

PARENT/STUDENT NOTIFICATION & INFORMATION HANDBOOK 2020/2021



Fresno Unified School District

www.fresnounified.org



2309 Tulare St., Fresno, CA 93721
559-457-3000

COVID-19 Daily Self-Health Screening Tool

**Ask the following 3 questions
every day before school/work:**

3 Questions

Answer **Action**

1

*Have a fever, body aches
or the chills?*

**YES
or NO**



**If YES
STAY HOME**

2

*Do you have any
respiratory symptoms?*

(New or worsening shortness of
breath, cough, runny nose, sore
throat or loss of taste or smell)

**YES
or NO**



**If YES
STAY HOME**

3

*Has anyone in your
household been
confirmed with
COVID-19 in the
last 14 days?*

**YES
or NO**



**If YES
STAY HOME**

Do your part to reduce the spread of COVID-19

Physical Distancing | Masks | Hand Washing

Superintendent's Message

Dear Families,

Welcome to the 2020-21 school year! We value your participation in your child's education. As you begin the new school year, please take a few minutes to review the information in this parent handbook. The handbook includes the most current policies, regulations, and procedures that govern our District's work as it relates to you and your student's rights and responsibilities in public education. Remember to keep the handbook in a convenient location for future reference.

This year will look and feel different than any other due to COVID-19, however we are working diligently to ensure that your student(s) experience is high-quality, enriching, supportive, and safe. You'll find some updated information in this handbook regarding our safety practices and learning options in response to COVID-19 restrictions, but as the situation is so fluid we request that you keep up to date with the latest COVID-19 information on our website at www.fresnounified.org.

In addition, we highly recommend you sign up for EduText so you can check your child's grades and attendance regularly. EduText provides up to date academic and attendance information to help you monitor and support your student's school progress. Register for EduText by texting your EduText parent PIN number to 28527 (ATLAS). Your unique parent PIN is noted on your child's class schedules, report cards or in the ATLAS Parent Portal.

Also, to make certain that we are able to contact you in school-wide or district-wide emergencies, please sign up for Fresno Unified's emergency notification system -- Rapid Alert. Rapid Alert will send a text message to the cell phone listed on your student's yellow emergency card. It is important for you to provide a cell phone number and update your child's school when you change your emergency contact information. Additional details and resources about EduText, Rapid Alert and other technology tools used to increase communication between home and school are available on our district website.

Fresno Unified strives to challenge, nurture, and provide a safe learning experience for all students. With teamwork, open communication and a dedication to continuous improvement, we can graduate 100% of our students. Thank you for choosing Fresno Unified schools and for being a valuable member of the Fresno Unified family. Have a great and rewarding school year!



Sincerely,

A handwritten signature in blue ink that reads "Robert G. Nelson". The signature is fluid and cursive, written in a professional style.

Robert G. Nelson
Superintendent

PARENTS:

Please keep this Parent & Student Notification and Information Handbook in a convenient location for future reference. If an additional copy of this handbook is needed, contact your child's school or log onto <http://www.fresnounified.org>

This handbook is available in Spanish and Hmong. Please contact your child's school.

Este manual también está disponible en español. Para obtener una copia, favor de comunicarse con la escuela de su hijo(a).

Phau ntawv no muaj sau ua lus Hmoob. Yog koj xav tau ib phau no thov nrog koj tus menyuam lub tsev kawm ntawv tham.

STUDENT CODE OF HONOR

I AM A STUDENT!

- I will represent myself, my school and my community with honor
- I will abide by the rules
- I will be compassionate toward others
- I will think before I act or speak
- I will respect others as I would want to be respected
- I will follow through with all of my responsibilities

NONDISCRIMINATION STATEMENT (BP) 0410

Fresno Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived race, color, ethnicity, national origin, immigration status, ancestry, age, creed, religion, political affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, medical information, military veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment. If you believe you, or your student, have been subjected to discrimination, harassment, intimidation, or bullying you should contact your school site principal and/or the District's Chief Compliance and Title IX Officer, by phone at 559-457-3730, by email at titleix@fresnounified.org, or in person at 2309 Tulare Street Fresno, CA 93721.

Education codes, required parent student notifications, and board policies found in the Parent/Student Notification and Information Handbook are subject to change. Please visit the following website for the most current policies: <http://go.fresnou.org/handbook>

Board Adopted Core Beliefs

STUDENT LEARNING

Every student can and must learn at grade level and beyond.

HIGH QUALITY INSTRUCTION

Teachers must demonstrate the ability and desire to educate each child at a high level.

LEADERSHIP

Leaders must perform courageously and ethically to accomplish stated goals.

SAFETY

A safe learning and working environment is crucial to student learning.

CULTURE

Fresno Unified is a place where:

- Diversity is valued;
- Educational excellence and equity is expected;
- Individual responsibility and participation by all is required;
- Collaborative adult relationships are essential; and
- Parents, students, and the community as a whole are vital partners.

Board Adopted Commitments

STUDENT LEARNING

We will provide all students access to high quality options and a variety of activities. We will implement, continue, or expand practices proven to raise student achievement; and eliminate practices that do not.

HIGH QUALITY INSTRUCTION

We expect all students to achieve their personal best; differences in achievement among socio-economic and ethnic groups are not acceptable. We expect effective teacher performance toward desired results.

LEADERSHIP

We will require the timely delivery of high quality services to every site. We will sustain and monitor a financial plan that ensures the viability of the district. We will provide clear expectations and regularly support professional growth.

SAFETY

We will provide a safe, clean, and orderly learning and working environment.

CULTURE

We will establish collaborative relationships with staff, parents, students, and the community. We strongly encourage and welcome the valuable contributions of our families. We expect and depend upon individual responsibility.

District Goals 2014–2019

The purpose of the four Fresno Unified School District Goals is to give the District direction to improve student outcomes. To accomplish the four District goals, it is expected that all students will be in school, on time and ready to learn every day.

1. All students will excel in reading, writing and math
2. All students will engage in arts, activities, and athletics
3. All students will demonstrate the character and competencies for workplace success
4. All students will stay in school on target to graduate

New vision, mission and goals are expected to be adopted in the fall of 2020. Please visit the district website for current information.

Board of Education

Keshia Thomas
President

Valerie F. Davis
Clerk

Claudia Cazares

Genoveva Islas

Elizabeth Jonasson Rosas

Carol Mills, J.D.

Major Terry Slatc USMC (Retired)

Robert G. Nelson, Ed. D.
Superintendent

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Enrollment, Attendance, and Transfers

Question	Department / Office	Phone
<ul style="list-style-type: none"> Which school can my child attend? How can I transfer my child to another school? What School Choice options are available for my child? 	Transfers Department	(559) 248-7538
<ul style="list-style-type: none"> Where can I get my child immunized? 	Health Services	(559) 457-3294
<ul style="list-style-type: none"> What preschool programs are available for my child? 	Early Learning	(559) 457-3416
<ul style="list-style-type: none"> What is the difference between pre-school, transitional kindergarten and kindergarten? 	Early Learning	(559) 457-3682

ENROLLMENT AND HEALTH REQUIREMENTS

MINIMUM AGE OF ADMISSION

A.R. 5111

E.C. 48000 (a)

A child shall be admitted to a Transitional Kindergarten program at the beginning of a school year, or at any later time in the same year if the child will have their fifth (5th) birthday on or before December 2.

E.C. 48000 (b)

The Governing Board of any school district maintaining one (1) or more kindergartens may, on a case-by-case basis, admit to a kindergarten a child having attained the age of five (5) years at any time during the school year with the approval of the parent/guardian, subject to the following conditions:

1. The Governing Board determines that the admittance is in the best interests of the child.
2. The parent/guardian is given information regarding the advantages and disadvantages, and any other explanatory information about the effect of this early admittance.

HEARING OR REVOCATION OF REGISTRATION

P.C. 627.5

Any person who is denied registration or whose registration is revoked may request a hearing before the Principal or Superintendent on the propriety of the denial or revocation. The request shall be in writing, shall state why the denial or revocation was improper, shall give the address to which notice of hearing is to be sent, and shall be delivered to either the Principal or Superintendent within five (5) days after the denial or revocation. The Principal or Superintendent shall promptly mail a written notice of the date, time, and place of the hearing to the person who requested the hearing. A hearing before the Superintendent and Principal shall be held within seven (7) days after the Superintendent and Principal receives the request. The Principal or designee may ask an individual to leave if he/she has a reasonable basis for concluding that the person's presence would interfere or is interfering with the peaceful conduct of school activities, or would disrupt or is disrupting the school, its students or its employees. P.C. 626.6, 626.8; E.C. 32210, 32211

Any person who is asked to leave a public school building or grounds may appeal to the Superintendent or designee. E.C. 3515.2

DISTRICT RESIDENCY

E.C. 48204; A.R. 5111.1

A student may establish residency by documenting that he/she lives with a parent/guardian within the district; that he/she is an emancipated minor living in the district; that he/she is in the court-appointed care of a licensed foster home, family home, or children's institution within the district, or that he/she lives in the home of a caregiving adult within the District. (E.C. 48204)

Reasonable evidence of residency may be established by documentation; including but not limited to any of the following (E.C. 48204.6):

1. current property tax payment receipts;
2. rent/lease payment receipts;
3. recent utility service payment receipts;
4. declaration of residency executed by the student's parent/guardian;
5. monthly mortgage statement;
6. receipts for utility turn-on; and/or
7. voluntary inspection of residence by school district personnel.

Alternate enrollment procedures are available to families who are homeless or living in temporary housing. Contact Project ACCESS, Department of Prevention and Intervention, at 457-3359.

ENROLLMENT IN EARLY LEARNING PROGRAMS

Fresno Unified School District's Early Learning Department is committed to ensuring all children have an equitable start for college, career, and life readiness. This is accomplished by providing nurturing, child-centered environments and high quality educational programs that value and respect the language, culture, and needs of all students, families, staff, and communities.

Enrollment for pre-kindergarten/preschool programs for the 2020-21 school year is open to families with children who are 4 years old by December 1, 2020. Families with children who are 3 years old by December 1, 2020 can also contact the Early Learning Department about the 3 year-old program.

Interested families who live within the Fresno Unified School District boundary are encouraged to apply as soon as possible. Enrollment packets are available at all elementary school sites and on the district website at www.fresnounified.org/dept/earlylearning. To learn more about the enrollment process, please contact:

Early Learning Department

2348 Mariposa Ave
Fresno, CA 93721
Phone: 559-457-3614
Fax: 559-457-3419

STUDENT FINGERPRINTS

E.C. 48980 (f); B.P. 5142.1

E.C. 32390 (a) The Governing Board of any school district may offer a fingerprint program for children enrolled in kindergarten or newly enrolled in that District. The Governing Board may contract with any public or private agency, including any civic or community organization if determined to be appropriate by the Governing Board, to perform the fingerprinting. The Governing Board may seek to obtain private funding and volunteer assistance in performing the fingerprinting. The department shall adopt rules and regulations

concerning obtaining private funding and volunteer assistance, and develop fingerprinting standards, as approved by the Department of Justice, to be followed in the fingerprinting of children pursuant to this article.

The Governing Board of any school district offering a fingerprinting program pursuant to this article shall assess a fee to the parent/guardian of the fingerprinted pupils. The fee shall be calculated to reimburse the district only for actual costs associated with the program.

EMERGENCY INFORMATION

E.C. 49408

For the protection of a pupil's health and welfare, the Governing Board of any school district may require the parent/guardian of a pupil to keep current at the pupil's school of attendance, emergency information including the home address and telephone number, business address, and telephone number of the parents/guardians, and the name, address and telephone number of a relative or friend who is authorized to care for the pupil in any emergency situation if the parent/guardian cannot be reached.

EMERGENCY ANAPHYLAXIS TREATMENT ANNUAL NOTIFICATION TO PARENTS

Effective January 1, 2015, Senate Bill 1266 amends California Education Code 49414 and now requires school districts to obtain and stock emergency epinephrine auto-injectors (EpiPen) at all school sites. This amended law authorizes school nurses and trained personnel volunteers to use epinephrine auto-injectors to provide emergency medical aid to students suffering, or reasonably believed to be suffering, from an anaphylactic reaction.

Anaphylaxis is a rapid, severe allergic response triggered by insect stings, foods, medications, latex materials, exercise, or in rare cases by unknown causes. This is a life-threatening allergic condition, requiring immediate treatment. Administering epinephrine to students during a medical emergency may help insure the student's health and safety at school. The epinephrine auto-injector rapidly delivers a pre-measured, sterile, single dose of epinephrine by direct injection through the skin. As a result, Fresno Unified School District has adopted a policy to provide the emergency medical care for anaphylaxis under this law.

This emergency treatment is considered to be first aid and part of our requirement to give diligent care to the health of students (California Education Code 49400 and 49407). All students suffering, or reasonably believed to be suffering, from a severe life-threatening allergic reaction will be administered emergency epinephrine by a licensed nurse or by a trained unlicensed volunteer staff member. If an EpiPen is administered under the guidelines of Education Code 49414, staff members are required to call emergency 911. In the event that a nurse or trained unlicensed volunteer is not immediately available, staff will also call emergency 911.

