students
- Room and supplies will be disinfected between students using EPA approved disinfectants

**Fresno Unified School District**

## COVID-19 Daily Self-Health Screening Tool

Ask the following 3 questions every day before school/work:

3 Questions	Action
<p><b>1</b></p> <p><i>Do I have any of the following symptoms that are new or worsening?</i></p> <ul style="list-style-type: none"><li>• Fever or chills</li><li>• Cough</li><li>• Shortness of breath or difficulty breathing</li><li>• Fatigue</li><li>• Muscle or body aches</li><li>• Headache</li><li>• New loss of taste or smell</li><li>• Sore throat</li><li>• Congestion or runny nose</li><li>• Nausea or vomiting</li><li>• Diarrhea</li></ul>	<p><b>If YES STAY HOME</b></p>
<p><b>2</b></p> <p><i>Have I or anyone in my household been confirmed with COVID-19 in the last 14 days?</i></p>	<p><b>If YES STAY HOME</b></p>
<p><b>3</b></p> <p><i>Have I been notified that I am a close contact* with someone who has tested positive for COVID-19 in the last 14 days?</i></p> <p><small>*Close Contact- someone who has spent 15 minutes or more time within 6 feet or less of the index person unmasked, starting from 48 hours before the person began feeling sick.</small></p>	<p><b>If YES STAY HOME</b></p>

**If a student, employee or essential visitor answers "YES" to any of the above questions, they should:**

- Remain home – **DO NOT** go to school/work
- **DO** notify your child's school/employee's department supervisor

# Healthy Hygiene Practice

## Hand Hygiene

Practicing hand hygiene is a simple yet effective way to prevent COVID-19.

All students, staff, families and essential visitors will have access to soap and water.

If soap and water are not readily available, access to hand sanitizer (with more than 60% alcohol content) will be made available.



### Handwashing Stations

Maintain 6 feet distancing



### Hand Sanitizers

When soap and water are not readily available



### When to wash your hands

- Before, during and after preparing food
- Before eating food
- Before and after caring for someone
- After using the toilet
- After blowing your nose, coughing, or sneezing
- After you have been in a public place and touched an item or surface that may be frequently touched by other people
- Before touching your eyes, nose, or mouth because that's how germs enter our bodies

# Identification and Tracing of Contacts

## Contact Tracing

Health Services COVID-19 Action Team (CAT) works with Human Resources, school administrators, Health Department, Health Services staff, Communications, students, staff and families to ensure that we are doing our part to reduce the spread of COVID-19.

## Investigation

CAT will make contact with suspected individual and will provide resources and communicate next steps to school site and individual.

## Notification

School administrators, administrative support and Health Services staff will report any suspected or confirmed cases to Health Services using the confidential district form. The form can be found on the Fresno Unified staff portal and goes directly to Health Services for contact tracing to begin.

## Clearance

CAT will collaborate with school site and individual to ensure that there is appropriate clearance for returning to school/work.

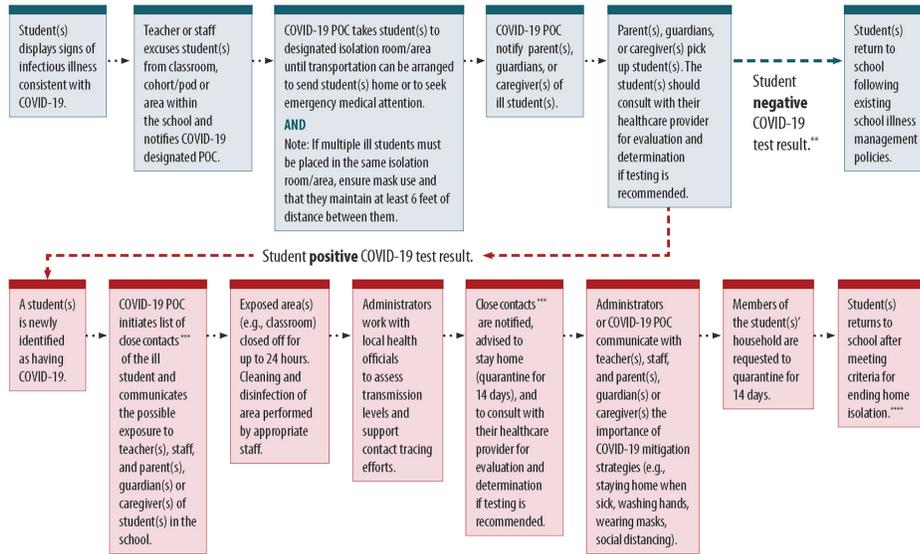
## Notification

CAT will ensure that close contacts are notified, disinfection is coordinated for any recent positive cases.