FIRST GRADE PHYSICAL EXAMINATION REQUIREMENT

California State Law requires that the parent or guardian submit a certification form developed by the California Department of Health Care Services (DHCS) and signed by the student's health care practitioner certifying that the student has completed a comprehensive health screening within 18 months before entering first grade or within 90 days after starting first grade. H. & S. C. 124040, 124085.

The examination helps find health problems that may keep your child from doing well in school. Health problems that are found early are easier to correct. The exam may be obtained from your authorized health care provider, Fresno Unified Health Services (457-3294) or the Fresno County Health Department at 600-3281.

In lieu of the certificate H. & S. C. 124040. provides that waiver signed by the child's parent/guardian indicating that they do not want or are unable to obtain the health screening and evaluation services for their child, shall be accepted by the school. If the waiver indicates that the parent/guardian was unable to obtain the services for their child, then the reasons why should be included in the waiver.

The Governing Board of any District shall notify parents/guardians of all kindergarten students of the requirement to obtain a health screening for first grade and of the availability of the Child Health and Disability Prevention (CHDP) program established to assist eligible low-income families in obtaining the health screening (H & SC 124100). The CHDP program provides state-reimbursed health examinations at no cost to eligible students, including those who (1) are certified as eligible to receive Medi-Cal, (2) are not certified as eligible for Medi-Cal but have a family income at or below the level established annually by the Department of Health Care Services (DHCS), or (3) are attending a Head Start of State Preschool program.

7TH GRADE IMMUNIZATION REQUIREMENT

(California Health and Safety Code, Sections 120325-120375)

California law requires all students entering 7th grade in California to provide proof of having received a pertussis (whooping cough) vaccine booster called Tdap and second Varicella.

California law SB277 no longer allows for a personal beliefs exemption as of July 2016. Any students entering 7th grade will need to be immunized or have a medical exemption from a California doctor. EC 5141.31

The only exemption now accepted is a Medical Exemption written by a California doctor for students for whom immunizations are not medically indicated. The exemption statement should include the vaccine(s) the child is unable to receive, the medical reason and whether it is permanent or temporary. If it is temporary, the date the exemption ends should also be included.

HEALTH ASSESSMENTS

VISION, HEARING, AND DENTAL SCREENING

E.C. 49454; E.C. 49455; E.C. 49452; B.P. 5141.3; A.R. 4141.3

California Education Code allows qualified district employees (stated in sections 49452, 49454) to administer routine vision, color vision, and hearing screenings to each student enrolled in schools within the District. A written statement must be filed annually with the principal by a parent/guardian requesting exemption of his/her child from the routine health screenings for vision, hearing, and periodic dental inspections.

ORAL HEALTH ASSESSMENT REQUIREMENT

E.C. 49452.8

A pupil, while enrolled in kindergarten in a public school, or while enrolled in first grade in a public school if the pupil was not previously enrolled in kindergarten in a public school, shall, no later than May 31 of the school year, present proof of having received an oral health assessment by a licensed dentist, or other licensed or registered dental health professional operating within his or her scope of practice, that was performed no earlier than 12 months prior to the date of the initial enrollment of the pupil.

The parent or legal guardian of a pupil may be excused from complying by indicating on a waiver form that the oral health assessment could not be completed.

7TH GRADE REQUIREMENT: INFORMATION REGARDING TYPE 2 DIABETES FOR INCOMING 7TH GRADE STUDENTS

E.C. 49452.7

Type 2 Diabetes Information

Pursuant to California Education Code Section 49452.7, local educational agencies are required to provide parents and guardians of incoming seventh grade students information on type 2 diabetes.

This information will be distributed in the seventh grade packets provided by each school site with seventh grade students. Parents may contact the school nurse at the school site where their child attends for any questions they may have regarding the information provided on type 2 diabetes.

The California Department of Education developed this type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

HEALTH SCREENING REPORTING

H. & S.C. 124100 (a)

In cooperation with the county Child Health and Disability Prevention program, the governing body of every school district or private school that has children enrolled in kindergarten shall provide information to the parents/guardians of all children enrolled in kindergarten of this

article and Section 120475. Every school district or private school that has children enrolled in the first grade shall report by January 15 of each year to the county Child Health and Disability Prevention program, the department, and the Department of Education the following information:

- A. The total number of children enrolled in first grade;
- B. The number of children who have had a health screening examination, as evidenced by the certificate required by Section 124085; and
- C. The number of children whose parents/guardians have given written waiver pursuant to Section 124085 that they do not want their child to receive a health screening examination.

IMMUNIZATIONS

E.C. 48980; B.P. 5141.31; A.R. 5141.31

To be admitted to school, children must be fully immunized in accordance with the law. Children shall be excluded from school or exempted from immunization requirements only as allowed by law.

California law SB277 no longer allows for a personal beliefs exemption including religious belief exemptions as of July 2016. Any students entering school for the first time in California after July 1, 2016 will need to be fully immunized or have a medical exemption from a California doctor. The only exemption now accepted is a Medical Exemption written by a California doctor for students for whom immunizations are not medically indicated. The exemption statement should include the vaccine(s) the child is unable to receive, the medical reason and whether it is permanent or temporary. If it is temporary, the date the exemption ends should also be included. Medical waivers need to be updated annually.

Immunization Exclusion

E.C. 48216 (a), (b) & (c); A.R. 5141.31

E.C. 48216 (a)

The County Office of Education or the Governing Board of the school district of attendance shall exclude any pupil who has not been immunized properly pursuant to Chapter 1 (commencing with Section 120325) of Part 2 of Division 105 of the Health and Safety Code.

E.C. 48216 (b)

The Governing Board of the district shall notify the parent/guardian of the pupil that they have two (2) weeks or ten (10) school days to supply evidence either that the pupil has been properly immunized, or that the pupil is exempted from the immunization requirement pursuant to Section 120365 or 120370 of the Health and Safety Code.

Immunization Registry Disclosure Statement

H. & S.C. 120440 (a-l); A.R. 5125

Fresno Unified is an authorized member of the California Immunization Registry (CAIR). CAIR operates centralized, computerized, confidential immunization information registry system ("SYSTEM") containing vaccination histories. The SYSTEM provides

immediate access for authorized users to an individual's current immunization status. California Health & Safety Code section 120440 authorized CVIIS to operate such a SYSTEM and allows health care and other service providers to disclose or share certain prescribed immunization-related information concerning individual patients, clients, or pupils with registries such as CAIR.

The information that CAIR keeps about your child may include: name, birth date and birthplace, sex, current address and phone, names of parents/guardians, types of vaccines and dates given, any serious reactions to vaccines, and other information that may help identify you or your child accurately.

As a parent/guardian you have the right to: look at your child's record and have corrections made, refuse to get reminder notices when vaccines are due, refuse to have any of this information shared now or any time, get the names and addresses of anyone with whom this information is shared.

Exclusion Due to Infectious Disease

E.C. 48213; B.P. 5141.22

The Governing Board desires to protect students from risks posed by exposure to infectious diseases while providing an appropriate education for all students. The Board recognized that prevention and education are the most effective means of limiting the spread of infectious diseases.

Parent/guardians are strongly encouraged to inform school site staff if their child has an infectious disease so that school staff may work cooperatively with the child's parent/guardians and when appropriated, with public health officials, to minimize exposure to other students. Students may be excluded, in accordance with law, until the infectious period is passed. Any student with a fever of 100 degrees or greater should stay home until they have been without fever for 24 hours, without fever medication. Hours may be increased in the event of an advisement from the Health Department or student's Medical Provider.

Cooperation in Control of Communicable Disease and Immunization of Pupils

E.C. 48216, 49403 (a); A.R. 5141.31

Anything to the contrary notwithstanding, the Governing Board of any school district shall cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school-age children. For that purpose, the Board may use any funds, property, and personnel of the District, and may permit any person licensed as an authorized health care provider and surgeon to administer an immunizing agent to any pupil whose parents/guardians have consented in writing to the administration of such immunizing agent.

Any student without the required evidence of immunization shall be excluded from school until the immunization is obtained or until the student presents a letter or affidavit of exemption from his/her authorized health care provider. Exemption is only allowed to the extent indicated by an authorized health care provider's written

statement describing the medical condition of the child and the probable duration of the medical condition or circumstances which contraindicate immunization. H. & S.C. 120365, 120370, 120375

TB RISK ASSESSMENT

FCDPH Recommendation 12/2016.

All students new to the district need to have a risk assessment done. If risk assessment is positive, student will be required to submit results of a negative skin test/bloodwork. If skin test/bloodwork is positive student will be required to submit a negative chest x-ray report from their medical provider before attending school.

FIRST AID, ILLNESS AND INJURY

If a student becomes ill or injured while at school, student will receive every care and consideration. Parents/guardians will be contacted for injuries of serious nature or if a student is too ill to remain at school. If the student needs to go home for an injury or illness, nurse or designee will contact the parent. Students will be released through the Health Office. The nurse is always happy to consult with parents regarding health problems, however, please note that injuries which occur at home should be cared for at home.

Crutches, wheelchairs and other devices require a doctor's prescription indicating directions for use and that the student has been educated to use the device.

If your child has ONE of the following, the student should be kept at home:

- a) Illness with a fever of 100.0 degrees F or greater
- b) Illness that affects your child's ability to participate in class
- c) Vomiting and/or diarrhea
- d) Fever of 100.0 degrees F or greater within the last 24 hours.
- e) Initiation of antibiotics within the past 24 hours.

Upon return to school after any extended illness or communicable disease the student should follow up with the school nurse.

HEAD LICE

Fresno Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found. Students must be treated and their hair/scalp is free from live lice. Students must check in with the Office and be cleared to return to class. Class checks are no longer part of district guidelines. Refer to Head Lice Guidelines on the FUSD Health Services Website.

MEDICATION AT SCHOOL

E.C. 49423, 49480; A.R. 5141.21

California Education Code allows school district employees to assist students with medication they are required to take during the regular school day. In order for students to take medication at school the following conditions must be met:

1. The school must have a written statement from the student's authorized health care provider detailing the method, amount, and time medication is to be taken;

2. The school also needs a written statement from the parent/guardian of the student giving permission for school staff to assist the student with the medication; and
3. The medication must be in the container with the pharmacist label attached (or in the original container for non-prescription medications).
4. Upon written request by the parent/guardian and with the approval of the student's physician, a student may be allowed to carry and self-administer auto-injectable epinephrine or inhaled asthma medication. The physician must confirm that the student is able to self-administer the medication (Education Code 49423, 49423.1).

California law allows students with asthma to carry and self-administer their prescribed inhaled asthma medication. The law requires 1) that the school have on file a written statement from the prescribing physician confirming that the student is able to self-administer the medication and 2) that the school have a written statement from the parent/guardian providing consent to self-administer and a release to allow the school nurse to consult with the student's physician. (AB2132- Amends CEC 49423).

5. An Asthma Action Plan should be completed and signed by the physician/health provider and signed by the parent. This will meet the requirements of the "Right to Carry" law for asthma inhalers as described in section 4 above. The Asthma Action Plan can be obtained by the student or parent from the school Health Office.

All medications, prescription and over-the-counter, require a written note from the doctor. The instructions on the pharmacy label are not enough. Medications brought to school without following the above guidelines will NOT be given at school.

PARENT'S/GUARDIAN'S REFUSAL TO CONSENT TO PHYSICAL EXAMINATION

E.C. 49451; B.P. 5141.3

A parent/guardian having control or charge of any child enrolled in the public schools may file annually with the Principal of the school in which he/she is enrolled a statement in writing signed by the parent/guardian stating that he/she will not consent to a physical examination of his/her child. Thereupon the child shall be exempt from any physical examination, but whenever there is a good reason to believe that the child is suffering from a recognized contagious or infectious disease, he/she shall be sent home and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist.

MEDICAL AND HOSPITAL SERVICES FOR PUPILS

E.C. 49472

The Governing Board of any school District or Districts which does not employ at least five (5) authorized health care providers as full-time supervisors of health, or the equivalent thereof, may provide, or

make available, medical or hospital service, or both through nonprofit membership corporations defraying the cost of medical service or hospital service, or both, or through group, blanket or individual policies of accident insurance or through policies of liability insurance from authorized insurers, for injuries to pupils of the District or Districts arising out of accidents occurring while in or on buildings and other premises of the District or Districts during the time such pupils are required to be therein or thereon by reason of their attendance upon a regular school day of such District or Districts or while being transported by the District or Districts to and from school or other place of instruction, or while being transported to, from and between such places. NO pupils shall be compelled to accept such service without his/her consent, or if a minor without the consent of his/her parent/guardian. The cost of the insurance or membership may be paid, from the funds of the District or Districts, or by the insured pupil, his/her parent/guardian.

Such insurance may be purchased from or such membership may be taken in, only such companies or corporations as are authorized to do business in California.

HOME HOSPITAL INSTRUCTION

E.C. 48207; A.R. 6183

Home hospital instruction is available to students who have been declared to have a temporary disability due to illness, condition or injury. For purposes of this service, a student must be declared home bound by their treating physician and unable to leave their home, hospital room or residential health facility and unable to attend an alternative education program offered through the district. The student must be a resident of the district and enrolled in a school site within the district. Additional program information is available from the Home Hospital Instruction Office, Department of Prevention and Intervention, 559-457-3344.

Parental Responsibility

E.C. 48208

It shall be the primary responsibility of the parent/guardian to notify the school district in which the student is temporarily residing of his/her presence in a qualifying hospital. Within five (5) working days of the notification, the school district shall determine eligibility, and shall, if eligible, place the student within an additional five (5) days in an instructional program.

Acquired Immune Deficiency Syndrome (AIDS) Education

E.C. 51938; B.P. 6142.1; A.R. 6142.1

Requires written notification of the purpose of AIDS instruction to parents/guardians of pupils in grades 7-12 and requires the notification to specify that parents/guardians may request that his/her child not receive such instruction.

Excuse From Health, Family Life, and Sex Education Instruction Due to Religious Beliefs

E.C. 51938; B.P. 6142.1

Whenever any part of the instruction in health, family life education, and sex education conflicts with the religious training and beliefs of the parent/guardian of any pupil, the pupil, on written request of the parent/guardian, shall be excused from the part of the training which conflicts with such religious training and beliefs.

SPORT PHYSICALS

B.P. 5141.3

The pre-participation screening exam for sports is not a substitute for the recommended comprehensive annual evaluation conducted by a student's regular authorized health care provider. Parents/Guardians and students are reminded that pre-participation screening exams are not sufficiently sensitive to identify all conditions that may put an athlete at risk of injury or death.

All students (grades 9-12) who participate as pep and cheerleaders or athletes in organized interscholastic sports shall first undergo and file with the district a current pre-participation health screening by an authorized health care provider, nurse practitioner, or authorized health care provider, physician's assistant, supervised by an authorized health care provider. Physicals for organized interscholastic athletics must be taken on or after June 1 to be valid for the upcoming school year. Upon sustaining an injury or serious illness, a student may be required to have another examination before participating further.

STUDENT INSURANCE PROGRAM

E.C. 49471

Fresno Unified School District does not provide medical coverage for your child. This means that you are responsible for medical bills if your child gets hurt during school activities. Any expense incurred when the school calls for emergency medical help is the responsibility of the child's parent/guardian.

We are pleased to offer you accident insurance coverage at reasonable rates through the Student Insurance Company of Los Angeles. <http://www.studentinsuranceusa.com> at reasonable rates. E.C. 49472

With the e-mail address provided you will be able to view the coverage options and prices that are available to you. If you are interested you can log in and sign up for the selected coverage and your child will be covered on the same day it is purchased. For students who participate in athletics, we recommend the middle or upper ranges of coverage plans. B.P. 5143

If you have questions regarding coverage options, call Student Insurance Company directly at (800) 367-5830. Please do not call the school. Fresno Unified School District makes this accident insurance available to you as a public service and is not in any way connected with the Student Insurance Company or its representatives.

ATTENDANCE SUMMARY

EXCUSED ABSENCES

E.C. 48205; E.C. 48216; E.C. 48213; B.P. 5113; A.R. 5113; Elections Code 12302

A student shall be excused from school for the following reasons:

1. Due to his or her illness or injury.
2. Quarantine under the direction of a county or city health officer.
3. Medical, dental, vision, or chiropractic appointments
4. Attendance at funeral services for a member of the immediate family.
 - A. Excused absence in this instance shall be limited to one (1) day if the service is conducted in California or three (3) days if the service is conducted out of state.
 - B. "Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister, or any relative living in the student's immediate household.
5. Jury duty in the manner provided by law.
6. The illness or medical appointment during school hours of a child to whom the student is the custodial parent.
7. Upon advance written request by the parent/guardian and the approval of the Principal or designee, justifiable personal reasons including but not limited to:
 - A. Appearance in court.
 - B. Observance of a holiday or ceremony of his/her religion.
 - C. Attendance at religious retreats for no more than four (4) hours per semester.
 - D. Employment conference or interview.
 - E. Attendance at a funeral service for a person other than a member of the student's immediate family.
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302
9. Participation in religious instruction or exercises in accordance with District policy. In such instances:
 - A. The student shall attend at least the minimum school day. E.C. 46014; and
 - B. The student shall be excused for this purpose on no more than four (4) school days per month. E.C.46014
10. A student will be excused a maximum of one day for live head lice.
11. When a parent/guardian has signed a School Attendance Review Board (SARB) or School Attendance Review Team (SART) contract that states a doctor's note must accompany

a request for an absence to be excused, only those days with proper documentation will be designated as excused.

12. When a student has had a pattern of chronic absenteeism due to illness district staff may require physician verification of any further student absences.
13. Exclusion for failure to present evidence of immunization (EC 48216).
14. Exclusion from school because the student is either the carrier of a contagious disease or not immunized from a contagious disease (EC 48213).

Every effort will be made to ensure that students and parents/guardians are continually apprised of the impact of attendance--excused and unexcused--on student achievement. (See also C.C.R., Title 5, Sec. 18066)

Excused Absences for Students Participating in Licensed Child Care and Development Program A.R. 5148

1. Illness or quarantine of the child or of the parent/guardian;
2. Family emergency; and/or
3. Time spent with a parent/guardian or other relative as required by a court of law or which is clearly in the best interest of the child. E.C. 8208 (d)

A family emergency shall be considered to exist when unforeseen circumstances cause the need for immediate action, such as may occur in the event of a natural disaster, or when a member of the child's immediate family dies, has an accident, or is required to appear in court.

An absence shall be considered to be in the best interest of the child when time is spent with the child's parent/guardian or other relative for reasons deemed justifiable by the program coordinator. Please note if the absences are not listed above they are considered unexcused.

Absences for Confidential Medical Services (Grades 7-12)

E.C. 46010.1; B.P. 5113

Students should not be absent from school without their parent's/guardian's knowledge or consent, with the following exceptions:

1. In cases of medical confidential emergency; and/or
2. When the student has a confidential medical appointment.

When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments, but may contact a medical office to confirm the time of the appointment.

When students volunteer confidential medical information to a District staff member, the staff member should suggest that the students consult their parent/guardian or doctor, or seek medical advice from the city or county department of health. School authorities

may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)

REGULATIONS REGARDING ABSENCES FOR RELIGIOUS PURPOSES

E.C. 46014; B.P. 5113; A.R. 5113

Students with the written consent of their parents/guardians, may be excused from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable place or places away from school property designated by the religious group, church, or denomination which shall be in addition and supplementary to the instruction in manners and morals required elsewhere in this code.

E.C. 46014 (c)

Each student so excused shall attend school at least the minimum school day for his/her grade for elementary schools, and as provided by the relevant provisions of the rules and regulations of the State Board of Education for secondary schools.

E.C. 46014 (d)

No student shall be excused from school for such purpose on more than four (4) days per school month. It is hereby declared to be the intent of the Legislature that this section shall be permissive only.

ALL SCHOOL UNEXCUSED ABSENCES

B.P. 5113; A.R. 5113

At all school levels, each individual school will assure teacher/office contact when a student has an unexcused absence.

- At three (3) unexcused absences, a letter is sent to the parents/guardians at the end of the attendance period notifying them of the absences and the need to clear the dates.
- At six (6) unexcused absences a second letter is sent to the parents/guardians at the end of the next attendance period notifying them of the absences and inviting them to attend an Attendance Intervention meeting.
- At nine (9) unexcused absences a third letter is sent to the parents/guardians at the end of the next attendance period notifying them of the absences and possible consequences.
- At seven (7) unexcused or ten (10) excused absences, an intervention meeting will be held with the student and parent/guardian, and an Administrator or designee.

Actions at this meeting will include:

1. Attendance policy explained, with reasons for the emphasis on attendance;
2. The Middle School Attendance Policy explained, with the concept of credits required for graduation;
3. A police/probation representative, when appropriate;
4. Contracts used with the student, to be signed by student and parent/guardian;

5. Supportive role: What can be done to assist the family in having the student in school on time on a regular basis; and
6. Accountability: for students, such as attending a “late period” or extended day sessions, Saturday School, or Summer School.

CHRONIC ABSENCE AND TRUANCY

E. C. 60901; A.R. 5113.1; B.P. 5223.1

The Governing Board believes that excessive student absenteeism and tardiness, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state’s compulsory education law and take full advantage of educational opportunities provided by the district.

Chronic absentee means a student who is absent for any reason on 10 percent or more of the school days in the school year, when the total number of days the student is absent is divided by the total number of days the student is enrolled and school was actually taught in the regular schools of the district, exclusive of Saturdays and Sundays.

The Superintendent or designee shall work with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy. Interventions for students with serious attendance problems shall be designed to meet the specific needs of the student and may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent or designee also may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to ensure that alternative educational programs and nutrition, health care, and other support services are available for students and families.

SHORT-TERM INDEPENDENT STUDY

B.P. 6158; A.R. 6158; E.C 51747 (c) (7)

- Advance notice must be given to the school site;
- Minimum of five (5) days and a maximum of fifteen (15) day;
- Signed Independent Study Contract;
- Complete and return all assignments.
- Participation is voluntary on the part of the student, parent and the district.

Criteria to participate in Short-Term Independent Studies:

- Vacation;
- Funeral;
- Out-of-state/Country travel;

- Religious purposes;
- Child care issues;
- Family emergencies;
- Extended illness;
- Pregnancy;
- Custody situations; and/or
- Student safety issues.

SCHOOL ATTENDANCE REVIEW BOARD (SARB)

E.C. 48260-48273; B.P. 5113.1

Education Code requires that students between the ages of 6-18 attend school full-time. The District is committed to working with students and their families to ensure that poor attendance does not adversely impact their academic success.

TRUANT STUDENTS

E.C. 48260 (a)

Any student subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three (3) full days in one (1) school year, or tardy or absent for more than any thirty (30)-minute period during the school day without a valid excuse on three (3) occasions in one (1) school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or to the Superintendent of the school district.

Habitual Truant

E.C. 48262

Any student is deemed an habitual truant who has been reported as a truant three (3) or more times per school year, provided that no student shall be deemed a habitual truant unless an appropriate district officer or employee has made a conscientious effort to hold at least one (1) conference with a parent/guardian of the student and the student after the filing of either of the reports required by Education Code Section 48260 or Section 48261.

ADDRESSING CHRONIC ABSENCE

When a student is identified as a chronic absentee, the Superintendent or designee shall communicate with the student and his/her parents/guardians to determine the reason(s) for the excessive absences, ensure the student and parents/guardians are aware of the adverse consequences of poor attendance, and jointly develop a plan for improving the student’s school attendance.

PARENT NOTIFICATION

E.C. 48260.5

Upon a student's initial classification as a truant, the school district shall notify the student's parent/guardian, by first-class mail or other reasonable means, of the following:

- a. That the student is truant;
- b. That the parent/guardian must send their child to school;
- c. That parents/guardians who fail to meet this obligation may be guilty of an infraction and subject to prosecution;
- d. That Alternative Educational programs are available in the District;
- e. That the parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the student's truancy;
- f. That the student may be subject to prosecution under Education Code Section 48264;
- g. That the student may be subject to suspension, restriction, or delay of the student's driving privilege pursuant to Section 13202.7 of the Vehicle Code; and
- h. That it is recommended that the parent/guardian accompany the student to school and attend classes with the student for one (1) day.

SCHOOL ATTENDANCE REVIEW BOARD (SARB)

E.C. 48263, B.P. 5113.12

If any minor student in any district of a county is a habitual truant, or does not attend school regularly, the student may be referred to SARB or to the probation department for services if the probation department has elected to receive these referrals. The supervisor of attendance, or any other persons the Governing Board of the school district or county, shall notify the student and parents/guardians of the student, in writing, of the name and address of the Board or probation department to which the matter has been referred and of the reason for the referral. The notice shall indicate that the student and parents/guardians of the student will be required, along with the referring person, to meet with the SARB or probation officer to consider the proper consequences for the referral.

The Governing Board recognizes that poor school attendance and behavior problems negatively impact student achievement and put students at greater risk of dropping out of school. The Superintendent or designee shall establish a comprehensive and integrated system for the early identification of attendance problems and shall implement strategies to encourage students' attendance. After other interventions have been exhausted, students with a pattern of unexcused absences may be referred to a school attendance review board (SARB), in accordance with applicable law, in order to receive intensive guidance and assistance.

The Board shall appoint members to the district's SARB, who may include a parent/guardian as well as representatives of various agencies including, but not limited to, school districts; the county

probation department; the county welfare department; the County Superintendent of Schools; law enforcement agencies; community-based youth service centers; school guidance personnel; child welfare and attendance personnel; school or county health care personnel; school, county, or community mental health personnel; the county district attorney's office; and the county public defender's office. (Education Code 48321)

The district's SARB shall provide support to improve student attendance and behavior through proactive efforts focused on building positive school environments and improved school connectedness, early identification and immediate intervention to re-engage students with poor attendance or behavior, and intensive intervention with students and families to address severe or persistent attendance or behavior issues.