# What to do if a Student Becomes Sick or Symptomatic

## WHAT TO DO IF A STUDENT BECOMES SICK AT SCHOOL OR REPORTS A NEW COVID-19 DIAGNOSIS\*



- Students with temperature of 100 ° Fahrenheit or higher or any COVID-19 like symptoms will be sent home. Household members may be asked to isolate also.
- We recommend that families work closely with their medical providers.
- Health Services will work with student/family for appropriate next steps and clearance.
- Students temperature may be taken upon return.
- No-touch thermometers will be utilized at school as needed.



**Note:** COVID-19 POC = the designated point of contact (a staff person that is responsible for responding to COVID-19 concerns, such a nurse)  
 \* Scenario based on geographic area with community transmission of SARS-COV-2 the virus that causes COVID-19.  
 \*\* With no known close contact  
 \*\*\* Close contact is defined as someone who was within 6 feet for a total of 15 minutes or more within 2 days prior to illness onset, regardless of whether the contact was wearing a mask.  
 \*\*\*\* Student can end home isolation after meeting all of the following three criteria: at least 10 days since symptoms appeared, at least 24 hours with no fever-reducing medication, and symptoms have improved.

[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

## COVID-19 Illness and Quarantine Guidelines

In cases A, B or C, please inform your school site/department or supervisor.

PERSON A	PERSON B	PERSON C	PERSON D
 <p>Any person who has tested positive for COVID-19. Confirmed with lab result. <i>(notify close contacts)</i></p> <p>With symptoms: Isolation until the following requirements have been met:</p> <ul style="list-style-type: none"> <li>✓ 10 days since symptoms first appeared and</li> <li>✓ 24 hours* (1 day) with no fever (without the use of fever-reducing medicine) and</li> <li>✓ Symptoms have improved</li> </ul> <p>*The 24 hours without fever may possibly occur within the 10 days of isolation, or after the 10 days</p> <p>Without symptoms (asymptomatic): Isolate for 10 days from test date:</p> <ul style="list-style-type: none"> <li>✓ Monitor self for symptoms, take temperature twice a day</li> <li>✓ Released from isolation after 10 days have passed as long as no symptoms have been present</li> </ul>	 <p>Any person who lives in the same household with Person A</p> <p>NO symptoms:</p> <ul style="list-style-type: none"> <li>✓ Quarantine for 14 days following date of last exposure including complete separation from the person in your house with COVID-19. This means no contact, no time together in the same room, and no sharing of any spaces, such as same bathroom or bedroom.</li> <li>✓ Quarantine to continue for 14 days after Person A completes isolation if unable to avoid exposure to Person A</li> </ul>	 <p>Any person with close contact to Person A (&gt;15 min, &lt; 6 feet, index unmasked)</p> <p>Quarantine immediately and for 14 days following date of last exposure</p> <ul style="list-style-type: none"> <li>✓ Contact Health Department with any questions 559-600-3332</li> <li>✓ Monitor self for symptoms, take temperature twice a day</li> <li>✓ Notify primary care provider if symptoms develop</li> </ul>	 <p>Any person who has had exposure to Person B or C</p> <p>NO QUARANTINE OR ACTION REQUIRED unless:</p> <p>Person B or C develops symptoms OR tests positive and Person D had contact with Person B or C within 14 days then:</p> <ul style="list-style-type: none"> <li>✓ contact primary care provider to see about testing</li> <li>✓ Contact Health Services with questions regarding timing and exposure</li> <li>✓ Clear on daily self-health screening tool</li> </ul>
 <h3>Recovered and Released</h3>			
<p><b>Definitions:</b></p> <ul style="list-style-type: none"> <li>• <b>Index case</b> person with a positive COVID test</li> <li>• <b>Isolation</b> separation of sick people with a contagious disease from people who are not sick</li> <li>• <b>Quarantine</b> separation and restricts the movement of people who were exposed to a contagious disease to see if they become sick</li> <li>• <b>Close Contact</b> someone who has spent 15 minutes or more time within 6 feet or less of the index person unmasked, starting from 48 hours before the person began feeling sick</li> </ul> <p><small>Developed with guidance from Fresno County Department of Public Health (8/14/20 – JB)</small></p>			