Truant/Warning, Weekend Study, SARB

E.C. 48264.5

Any student who is required to be reported as a truant pursuant to Education Code Section 48260 or 48261 may be required to attend make-up classes conducted on one (1) day of a weekend pursuant to subdivision (c) of Education Code Section 37223 and is subject to the following:

E. C. 48264.5 (a)

The first time a truancy report is required, the student may be personally given a written warning by any peace officer specified in Penal Code (P.C.) 830.1. A record of the written warning may be kept at the school for a period of not less than two (2) years, or until the student graduates, or transfers, from that school. If the student transfers, the record may be forwarded to any school receiving the student's school records. A record of the written warning may be maintained by the law enforcement agency in accordance with that law enforcement agency's policies and procedures.

E.C. 48264.5 (b)

The second time a truancy report is required within the same school year, the student may be assigned by the school to an after-school or weekend study program located within the same county as the student's school. If the student fails to successfully complete the assigned study program, the student shall be subject to subdivision (c).

E.C. 48264.5 (c)

The third time a truancy report is required within the same school year, the student shall be classified a habitual truant and may be referred to, and required to attend, a SARB or a Truancy Prevention Program. If the student does not successfully complete the Truancy Prevention Program or other similar program, the student shall be subject to subdivision (d).

E.C. 48264.5 (d)

The fourth time a truancy report is required to be reported within the same school year, the student shall be within the jurisdiction of the Juvenile Court which may adjudge the student to be a ward of the

court pursuant to Welfare and Institution Code (W.I.C.) 601. If the student is adjudged a ward of the court, the student shall be required to do one (1) or more of the following:

1. Court-approved community services sponsored by either a public or private nonprofit agency for not less than twenty (20) hours but not more than forty (40) hours over a period not to exceed ninety (90) days, during a time other than the student's hours of school attendance or employment. The probation officer shall report to the court the failure of the student to comply with this paragraph;
2. Payment of a fine by the student of not more than one hundred dollars (\$100) for which a parent/guardian of the student may be jointly liable;
3. Attendance at a court-approved truancy prevention program; and/or
4. Suspension or revocation of driving privileges pursuant to Vehicle Code 13202.7. This subdivision shall apply only to a student who has attended a SARB program, a program operated by a Probation Department acting as a SARB, or a Truancy Prevention Program pursuant to subdivision (c).

Defiance of SARB, Meeting with District Attorney or Probation Officer

W.I.C. 601.3 (a); EC48260.6; EC48263.5

If the district attorney or the probation officer receives notice from the school district that a student continues to be classified as a truant after the parents/guardians have been notified or if the district attorney or the probation officer receives notice from the School Attendance Review Board, or from the probation officer, that a minor continues to be classified as a truant after review and counseling by the SARB or probation officer, the district attorney or the probation officer, both may request the parents/guardians and the child to attend a meeting in the district attorney's office or at the probation department to discuss the possible legal consequences of the minor's truancy.

Contributing to the Delinquency of a Minor

P.C. 272; W.I.C. 300, 601, 602

Those who cause or encourage any person under the age of 18 to stop attending school, or who refuse to comply with court orders that require the child to attend school, may be liable for fines and/or be imprisoned as a result.

STUDENT RECORDS

ANNUAL NOTIFICATION OF STUDENT DIRECTORY

At the beginning of each school year, all parents/guardians and/or students shall be notified as to the categories of directory information the school or district plans to release and the recipients of the information and a statement that directory information does not include citizenship status, immigration status, place of birth, or

any other information indicating national origin (except where the district receives consent as required under state law). The notification shall also inform parents/guardians and/or students of their right to refuse to let the district designate any or all types of information as directory information and the period of time within which a parent/guardian and/or student must notify the district in writing that he/she does not want a certain category of information designated as directory information.

General Information Policy

Fresno Unified provides:

1. Assurances that the district will not release information to third parties for immigration-enforcement purposes, except as required by law or court order.
2. Student record is any item of information other than directory information, gathered within or outside the district, that is directly related to an identifiable student and maintained by the district or required to be maintained by an employee in the performance of his/her duties. Any information maintained for the purpose of second-party review is considered a student record. A student record may be recorded in handwriting, print, computer media, video or audio tape, film, microfilm, microfiche or by other means. Student records include the student's health record. Please refer to AR 5125 for explanation of all student records.
(Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)
3. For a list of the circumstances or conditions under which the district might release student information to outside people or entities please refer to AR 5125.
4. A statement that, unless the district is providing information for a legitimate educational purpose under FERPA and the California Education Code or directory information, the district shall notify parents or guardians and eligible students – and receive their written consent – before it releases a student's personally identifiable information. For further clarification please refer to AR 5125.

ACCESS TO STUDENT RECORDS

E.C. 49076; B.P./A.R. 5125

A school district is not authorized to permit access to pupil records to any person without written parental consent or under judicial order except that:

E.C. 49076 (a)

Access to those particular records relevant to the legitimate educational interests of the requester shall be permitted to the following:

1. School officials and employees of the district, members of a School Attendance Review Board appointed pursuant to Section 48321;

2. Officials and employees of other public schools or school systems, including local, county, or state correctional facilities subject to the rights of parents/guardians as provided in Section 49068;
3. Authorized representatives of the Comptroller General of the United States, the Secretary of Education, and administrative head of an education agency, state education officials, or their respective designees, or the United States Office for Civil Rights;
4. Other state and local officials to the extent that information is specifically required to be reported;
5. Parents/Guardians of a pupil 18 years of age or older who is a dependent as defined in Section 152 of the Internal Revenue Code of 1954;
6. A pupil 16 years of age or older or having completed the 10th grade who requests access;
7. Any district attorney who is participating in or conducting a truancy mediation program pursuant to Section 48263.5, or Section 601.3 of the Welfare and Institutions Code, or participating in the presentation of evidence in a truancy petition pursuant to Section 681 of the Welfare and Institutions Code;
8. A prosecuting agency for consideration against a parent/guardian for failure to comply with the Compulsory Education Law;
9. Any probation officer or district attorney for the purposes of conducting a criminal investigation or an investigation declaring a person a ward of the court or involving a violation of a condition of probation;
10. Any judge or probation officer for the purpose of conducting a Truancy Mediation program for a pupil, or for purposes of presenting evidence in a truancy petition pursuant to Section 681 of the Welfare and Institutions Code; and/or
11. Any county placing agency for the purpose of fulfilling the requirements of the health and education summary required pursuant to Section 16010 of the Welfare and Institutions Code or for the purpose of fulfilling educational case management responsibilities required by the juvenile court or by law and to assist with the school transfer or enrollment of a pupil.

E.C. 49076 (b)

School districts may release information from pupil records to the following:

1. Appropriate persons in connection with an emergency if the knowledge of the information is necessary to protect the health or safety of a pupil or other persons;
2. Agencies or organizations in connection with the application of a pupil for, or receipt of, financial aid;

3. The county elections official, for the purpose of identifying pupils eligible to register to vote, and for conducting programs to offer pupils an opportunity to register to vote;
4. Accrediting associations in order to carry out their accrediting functions;
5. Organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction; and/or
6. Officials and employees of private schools or school systems where the pupil is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Section 49068.

No information or documents regarding the citizenship or immigration status of students or their family members shall be collected, except as required by state or federal law or as required to administer a state or federally supported educational program. The Superintendent or designee shall not disclose student records to a person, agency, or organization for immigration enforcement purposes without parental consent, a court order, or a judicial subpoena. (Education Code 243.7)

E.C. 49076 (c)

Notwithstanding any other provision of law, any school district, including any county office of education or Superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or districts as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation.

TRANSFER OF PERMANENT ENROLLMENT AND SCHOLARSHIP RECORD

C.F.R., Title 4, Sec. 99.34; E.C. 49068; A.R. 5125

Whenever a pupil transfers from one school district to another or to a private school, or transfers from a private school to a school district within the state, the pupil's permanent record or a copy thereof shall be transferred by the former district or private school upon a request from the district or private school where the pupil intends to enroll. Any school district requesting such a transfer of a record shall notify the parent/guardian of his/her right to receive a copy of the record and a right to a hearing to challenge the content of the record. The State Board of Education is hereby authorized to adopt rules and regulations concerning the transfer of records.

ABSOLUTE RIGHT TO ACCESS

C.F.R., Title 34, Sec. 99.7; E.C. 49063, 49068, 49069; B.P. 5125; A.R. 5125

Parents/Guardians of currently enrolled or former pupils have an absolute right to access to any and all pupil records related to their children who are maintained by school districts or private schools. The editing or withholding of any such records, except as provided

for in this chapter is prohibited. Each school district shall adopt procedures for the granting of requests by parents/guardians for copies of all pupil records pursuant to Section 49065, or to inspect and review records during regular school hours, provided that the requested access shall be granted no later than five (5) business days following the date of the request. Procedures shall include the notification to the parent/guardian of the location of all official

pupil records if not centrally located and the availability of qualified certificated personnel to interpret records where requested.

Access to Information Concerning a Student in Compliance With Court Order (includes lawfully issued subpoenas)

E.C. 49077; A.R. 5125

Information concerning a student shall be furnished in compliance with a court order or a lawfully issued subpoena. The school district shall make a reasonable effort to notify the parent/guardian and the pupil in advance of compliance with a lawfully issued subpoena and, in the case of compliance with a court order, if lawfully possible within the requirements of the order.

Challenging Content of Records

E. C. 49063, 49070; A.R. 5125, 5125.3

Following an inspection and review of a pupil's records, the parent/guardian of a pupil or former pupil of a school district may challenge the content of any pupil record.

E.C. 49070 (a)

The parent/guardian of a pupil may file a written request with the Superintendent of the District to correct or remove any information recorded in the written records concerning his/her child, which the parent/guardian alleges to be any of the following:

1. Inaccurate;
2. An unsubstantiated personal conclusion or inference;
3. A conclusion or inference outside of the observer's area of competence;
4. Not based on the personal observation of a named person with the time and place of the observation noted;
5. Misleading; and/or
6. In violation of the privacy or other rights of the pupil.

E.C. 49070 (b)

Within thirty (30) days of receipt of a request pursuant to subdivision (a), the Superintendent or designee shall meet with the parent/guardian and the certificated employee who recorded the information in question, if any, and if the employee is presently employed by the school district. The Superintendent or designee shall then sustain or deny the allegations.

If the Superintendent or designee sustains any or all of the allegations, he/she shall order the correction or the removal and destruction of the information. However, in accordance with Section

49066, the Superintendent or designee shall not order a pupil's grade to be changed unless the teacher who determined the grade is, to the extent practicable, given an opportunity to state orally, in writing, or both, the reasons for which the grade was given and is, to the extent practicable, included in all discussions relating to the changing of the grade.

If the Superintendent or designee denies any or all of the allegations and refuses to order the correction or the removal of the information, the parent/guardian may, within thirty (30) days of the refusal, appeal the decision in writing to the Governing Board of the school district.

E.C. 49070 (c)

Within thirty (30) days of receipt of an appeal pursuant to subdivision (b), the Governing Board shall, in closed session with the parent/guardian and the certificated employee who recorded the information in question, if any, and if the employee is presently employed by the school district, determine whether or not to sustain or deny the allegations.

If the Governing Board sustains any or all of the allegations, it shall order the Superintendent or designee to immediately correct or remove and destroy the information from the written records of the pupil and so inform the parent/guardian in writing. However, in accordance with Section 49066, the Governing Board shall not order a pupil's grade to be changed unless the teacher who determined the grade is, to the extent practicable, given an opportunity to state orally, in writing, or both, the reasons for which the grade was given and is, to the extent practicable, included in all discussions relating to the changing of the grade. The decision of the Governing Board shall be final.

Records of these administrative proceedings shall be maintained in a confidential manner and shall be destroyed one (1) year after the decision of the Governing Board, unless the parent/guardian initiates legal proceedings relative to the disputed information within the prescribed period.

E.C. 49070 (d)

If the final decision of the Governing Board is unfavorable to the parent/guardian, or if the parent/guardian accepts an unfavorable decision by the District Superintendent, the parent/guardian shall be informed and shall have the right to submit a written statement of his/her objections to the information. This statement shall become a part of the pupil's school record until the information objected to is corrected or removed.

STUDENT RECORDS; CONFIDENTIALITY

B.P. 5125

The Governing Board believes that it is useful and necessary to keep accurate, comprehensive student records, as required by law. Procedures for maintaining the confidentiality of student records shall be consistent with State and Federal laws. Information about a student shall be used judiciously and in ways that contribute to the student's welfare.

The Superintendent or designee shall establish regulations for the Board approval governing the following:

1. The identification, description, and security of student records, as well as timely access for authorized persons;
2. Parental review, inspection and right to photocopy student records;
3. The identification of categories of directory information, which may be released;
4. The withholding of the student's grades, diploma or transcripts in cases involving certain student misconduct; and
5. Safeguards to protect the student and the student's family from invasion of privacy.

Custodian of Records

C.C.R., Title 5, Sec. 431

1. The Superintendent or designee shall designate a certificated employee to serve as custodian of records, with responsibility for student records at the District level.
2. At each school, the Principal or a certificated designee shall act as custodian of records for students enrolled.

PARENTAL RIGHTS

E.C. 49063

The District shall annually notify parents/guardians in writing of their right to inspect student records. This notice also shall inform parents/guardians where they can find all related information.

Any other rights and requirements set forth in Education Code 49060-49078, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the district to comply with 20 USC 1232g.

WITHHOLDING GRADES, DIPLOMAS, OR TRANSCRIPTS

E.C. 48904.3; A.R. 5125.2, E.C. 48904.3 (a)

Upon receiving notice that a school district has withheld the grades, diploma, or transcripts of any pupil pursuant to Section 48904, any school district to which the pupil has transferred shall likewise withhold the grades, diploma, or transcripts of the pupil as authorized by that section, until the time that it receives notice, from the district that initiated the decision to withhold, that the decision has been rescinded under the terms of that section.

E.C. 48904.3 (b)

Any school district that has decided to withhold a pupil's grades, diploma, or transcripts pursuant to Section 48904 shall, upon receiving notice that the pupil has transferred to any school district in this state, notify the parent/guardian of the pupil in writing that the decision to withhold will be enforced as specified in subdivision (a).

E.C. 48904.3 (c)

For purposes of this section and Section 48904, "school district" is defined to include any county Superintendent of schools.

E.C. 48904.3 (d)

This section and Section 48904 shall also apply to the state special schools, as described in subdivision (a) of Section 48927.

Release of Directory Information

E.C. 49063, 49073; A.R. 5125.1

At the beginning of each school year, all parents/guardians and/or students shall be notified as to the categories of directory information the school or district plans to release and the recipients of the information and a statement that directory information does not include citizenship status, immigration status, place of birth, or any other information indicating national origin (except where the district receives consent as required under state law). The notification shall also inform parents/guardians and/or students of their right to refuse to let the district designate any or all types of information as directory information and the period of time within which a parent/guardian and/or student must notify the district in writing that he/she does not want a certain category of information designated as directory information.

Fresno Unified School District does not release information or records concerning your child to non-educational organizations or individuals without your consent. However, there are a number of organizations associated with education, such as the Parent Teacher Association (PTA), which have a continuing need for names and addresses of students they represent. The release of certain information, which we call directory information, would benefit your child; such as: information on athletic or academic awards, information for press releases, or information to organizations and institutions offering career opportunities to graduates including military recruitment officers. If you have any objection to this policy and wish to restrict the release of directory information, you may indicate your objection by providing written notification to the district.

The various organizations and the types of information requested are listed below.

- Press, television, radio, and other media organizations;
- PTA officers or room volunteers;
- Private business or professional schools or colleges approved by the California State Superintendent of Public Instruction;
- Employers;
- Official employment or recruitment representatives of private industry;
- Federal, state, and local government agencies;
- Recruitment representatives of the Armed Forces of the United States or National Guard;
- Approved reunion committees; and/or

- Department of Social Services.

Information to be released:

- Information concerning participation in athletics, other school activities, the winning of scholastic or other honors and awards, and other such information;
- Name, addresses and phone number of graduating seniors; and/or
- Student's name, address, date and place of birth, attendance record, scholastic record, and staff employment recommendations.

Armed Forces Recruiter Access to Students and Student Recruiting Information

U.S.C., Title 20, Sec. 7908 (a); A.R. 5125.1

1. Access to student recruiting information: Notwithstanding section 1232g (a) (5) (B) of this title and except as provided in paragraph (2), each local educational agency receiving assistance under this chapter shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings.
2. Consent: A secondary school student or the parent/guardian of the student may request that the student's name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency or private school shall notify parents/guardians of the option to make a request and shall comply with any request.
3. Same access to students: Each local educational agency receiving assistance under this chapter shall provide military recruiters the same access to secondary school students as is provided generally to post-secondary educational institutions or to prospective employers of those students.

Student Records, Disclosure to Other Educational Agencies

C.F.R., Title 34, Sec., 99.34 (a)

An educational agency or institution that discloses an education record under Sec. 99.31 (a) (2) shall:

1. Make a reasonable attempt to notify the parent/guardian or eligible student at the last known address of the parent/guardian or eligible student, unless:
 - A. The disclosure is initiated by the parent/guardian or eligible student; or
 - B. The annual notification of the agency or institution under Sec. 99.6 includes a notice that the agency or institution forwards education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll;

2. Give the parent/guardian or eligible student, upon request, a copy of the record that was disclosed; and
3. Give the parent/guardian or eligible student, upon request, an opportunity for a hearing under subpart C.

C.F.R., Title 34, Sec. 99.34 (b)

An educational agency or institution may disclose an education record of a student in attendance to another educational agency or institution if:

1. The student is enrolled in or receives services from the other agency or institution; and
2. The disclosure meets the requirements of paragraph (a) of this section.

STUDENT QUALITY EDUCATION AND DIVERSITY POLICY

B.P. 5138, 0410, 5745.3

The Board of Education of the Fresno Unified School District believes that providing students the opportunity to attend schools with diverse student bodies has inherent educational value. The survival and vigor of democracy depend upon an educated citizenry with shared concerns about the welfare of society, its members, and the democratic principles that govern it.

Diversity brings different viewpoints and experiences to classroom discussions and thereby enhances the educational process. It also fosters racial and cultural understanding and tolerance, which are particularly important in a diverse society such as ours. In addition, research shows that integrated education expands post-secondary opportunities for diverse populations and helps to provide greater equality of opportunity.

Our school system is fortunate to have the pluralism brought by the African-American, Native-American, Asian, Filipino, Pacific Islander, Hispanic/Latino, White, and multi-ethnic communities in our area and by the multitude of linguistic groups within each of these communities.

In addition, the District has students from diverse socio-economic backgrounds, students with special needs and students of both genders. While some factors contributing to the diversity in the schools are under the control of the administration, other more powerful factors are due to the community's economic and demographic conditions.

The district's diversity reflects the increasing pluralism of American society and emphasizes the broader need for international awareness and cooperation. Diversity is thus a valuable resource for teaching students to become citizens in a multi-racial/multi-ethnic world in which men and women study, work, and govern together.

To provide all students the opportunity to attend schools with diverse learning settings, the District shall consider a variety of critical options. These include:

1. Providing students the opportunity to transfer to schools within the District;

2. Providing students the opportunity to attend special programs, such as charters, magnet, specialty, and thematic programs;
3. Providing extracurricular and co-curricular experiences, including multi-cultural education pursuant to B.P. 6141.6;
4. Creating attendance areas with diverse enrollments; and
5. Selecting new school sites.

Therefore, the Board of Education believes that a policy that supports quality education for students in diverse learning settings will have a positive effect on our students who will live and work together in a diverse society.

HOMELESS AND FOSTER CARE CHILDREN PROJECT ACCESS

B.P. 6173, 6173.1; A.R. 6173, 6173.1

The Fresno Unified Governing Board believes that all children should have the opportunity to receive appropriate educational services. Therefore, all children residing within the district shall have immediate access to district schools and services.

Families who are homeless or who live in temporary housing can find help with immediate enrollment through the Project ACCESS Office.

Homeless children shall be admitted with or without a permanent address. When feasible, they shall remain at the “school of origin” for the remainder of the school year or until permanently housed. Those in high school may continue through 12th grade.

Foster youth shall remain at the “school of origin,” including feeder pattern for the duration of court jurisdiction if it is in the child’s best interest. When court jurisdiction is terminated, foster youth in K-8th grades may continue in the “school of origin” including through feeder patterns, while those in high school may continue through 12th grade.

“School of origin” is defined as the school that the child or youth attended when permanently housed, the school in which the child or youth was last enrolled or the school with which the child most identified during the last 15 months..

What Are My Child’s Rights?

- A free, appropriate, public education-staff shall encourage parents/guardians to enroll all school-aged children in school (B.P. 5111.13);
- Be enrolled without a permanent address (Project ACCESS form completed at the Department of Prevention and Intervention);
- Be enrolled by a caregiver who is not the legal guardian (Caregiver Affidavit form completed at Department of Prevention and Intervention);
- Be enrolled without the required documents;
- Be enrolled if living in a foster or group home, with placement papers provided by social services or probation;
- Maintain original school of enrollment. Bus tokens may be provided through the Department of Prevention and Intervention;

- Be provided Title I supplemental services

Contact Project ACCESS at 457-3359.

CAREER TECHNICAL EDUCATION: GRADES K-12

The College and Career Readiness Department plays an integral part in achieving the District’s mission of preparing career ready graduates. “A career-ready graduate is a student who has all possible options available to them upon graduation from Fresno Unified School District. This student has a strong academic foundation, has completed required courses, and has acquired the workplace skills and competencies necessary for success after high school.”

Elementary students focus on career awareness through grade level activities:

- 3rd grade: classroom visits from industry leaders
- 4th grade: visits to local businesses,
- 5th grade: Kids Invent! STEM related activities
- 6th grade: Kids Invent! STEM related activities and a visit to a two-year college

Middle School students focus on career exploration through the following options:

- Career Technical Education (CTE) courses
- Visits to a four-year college or university
- Exploring career choices through Career Cruising web-based tools

High School students begin to apply career related skills through the following options:

- Linked Learning Pathways that include:
 - Rigorous academics
 - Demanding technical courses
 - Work-based learning
 - Personalized student supports
- Career Technical Education (CTE) courses
- Regional Occupational Program (ROP) courses
 - 2 period courses designed for juniors and seniors
- Visits to a four-year colleges and/or universities
- Industry recognized student certifications
- Identifying career choices through Career Cruising
- Work-based learning experiences that include guest speakers, field trips, job shadowing and internships
- Dual enrollment opportunities to earn college credit

For more information, contact the College and Career Readiness Department: 4120 N. First Street, Fresno, CA 93726, (559) 248-7465.

Fresno Adult School

Fresno Adult School offers a wide variety of low cost or no cost classes and training programs for adults 18 years and older such as High School Diploma, GED, Career & Technical Education, English as a Second Language, Citizenship, Adult Basic Education, and Community Education. Classes are held during daytime hours and also in the evening as well as some Saturdays. The main campus, The César E. Chávez Adult Education Center, is located at 2500 Stanislaus Street, in downtown Fresno.

Classes are held at the main campus and other locations throughout the Fresno area. Check the Fresno Adult School webpage at www.fas.edu or call 457-6000 for current course offerings and details.

ALTERNATIVE EDUCATION PROGRAMS **E.C. 58501; B.P. 6181**

Education Code 58501 specifies that any school may establish a separate school or separate classes within a school. School districts are required to notify parents/guardians that California State Law authorizes all school districts to provide for alternative school programs.

Fresno Unified offers several school options for Alternative Education students. These schools are specialized in offering credit attainment as well as personalized educational plans to meet the diverse needs of our students.

To find out more about all options, please call the Educational Resource Center (ERC) office at (559) 457-3190. The ERC is located at 822 N. Abby Fresno, CA 93701.

Programs

All students interested in enrollment in Alternative Education must contact their home school, meet with a school counselor and have a referral submitted to ERC.

- Cambridge High School (10-12)
 - Regional areas – Roosevelt High School, Sunnyside High School, McLane High School, and Edison High School
- De Wolf High School (10-12)
 - Regional areas – Fresno High School, Bullard High School, Duncan Polytechnical High School, and Hoover High School
- J.E. Young Academic Program (9-12)
 - eLearn Academy - (7-12)
- Phoenix Secondary (7-12)
- Phoenix Elementary (K-6)

CHARTER SCHOOLS

Fresno Unified has authorized the following Charter Schools, for which it has oversight responsibility. For additional information contact Debra Odom at 457-3923.

1. Dailey Charter School (248-7060)
2. School of Unlimited Learning (SOUL) (498-8543)
3. Carter G. Woodson Public Charter School (229-3529)
4. Carter G. Woodson Public Charter School of Multimedia (226-1073)
5. Aspen Valley Prep Academy (225-7737)
6. Aspen Meadow Public School (369-2456)
7. University High School (278-8263)
8. Sierra Charter School (490-4290)
9. Endeavor Charter School (248-0471)

STUDENT TRANSFER POLICIES

The transfer process and procedure shall be centralized to allow for as many transfers to be granted and to ensure that the District's facilities are equitably utilized. Accordingly, the Transfers Department shall be charged with administering the transfer process.

Transfers Initiated by Parent/Guardian

There are two types of transfers in the Fresno Unified School District that may be initiated by parents/guardians: Intradistrict and Interdistrict Transfers. Board Policies 5116 and 5116.1 reference specific criteria and conditions for these transfers.

1. Intradistrict Transfers Within Fresno Unified

The parents/guardians of a school-age child who are residents in the District may request a transfer to a school other than the school to which their child is assigned. The Board retains the authority to grant or deny such a transfer in accordance with the process and procedures outlined in the regulation adopted pursuant to this policy. In the absence of an approved transfer, students are expected to attend the school in the attendance area in which they reside.