# Physical Distancing (See also Clear Rules for Classroom Instruction)

## Common Shared Spaces



### LIBRARY

- Access to hand hygiene
- 6 feet distancing layout
- Open doors if possible
- Disinfect shared items between use



### BREAK ROOM

- Access to hand hygiene
- Masks may be removed while eating
- 6 feet distancing



### CONFERENCE ROOM

- Meetings should remain virtual
- 6 feet distancing
- Masks



### HEALTH OFFICE

- Access to hand hygiene
- No visitors
- No outside restroom access
- Masks
- 6 feet distancing
- Other criteria based on school nurse direction



### CAFETERIA

- Access to hand hygiene
- 6 feet distancing layout
- Open doors if possible
- Disinfect tables between use



### RESTROOMS

- Access to hand hygiene
- Masks
- 6 feet distancing
- Minimize time

# Staff Training and Family Education

As has been our practice during this pandemic, professional learning will be provided to staff. Information will be provided to parents through district communication channels, including phone messages, Peachjar flyers, website, television public service announcements and school site engagement. Additional outreach tools are noted on page 1.

Please note, symptoms DO NOT always mean COVID-19, so to reduce rumors and unnecessary concern with classmates/coworkers, we encourage parents, students and employees to keep their personal health conditions confidential until symptoms have been confirmed by medical testing and/or medical professionals.

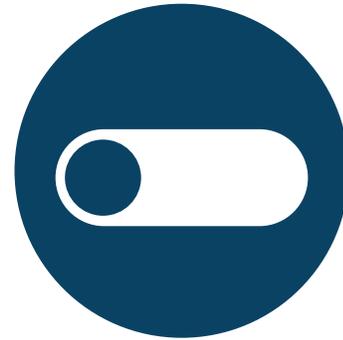


## Testing

School staff are essential workers, and staff includes teachers, para-professionals, food service, custodians, bus drivers, or any other school employee who may have contact with students or other staff. School staff will be tested periodically for COVID-19, as testing capacity permits and as practicable.

### Regions/Goal

- Staff will be tested on a rotation by region, by schedule
- 25% of staff every two weeks



## Triggers for Switching back to Online Learning

We will review all situations when two or more positive cases in a classroom, or three or more positive cases on a school campus with FCDPH consistent with CDPH guidance.

Consider classroom or school shutdown on case by case basis in coordination with FCDPH consistent with CDPH guidance, including switching back to online learning if they deem necessary.

# Communication Plan after COVID Case Occurs

Close contacts will be notified directly by Health Services while classrooms and school communities will be notified by letter and/or phone message home to as appropriate.

**When are cases reported?**

- Positive within 14 days
- DO NOT clear on daily self-health screening tool (stay/send home)
  - Reports COVID-19 like symptoms above their baseline
- Confirmed Close Contact (within 6 ft., >15 min., positive person unmasked) with someone who tested positive for COVID-19 within 14 days.
- Develops COVID-19 symptoms during the day

**Who can submit form?**

Administrators, Supervisors, Admin Support & Health Services Staff

**Who do students and employees notify?**  
Site/supervisor

**NOTIFICATIONS:**

- ALL Close Contacts will be notified for CONFIRMED positive COVID-19 known exposures on campus.
- Classroom notified for two or more confirmed COVID positive cases in a classroom within 14 days.
- School Community notified for three or more confirmed COVID positive cases on the school campus within 14 days.