2. Interdistrict Transfers Between Districts

Similarly, the parents/guardians of a school-age child who are residents of another district may request a transfer to Fresno Unified. The Fresno Unified Board retains the authority to grant or deny a request for an interdistrict transfer to Fresno Unified in accordance with the process and procedures outlined in the regulation adopted pursuant to this policy. The parents/guardians of a school-age child who are residents in Fresno Unified may request a transfer to another school district. The Board retains the authority to release a Fresno Unified student to attend another school district in accordance with the process and procedures outlined in the regulation adopted pursuant to this policy. In the absence of an approved

Interdistrict Transfer, students are expected to attend a school in the school district in which they reside. E.C. 46600, 46601.5

Intradistrict Choice

E.C. 35160.5 (c)

The Governing Board of each school district shall, as a condition for the receipt of school apportionments from the state school fund, adopt rules and regulations establishing a policy of open enrollment within the District for residents of the District. This requirement does not apply to any school district that has only one school or any school district with schools that do not serve any of the same grade level.

Involuntary Intradistrict Transfers

E.C. 48432.5; B.P. 5117; A.R. 5117, 6184

Involuntary Intradistrict Transfers may be made under Board Policy for the following three reasons.

I. Overcrowding (Grades K-6)

The District will make every effort to ensure that students will not be required to attend schools that are overcrowded when there is adequate space at other schools. There shall be fixed, objective criteria established for identifying overcrowded schools.

Children whose enrollment would increase an overcrowded condition shall be provided free transportation to a school with adequate space. When possible, siblings could be allowed to attend the same school.

II. Readmission After Expulsion or Suspended Expulsion

The Governing Board can involuntarily transfer students, after completing their expulsion term or in cases of suspended expulsion to a school site other than the school where the violation occurred. Only with the approval of the Board or its designee may a student return to the school where the violation occurred.

III. Involuntary Transfer to Opportunity or Continuation High Schools

High school students, age sixteen (16) and over, may be involuntarily transferred to a continuation high school based on the finding that the student:

- A. Committed an act enumerated in E.C. 48900; or
- B. Has been habitually truant or irregular in attendance for instruction upon which he/she is lawfully required to attend. Parents/Guardians have the right to require a meeting prior to the involuntary transfer to a continuation school.

Residency Based on Parent/Guardian Employment

E.C. 48204; A.R. 5111.12, 5118

Parents/guardians may obtain a transfer based upon employment verification indicating employment is within the boundaries of the district.

Appeals

Transfers denied due to lack of space at the requested school or program may not be appealed. The process to appeal all other intra-district or inter-district transfer requests starts with the Transfer Department. Contact the office at (559) 248-7538 to speak with an administrator regarding your appeal. Additional information regarding the appeal of denied inter-district transfers only, is available through the Fresno County Office of Education. E.C. 46601, 46602, 48024(b); A.R. 5116

Revoking Student Transfers

Intradistrict and Interdistrict Transfers, including magnet school placements, could be subject to revocation if the Superintendent or designee determines that a student has violated a condition of the intradistrict or interdistrict transfer. A revocation shall be considered only during time frames outlined in the administrative regulation pursuant to this policy, to place the student back to the district or school of residence. The decision to revoke the transfer shall be communicated in writing to the parent/guardian.

SCHOOL CHOICE AND MAGNET PROGRAMS

B.P. 5116.1

Fresno Unified is pleased to offer a variety of school choice options that allow for families to attend a school beyond their neighborhood school. Along with the magnet programs listed below a transfer to other neighborhood schools that are outside of the student's attendance boundary might be available if there is space. Families may request these options by utilizing the Transfer Request Form. Application deadline for all program types is December 1, 2020 for the 2021-22 school year.

To find out more about all options, please call the Transfers Department at (559) 248-7538. The Transfers Department is located at 4120 N. First Street, Fresno, CA 93726.

DUAL LANGUAGE IMMERSION PROGRAMS

Students are selected by random lottery for the schools listed below:

- Ewing (Preschool-6), Leavenworth (Preschool-6), Wawona (Preschool-3), and Sunset (Preschool-6) - Two-way, dual language immersion Spanish/English program to Pre-K and K. Admission in grade 1 -12 requires tested proficiency in both languages.
- Yosemite Dual Language Immersion (7-8)
- McLane Dual Language Immersion (9-12)

Site based Spanish/English Dual Language Immersion Programs are also available. Resident students may participate in the program. If the student attends the following schools parents may discuss participation in the program at the school site:

- Burroughs Dual Language Immersion (Preschool-2)
- Calwa Dual Language Immersion (Preschool-2)
- Centennial Dual Language Immersion (Preschool-2)

- Hidalgo Dual Language Immersion (Preschool, K)
- Jackson Dual Language Immersion (K-2)
- Lane Dual Language Immersion (Preschool-2)
- Roeding Dual Language Immersion (Preschool-2)
- Rowell Dual Language Immersion (Preschool-3)
- Winchell Dual Language Immersion (Preschool, K)

Hmong/English Program

- Balderas Dual Language Immersion (K)
- Vang Pao Dual Language Immersion (Preschool-3)

MAGNET SCHOOLS

Students are selected by random lottery for the schools listed below:

- Yokomi (TK-6) - Science and Technology
- Bullard TALENT (K-8) - "Arts are Academic"
- Hamilton (TK-8) Global Studies
- Baird Middle School (5-8) – Global Interdisciplinary Program
- Ahwahnee (7-8) - Environmental Science
- Cooper Academy International Baccalaureate (IB) (6-8) - Fresno High regional preference
- Design Science (9-12) – Middle College High School
- Duncan Polytechnical High School (9-12) – Career Technical Education
- Fresno High International Baccalaureate (IB) (9-12)
- Roosevelt School of the Arts (9-12)
- Phillip J. Patiño School of Entrepreneurship (9-12)

MAGNET PROGRAMS WITH ENTRANCE REQUIREMENTS

Students are selected for the schools listed below by academic admission criteria:

- Edison Computech (7-12) – Math, Science and Technology
- Sunnyside High Doctors' Academy (9-12) – contact the school at 253-6700 for more information

GIFTED AND TALENTED EDUCATION (GATE) PROGRAM

GATE identified students may apply. Applicants are selected to attend by random lottery for the GATE classes offered at the schools listed below:

Manchester GATE (Grades 2-6) (248-7220)

Yokomi GATE (Grades 2-6) (457-6140)

- GATE is a specialized program serving identified GATE students

from throughout Fresno Unified. Students are selected for this program and invited to attend.

- Student Selection Criteria: Eligibility for GATE services is based upon multiple criteria and not a score from one (1) test. Information collected and considered in assessing students' eligibility for GATE services-includes:
 - A. Teacher descriptions of outstanding characteristics, classroom performance and academic grades;
 - B. A record of the student's scores on achievement tests and district-administered academic measures;
 - C. Information from group tests of reasoning abilities administered by Fresno Unified staff;
 - D. Evidence that new students are enrolled in and attending a Fresno Unified school;
 - E. Documentation of other special needs; and
 - F. Previous evaluations for GATE completed in Fresno Unified or other school districts. C.C.R., Title 5, Sec. 3831; B.P. 6172; A.B. 2313, Correa, Chapter 748 of the Statutes of 2000

TIMELINE FOR SCHOOL CHOICE OPTIONS FOR 2021-22 SCHOOL YEAR

September 1, 2020

First day parents/guardians may submit Transfer Applications for the 2020-21 school year

December 1, 2020

DEADLINE to submit transfer request applications for intra-district schools and Magnet Schools

- All applications received after the deadline are considered late and students will be assigned as space becomes available.

May 1, 2021

- The vast majority of Intra-district placements complete.
- All applicants remaining on a waiting list will be assigned if additional space becomes available at the school requested

Transfers Department is located at:

4120 N. First Street

Fresno, CA 93726

Phone number: (559) 248-7538



Student Learning

Question	Department / Office	Phone
<ul style="list-style-type: none"> What programs are available to support English Learners? My school does not provide interpreters for me, whom can I contact? 	Contact your child’s teacher or English Learner Services.	(559) 457-3928
<ul style="list-style-type: none"> If my child fails a class or is not making progress, can he/she be retained (held back)? What clubs or sports programs are available for my child? What are the required state tests that my (elementary, middle, and high school) children will need to take? 	Contact your child’s school.	See school directory on page 81.
<ul style="list-style-type: none"> In high school, what classes will my child need to take to be ready for college? What are “a-g” classes? How do I enroll my child in Career Technical Education programs? 	Contact your child’s school to speak to a counselor.	See school directory on page 81.
<ul style="list-style-type: none"> I have questions about my child’s IEP, whom can I contact? 	Contact your child’s school.	See school directory on page 81.
<ul style="list-style-type: none"> How can I keep track of my child’s progress in school? What is the ATLAS Parent Portal? 	Contact your child’s teacher.	See school directory on page 81.

SERVICES TO ENGLISH LEARNERS

CONSULTATION WITH PARENTS/GUARDIANS

C.C.R., Title 5, Chap. 11, Sub Chap. 4, Sec. 11309; E.C. 52173; A.R. 6174

Parents/Guardians may choose to have their students participate in an alternative program such as bilingual and dual language immersion programs by requesting the program of their choice at their home school. For bilingual programs, parents/guardians will be referred to the closest school where this is offered if the program is not available at the home school. Dual language immersion programs are available at selected schools and are accessed through a lottery process.

ASSESSMENT REQUIREMENTS FOR ENGLISH LEARNER (EL) STUDENTS

E.C. 52164.1; A.R. 6174

The California Education Code requires that schools identify the language(s) spoken at home by each student. This information is collected through the Home Language Survey, which is completed by a parent/guardian for each new enrolling student. The Home Language Survey is only filled out one time.

In accordance with California State Regulations, the District must assess the English language proficiency for all students whose home language is other than English. This test is called the English Language Proficiency Assessments for California (ELPAC) (C.C.R., Title 5, Chap. 11, Sub Chap. 7.5, Sec. 11511.5; E.C. 48985) Based on the results of the Initial ELPAC, parents/Guardians receive a Notification Letter informing them when their child is classified as an EL. This letter also notifies parents/guardians that students who are learning English as a second language will be placed in a Standards-based Content and Language program, where instruction is offered overwhelmingly in English. Parents/Guardians may choose an alternative program (bilingual/dual immersion) by asking at their home school.

NOTICE OF REASSESSMENT OF LANGUAGE SKILLS

E.C. 52164.3 (a)

Each school district shall reassess pupils whose primary language is other than English, whether they are designated as Limited English Proficient (LEP), or Fluent English Proficient (FEP), when a parent/guardian, teacher, or school site administrator claims that there is a reasonable doubt about the accuracy of the pupil's designation.

E.C. 52164.3 (b)

In all cases of reassessment, the parent/guardian of the pupil shall be notified of the results. This notice shall be given orally when school personnel have reason to think that a written notice will not be understood.

STATE TESTING REQUIRED FOR ENGLISH LEARNER STUDENTS

U.S.C., Title 20, Chap. 70, Sub Chap. I, Sec. 6312, 6316; A.R. 0520.2

English Learners participate in the California Assessment of Student Performance and Progress (CAASPP). In addition, all Spanish-speaking English Learners who: (1) have been enrolled in United States schools less than twelve (12) months; or (2) receive instruction in Spanish in a bilingual classroom; or (3) are enrolled in a dual-immersion program are required to be assessed in Spanish as well as English.

The progress of English Learners is assessed by Fresno Unified as required by state and federal law, consistent with the district's Master Plan for English Learners. The progress of English Learners in acquiring English is measured annually through the English Language Proficiency Assessments for California (ELPAC).

Reclassification of English Language Learners

C.P.M., Title 5, Sec. 11303

The reclassification procedures used to determine when an EL student is Redesignated Fluent English Proficient (RFEP) shall follow the guidelines established by the California State Department of Education. The requirement for reclassification shall consist of the following criteria:

1. Assessment of English language proficiency using the State's English Language Assessment (ELPAC), as provided for by E.C. 60810 pursuant to the procedures for conducting that test provided in Subchapter 7.5 (commencing with section 11510);
2. Comparison of performance in basic skills as indicated by Fresno Unified School District's locally selected assessment(s).
3. Evaluation of the teacher including a review of the child's mastery of curriculum and
4. Parental consultation through:
 - A. Consultation with parent(s)/ guardian(s) regarding the redesignation procedure and appropriate supports for their child after redesignation and
 - B. Notice to parent(s)/guardian(s) of language redesignation and placement, including a description of the redesignation process and the parent's/ guardian's opportunity to participate.

Monitoring Redesignated Fluent English Proficient (RFEP) Students

C.C.R., Title 5, Chap. 11, Sub Chap. 4, Sec. 11304-11305

Districts are required to monitor for four (4) years the progress of English Learners who have been redesignated to ensure adequate progress is maintained. Districts are required to provide evidence that monitoring has taken place.

TRANSLATIONS

When fifteen (15) percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 through 12 speak a single primary language other than English, as determined from the census data submitted to the Department of Education pursuant to Section 52164 in the preceding year, all notices, reports, statements, or records sent to the parent/guardian of any such pupil by the school or school district shall, in addition to being written in English, be written in such primary language, and may be responded to either in English or the primary language.

MIGRANT EDUCATION

E.C. 54444.2; B.P. 6175; A.R. 6175

The Superintendent or designee shall plan for the late enrollment of migrant students and shall ensure that all migrant students are correctly identified and placed; that services are coordinated with other district resources such as health screenings and programs for English language learners; and that records are acquired, updated, and provided to other districts in a timely manner. The Superintendent or designee shall convene a district parent/guardian advisory council to actively involve parents/guardians in planning, operating, and evaluating the migrant children program. Advisory council members shall receive training to help them carry out their responsibilities.

For more information call 457-3984, Migrant Education Office

ENGLISH LEARNER ADVISORY COMMITTEE (ELAC) PARTICIPATION

One important way for parents to participate in schools is to join the English Learner Advisory Committee (ELAC). These committees are designed to increase the participation of parents of English Learner students. The purpose of ELAC is to advise the principal and staff on the school's program for English Learners. ELAC is also responsible for assisting in the development of the school needs assessment, language census, and ways to make parents aware of the importance of regular school attendance. It is not necessary to be a parent of an English Learner to join ELAC.

Members of ELAC can also serve as the school representative to the District English Learner Advisory Committee (DELAC). The purpose of DELAC is to advise the school district's governing board on district programs, goals, and objectives for programs and services for English Learners.

SPECIAL EDUCATION

Fresno Unified School District serves students with disabilities from birth through the age of 21 in compliance with the Individuals with Disabilities Education Act (IDEA). The Individuals with Disabilities Education Act (IDEA) is a federal law that requires school districts to provide a free appropriate public education to eligible children with disabilities. A "free appropriate public education" (FAPE) means special education (specially designed instruction) and related services are to be provided as described in an Individualized

Education Program (IEP) at no cost to the parent/guardian/surrogate parent of children with disabilities or an adult student with disabilities ages 18 through 21.

CHILD FIND

What is Child Find?

The purpose of Child Find is to identify, locate, and evaluate children between the ages of birth through 21 years of age who are suspected of having or a disability, in order to provide appropriate special education services designed to meet the student's educational needs at no cost to the family.

What is Special Education?

Special education is instruction designed to meet the unique learning strengths and needs of the individual student with disabilities from ages birth through 21 years of age. It is defined as:

- Specially designed instruction
- At no cost to the parents
- To meet the unique needs of a child with a disability.

Special education services may be provided in a variety of educational settings. Special Education services are required by the Individuals with Disabilities Education Act (IDEA) to be delivered in the least restrictive environment.

Who is Eligible for Services?

A student must be evaluated and identified as having a disability to be eligible for special education programs and related services. The eligibility disability categories are as follows:

- Autistic-Like Behaviors/Autism
- Deaf-Blindness
- Deafness
- Emotional Disturbance
- Hearing Impairment
- Intellectual Disability
- Multiple Disabilities
- Orthopedic Impairment
- Other Health Impairment
- Specific Learning Disability
- Speech or Language Impairment
- Traumatic Brain Injury
- Visual Impairment

How Can Children Be Referred?

A written referral may be made by a parent/guardian or by any person concerned about a child. Parent/Guardian involvement and agreement is obtained prior to any further action. Information is confidential and the privacy of children and parents is protected.

Can a Child Attending a Private School Be Referred?

School districts are required to conduct Child Find for all parentally placed children with disabilities attending private schools within the district's boundaries. Once the child is located and identified, the district where the private school is located upon parental consent, to conduct an initial evaluation.

Contact Information:

- For children ages birth-2, contact the Lori Ann Infant Program at (559) 248-7236.
- For children ages 3 through 21, contact the Department of Special Education at (559) 457-3220.

Citations: E.C. 56300 and 56301

IDENTIFICATION & EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth through age twenty-one (21) who are suspected of having a disability in order to provide them with appropriate educational opportunities in accordance with state and federal law. The Superintendent or designee shall identify processes to determine when an individual's academic, behavioral or other difficulties may be related to suspected disabilities and shall establish systematic procedures for special education, referral, assessment, identification, instructional planning, implementation, review, and triennial assessment. A student shall be referred for special and related services only after the resources of the regular education program have been considered and used where appropriate.

The Superintendent or designee shall consult with appropriate representatives of private school children with disabilities on how to identify, locate and evaluate these children.

The Superintendent or designee shall notify parents/guardians/ adult students with disabilities in writing of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the District's procedures for initiating a referral for assessment to identify individuals with a suspected disability. For assessment purposes, staff shall use appropriate tests to identify specific information about the student's abilities in skill areas. In addition, staff shall use multiple measures, including direct observation, to study the effect of interventions or accommodations/modifications to the regular instructional program. In addition, staff shall consider the student's personal history, development and adaptive behavior.

Citations: (E.C. 56301; B.P. and A.R. 6164.4)

PROCEDURAL SAFEGUARDS

What are Procedural Safeguards?

Procedural Safeguards provide you as the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities ages 18 through 21 with an overview of the educational rights of children with disabilities.

The Notice of Procedural Safeguards must be provided to you:

- When you request a copy
- The first time your child is referred for a special education assessment
- Each time you are given an assessment plan to evaluate your child
- Upon receipt of the first state or due process complaint in a school year
- When a decision is made to make a removal that constitutes a change of placement

Who would I contact for a copy of the Procedural Safeguards?

Contact the Fresno Unified School District's Department of Special Education at 559-457-3220 to request a complete copy of the "Special Education Rights of Parents and Children: Notice of Procedural Safeguards" or download a copy from our website at https://www.fresnounified.org/dept/specialeducation.Special%20Education%20Documents/Parent_Rights_English.pdf

Citations: 20 USC 1415[d]; 34 CFR 300.504; EC 56301[d] [2], EC 56321, and 56341.1[g][1]

PRIOR WRITTEN NOTICE FOR SPECIAL EDUCATION

The District must inform the parent/guardian/surrogate parent of children with disabilities/ adult student with disabilities about proposed evaluations of the child in a written notice that is understandable and in their native language or other mode of communication, unless it is clearly not feasible to do so. This notice must also be given when the District proposes or refuses to initiate a change in the identification, assessment, or educational placement of the child with special needs or a provision of a free appropriate public education.

The Prior Written Notice must include the following:

1. A description of the actions proposed or refused by the school district;
2. An explanation of why the action was proposed or refused;
3. A description of each assessment procedure, record, or report the agency used as a basis for the action proposed or refused;
4. A statement that a child with a disability has protection under the procedural safeguards;

5. Sources for parents to contact to obtain assistance in understanding the provisions related to the actions.
6. A description of other options that the IEP team considered and the reasons those options were rejected.
7. A description of any other factors relevant to the action proposed or refused.

If the notice is not in regard to an initial referral for assessment, the notice must provide a statement that parent/guardian/surrogate parent/adult student with disabilities have protection under procedural safeguards; information on how to obtain a copy of described procedural safeguards; and sources of additional assistance in understanding the procedural safeguards.

Citations: 20 USC 1415[b][3], [c] and (4), 1415[c][1], 1414[b][1]; 34 CFR 300.503; EC 56321; EC 56329 and 56506[a]; A.R. 6159.1

PARENTAL NOTIFICATION & CONSENT FOR SPECIAL EDUCATION

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities must give informed, written consent before the child's first special education assessment can proceed. S/he must also give informed, written consent before the school district can provide special education and related services if the child is eligible.

In the case of reevaluations, the school district must document reasonable attempts to obtain the consent of the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities. If the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities does not respond to these attempts, the District may proceed with the reevaluation without the consent of the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities.

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities must be given opportunities to participate in any decision-making meeting regarding the child's special education program. The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities has the right to participate in Individualized Education Program (IEP) team meetings about the identification (eligibility), assessment, or educational placement of the child, and other matters relating to the child's free appropriate public education (FAPE), including all program options.

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities shall be notified of the IEP meeting early enough to ensure they can attend. The IEP meeting shall be scheduled at a mutually agreed-upon time and place. The notice of the meeting shall indicate the purpose, time, and location of the meeting, who shall be in attendance, participation of others with special knowledge, and consideration of postsecondary goals and transition services for students aged 16 and older.

A written request for an IEP meeting by the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities will be held within 30 days from the date of receipt of the written request. If

a parent/guardian/ surrogate parent of a child with disabilities/adult student with disabilities makes an oral request, the local educational agency (LEA) shall notify the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities of the need for a written request and the procedures for filing such a request.

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities must give written consent before a functional behavioral assessment to address the child's serious behavioral issues can be conducted. Whenever a behavioral intervention plan is developed, the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities and the behavioral intervention case manager or qualified designee may make minor modifications without an IEP team meeting. The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities shall be notified of the need for modification and shall be able to review the existing program evaluation data prior to implementing the modification. The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities shall be informed of the right to question any modification to the plan through the IEP procedures.

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities, or the local educational agency (LEA), has the right to participate in the development of the IEP and to initiate their intent to electronically record the proceedings of the IEP team meetings. At least 24 hours prior to the meeting, the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities shall notify the members of the IEP team of their intent to record a meeting. If the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities does not consent to the LEA recording an IEP meeting, the meeting shall not be recorded.

Citations: 20 USC 1401[3], 1412[a][3], 1414[a][1][D] and 1414[c], 1414[d] [1]B-[d][1][D]; 34 CFR 300.300, 300.111, 321; EC 56301; 56321[c] and [d], 56341[b][g][1], 56341.5, 56343[c], 56346, 56506; 5 CCR 3052; A.R. 6159 and 6159.4

ANNUAL NOTIFICATION OF MEDI-CAL BILLING RIGHTS FOR HEALTH RELATED SPECIAL EDUCATION SERVICES

(34 CFR Section 200 (IDEA) and 300.154[d][2][iv][A & B]).

Annual Notification

Fresno Unified School District (FUSD) participates in a federal program that reimburses FUSD for a small portion of costs in providing health-related special education services to Medi-Cal eligible students while in the school environment. Any funds received are reinvested into special education supports and services to benefit FUSD students and their families. By this notification, please be advised of the following: 1) In order to receive reimbursement, the district must first receive written consent from a parent or guardian to disclose student information or records to Medi-Cal regarding the health-related special education and related services. 2) This disclosure is for the limited purpose of accessing benefits and billing

for eligible health-related services provided to a student. 3) You are not required to sign-up or enroll in Medi-Cal in order for your child to receive health-related special education and related services. 4) Your student's and your family's Medi-Cal benefits will never be affected in any way. There is no cost to you or your child. 5) Your student's and your family's Medi-Cal benefits will never be affected in any way. 6) You have the right to withdraw your consent at any time and it will not affect the special education services provided to your child. Please contact the district at 457-3220 if you have any questions.

ACCESS TO EDUCATIONAL RECORDS

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities has a right to inspect and review all of the child's education records without unnecessary delay including prior to an IEP meeting or before a due process hearing. The school district must provide access to the parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities to records and copies, if requested, within five (5) business days after the request has been made orally or in writing.

Citations: 20 USC 1415 (b); EC 49060, 56043[n], 56501[b][3], and 56504

DUE PROCESS

The parent/guardian/surrogate parent of a child with disabilities/adult student with disabilities has the right to request an impartial due process hearing regarding the identification, assessment, and educational placement of the child or the provision of a Free Appropriate Public Education (FAPE). The request for a due process hearing must be filed within two years from the date that the parent/guardian/ surrogate parent of a child with disabilities/adult student with disabilities knew or should have known about the alleged action that forms the basis of the due process complaint.

Prior to filing for a due process hearing, the school district shall be provided the opportunity to resolve the matter by convening a resolution session, which is a meeting between the parents and the relevant members of the IEP team who have specific knowledge of the facts identified in the due process hearing request.

A written request for a due process hearing is filed with Office of Administrative Hearings and must include the following information:

- 1. Name of the child
- 2. Address of the residence of the child
- 3. Name of the school the child is attending
- 4. In the case of a homeless child, available contact information for the child and the name of the school the child is attending, and
- 5. A description of the nature of the problem, including facts relating to the problem(s) and a proposed resolution of the problem(s)

Federal and state laws require that either party filing for a due process hearing must provide a copy of the written request to the other party.

Citations: 20 USC 1415[b][6][h] [f][1][B]; 34 CFR 300.507, 300.510; EC 56501, 56502 (a), and 56505[f][l]

Additional Information

Community Advisory Committee for Special Education (CAC)

Community Advisory Committee for Special Education (CAC) is a volunteer group composed predominately of parents of children with special needs who attend school within the Fresno Unified School District. CAC is a group of parents, school personnel, agency, representatives and other community members who work together to ensure that children with special needs are receiving the best education available. Fresno Unified is required by law to have a CAC.

The CAC general and executive committee meetings are open to the public. The CAC also has several subcommittees that include Procedural Safeguards for Students, Mental Health, and other subcommittees that meet regularly and are open to interested members of the community. Dates, times, locations and agendas of CAC meetings are publicly posted at Fresno Unified School District sites, the Education Center at Tulare and "M" streets, and the Kising Education Center where the Special Education office is located. CAC dates, times, locations, agendas and the CAC parent handbook can also be found on and on the special education website at www.fresnounified.org/dept/specialeducation/Pages/Community-Advisory-Committee.aspx

Where can I get more help?

When you have a concern about your child's education, it is important that you call or contact your child's teacher(s) or administrator(s) to talk about your child and any problems you see. When you have a concern, this informal conversation often solves the problem and helps to maintain open communication. Special Education staff at your child's school can also answer questions about your child's special education services/program and the Procedural Safeguards. Or, you may contact the Department of Special Education at (559) 457-3220.

GENERAL EDUCATION SERVICES FOR STUDENTS WITH DISABILITIES

SECTION 504 OF THE 1973 REHABILITATION ACT

B.P. 6164.6

The Fresno Unified School District provides a free and appropriate public education and reasonable accommodations designed to meet the educational needs of students with disabilities as adequately as the needs of non-disabled students as outlined in Section 504 of the 1973 Rehabilitation Act. To be eligible for a section 504 plan, a student must have a physical or mental impairment that substantially limits one or more major life activities.

If you think your child may require the supports of a Section 504 plan, contact the School Site 504 Coordinator or Administrator at

your child’s school of attendance. More information on Section 504 Plan and the procedural safeguards and protections for students with a Section 504 Plan can be found in Fresno Unified School District Board Policy and Administrative Regulations Section 6164.6. You may also contact the District’s 504 Coordinator at 559-457-3220.

FILING FOR DUE PROCESS COMPLAINT FOR STUDENTS WITH DISABILITIES

How do I request a due process hearing?

You need to file a written request for a due process hearing. Parents should use the OAH (Office of Administrative Hearings) Form. You or your representative need to submit the following information in your request:

- 1. Name of the child;
- 2. Address of the residence of the child;
- 3. Name of the school the child is attending; and
- 4. A description of the nature of the problem, including facts relating to the problem(s) and a proposed resolution to the problem(s) to the extent the parent knows what would solve the problem.

If the request does not contain enough information, the due process request can be dismissed. The district must hold a resolution session within 15 days of receipt of the due process complaint unless there is a written waiver by both parties. C.C.R., Title 5, Sec. 3052

SCHOOL DISCIPLINE AND PLACEMENT PROCEDURES FOR STUDENTS WITH DISABILITIES

Can my child be suspended or expelled?

Children with disabilities may be suspended or placed in other alternative interim settings or other settings to the same extent these options would be used for children without disabilities.

If a child exceeds ten (10) days of suspension a Manifestation Determination Meeting must be held to determine whether the child’s misconduct has a direct and substantial relationship to the disability or is a district failure to implement the IEP or 504 plan. When a student is recommended for expulsion, the Manifestation Determination Meeting must take place within 10 school days of the date of disciplinary action. U.S.C., Title 20, Sec. 1415 (k)

As a parent/guardian, you will be invited to participate as a member of this Manifestation Determination Meeting. The school district may be required to develop an assessment plan to address the misconduct or, if your child has a behavior intervention plan, review and modify the plan, as necessary.

If the Manifestation Determination Meeting concludes that the misconduct was not a manifestation of your child’s disability, the school district may take disciplinary action, such as expulsion, in the same manner as it would for a child without disabilities.

If you disagree with the Manifestation Determination Meeting’s

decision, you may request an expedited due process hearing from the US Office for Civil Rights of Education’s Special Education Office of Administrative Hearings Office.

GRADUATION REQUIREMENTS

Refer to the current High School Course Guide for complete, updated information at www.fresnounified.org

GRADES

E.C. 49067 (a)

The Governing Board of each school district shall prescribe regulations requiring the evaluation of each student’s achievement for each marking period and requiring a conference with, or a written report to, the parent/guardian of each student whenever it becomes evident to the teacher that the student is in danger of failing a course. The refusal of the parent/guardian to attend the conference, or to respond to the written report, shall not preclude failing the student at the end of the grading period.

230 credits are required for high school graduation as established by the California Board of Education.

The following table illustrates the minimum graduation requirements of the Fresno Unified School District.

Five (5) credits are granted for successfully completing each semester of each course in which the students receive a D grade or better.

Subjects Required & Total Number of Credits Per Subject to Minimally Meet High School Graduation Requirements

English Language Arts	40
American Government	5
U.S. History	10
Modern World History	10
Biological Science	10
Physical Science	10
3rd Year Science	10
Algebra	10
Geometry	10
3rd Year Math	10
Physical Education	20
Fine Arts or Foreign Language	10
Economics	5
Electives *	70
TOTAL	230

*All courses taken in excess of the minimum required in any subject area will count toward the fulfillment of ‘elective’ credits toward the 230 total.

Courses Earning High School Credit

Currently Algebra and Foreign Language are offered at all middle schools. Middle school students can enter high school with up to 30 credits of high school graduation credit; i.e., Algebra 10 credits and two years of foreign language, 20 credits. The courses students take to fulfill the Subject Requirement must be certified by the University as meeting the requirement and must be included on your school's University of California (UC) A-G certified course list.

*ALL STUDENTS MUST EARN A "C" GRADE OR HIGHER IN UC CERTIFIED COURSES. "D" AND "F" GRADES DO NOT QUALIFY AS GRADES FOR "A-G ELIGIBILITY". (See A-G Courses below).

REQUIRED "A-G" COURSES

Students must complete all "a-g" courses (with grade of C or better) to meet the minimum requirements for UC/CSU eligibility:

A. History/Social Science – 2 YEARS REQUIRED

Two (2) years of history/social science, including one (1) year of world history, cultures and geography; and one (1) year of U.S. history or one-half (1/2) year of U.S. history and one-half (1/2) year of Civics or American Government.

B. English – 4 YEARS REQUIRED

Four (4) years of college-preparatory English that include frequent and regular writing, and reading of classic and modern literature.

C. Mathematics – 3 YEARS REQUIRED, 4 YEARS RECOMMENDED

Three (3) years of college-preparatory mathematics that include the topics covered in elementary and advanced algebra, and two- and three-dimensional geometry. Approved integrated math courses may be used to fulfill part or all of this requirement, as may math courses taken in 8th grade that a high school accepts as equivalent to its own math courses.

D. Laboratory Science – 2 YEARS REQUIRED, 3 YEARS RECOMMENDED

Two (2) years of laboratory science providing fundamental knowledge in two of these three foundational subjects: biology, chemistry, and physics. Advanced laboratory science classes that have biology, chemistry, or physics as prerequisites and offer substantial additional material may be used to fulfill this requirement.

E. Language Other Than English – 2 YEARS REQUIRED, 3 YEARS RECOMMENDED

Two (2) years of the same language other than English. Courses should emphasize speaking and understanding, and include instruction in grammar, vocabulary, reading, composition, and culture. Courses in languages other than English taken in the 7th and 8th grades may be used

to fulfill part of this requirement if a high school accepts them as equivalent to its own courses.

F. Visual and Performing Arts (VPA) – 1 YEAR REQUIRED

A single year-long approved arts course from a single VPA discipline: dance, drama/theater, music, or visual art.

G. College Preparatory Electives – 1 YEAR REQUIRED

One (1) year (two semesters), in addition to those required in "A-F" above, or courses that have been approved solely in the elective area.

Contact your child's high school counselor to verify or confirm your child's individual progress toward high school graduation and a-g.

Meeting minimum a-g requirements does not ensure University admission. Students who take more a-g courses earn additional a-g credits, which makes them more competitive in the admission process.

CAREER COUNSELING/PROHIBITED SEX DISCRIMINATION

E.C. 221.5; A.R. 6164.2

Parents/Guardians of pupils in the Fresno Unified School District are hereby notified that career counseling and course selection will take place in the District's schools, and will include affirmative exploration career or career courses that are nontraditional for the pupil's gender. This counseling will take place beginning at the 7th grade; parents/guardians are encouraged to take part in the counseling sessions and decisions.

PHYSICAL EDUCATION (PE) REQUIREMENTS

Education Code 51222 requires that all students in grades 7-12 must receive no less than 400 minutes each 10 school days of physical education activities. Education Code 51210 mandates students in grades 1-6 to participate in at least 200 minutes of physical education activity every 10 school days. In Fresno Unified School District. Students must complete 20 physical education graduation credits. Furthermore, 5th, 7th, and 9th grade students shall participate in State Physical Fitness Testing during the spring semester.

Education Code 51241 and Fresno Unified School District Board Policy 6142.7 allows the Superintendent or designee to grant exemptions from the minimum number of required physical education minutes to students who meet specific conditions. Students enrolled in Marching Band, JROTC I or II or Aerospace Science I or II with a non-PE credentialed teacher, will be allowed to count less than half of the PE class minutes toward the requirement of no less than 400 minutes of each 10 school days of physical education activities. The students assigned to these courses will be expected to complete an activity log (which demonstrates physical activities completed outside of the class period) as a requirement of the course to fulfill

the required minutes of physical education (no less than 400 minutes each 10 school days).

For more information, please contact the Physical Education Department at 559-457-3496 or contact your child's guidance counselor.

COMPREHENSIVE SEXUAL HEALTH EDUCATION

B.P. 6142.1, E.C. 51930

In order to satisfy the requirement set forth by the California Healthy Youth Act (EC 51930), our Fresno Unified School District Board of Education adopted the curriculum, Positive Prevention PLUS, for middle and high school levels, which will be taught once in the 7th grade and in 9th/10th grade biological sciences in high school. The California Healthy Youth Act requires the District:

- To provide pupils with the knowledge and skills necessary to protect their sexual and reproductive health from HIV and other sexually transmitted infections and from unintended pregnancy.
- To provide pupils with the knowledge and skills they need to develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family.
- To promote understanding of sexuality as a normal part of human development.
- To ensure pupils receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction and provide educators with clear tools and guidance to accomplish that end.

All materials are available for parent inspection at each site. Parents or guardians have the right to excuse their child from comprehensive sexual health education and HIV prevention education. The request must be made in writing to the school (EC 51934). For a copy of the California Healthy Youth Act, please contact your child's school.

FEES AND CHARGES

B.P. 3260

The Governing Board recognizes its responsibility to ensure that books, materials, instructional equipment, supplies, and other resources necessary for students' participation in the educational program are made available to them. No student shall be required to pay any fees, deposits, or other charges for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

As necessary, the Board may approve fees, deposits, and other charges, which are specifically authorized by law.

For such authorized fees, deposits and charges, the district shall consider students' and parents/guardians' ability to pay when establishing fee schedules and granting waivers or exceptions.

Whenever a student or parent/guardian believes that an impermissible fee, deposit, or other charge is being required of the student for his/her participation in an educational activity, the student or his/her parent/guardian may file a complaint with the principal or designee using the district's procedures in B.P./A.R. 1312.3 – Uniform Complaint Procedures. (Education Code 49013)

ADVANCED PLACEMENT FEE PAYMENT (FEE REDUCTION) PROGRAM

The purpose of this program is to remove the financial barrier to taking Advanced Placement (AP) exams. With the availability of both State and Federal funds, eligible Fresno Unified students can receive fee reductions for each AP exam taken. A student who meets either of the following criteria is eligible to receive financial assistance to take AP exams:

1. Their family's income is at or below 185% of the poverty level issued annually by the U.S. Department of Health and Human Services, or
2. They qualify as an "identified student" because they are in foster care or Head Start, or homeless or migrant, or living in households that receive SNAP/Food Stamps, TANF cash assistance, or the Food Distribution on Indian Reservation benefits.

For more information, see the AP liaison/counselor at your high school.

INTERNATIONAL BACCALAUREATE FEE PAYMENT (FEE REDUCTION) PROGRAM

The purpose of this program is to remove the financial barrier to taking International Baccalaureate (IB) exams. With the availability of both State and Federal funds, eligible Fresno Unified students can receive fee reductions for each IB exam taken. A student who meets either of the following criteria is eligible to receive financial assistance to take IB exams:

1. Their family's income is at or below 185% of the poverty level issued annually by the U.S. Department of Health and Human Services, or
2. They qualify as an "identified student" because they are in foster care or Head Start, or homeless or migrant, or living in households that receive SNAP/Food Stamps, TANF cash assistance, or the Food Distribution on Indian Reservation benefits.

The IB Coordinator at Fresno High School can be reached at 457-2793 for more information on the program and for copies of the Student Eligibility Forms.

STATE TESTING

CALIFORNIA HIGH SCHOOL PROFICIENCY EXAM (CHSPE)

C.C.R., Title 5, Sec. 11523; E.C. 48412

The California High School Proficiency Examination (CHSPE) is a program established by California law. E.C. 48412. If eligible to take the test, you can earn the legal equivalent of a high school diploma by passing the CHSPE. The CHSPE consists of two (2) sections: an English-language Arts section and a Mathematics section. If you pass both sections, the California State Board of Education will award you a Certificate of Proficiency, which by state law is equivalent to a high school diploma.

You may take CHSPE if, on testing day, you:

- Are at least 16 years old;
- Have enrolled in the 10th grade for one (1) academic year or longer; or
- Will complete one (1) academic year of enrollment in the 10th grade at the end of the semester during which the next regular administration will be conducted.

CHSPE Testing Dates

Please visit the website for testing dates.

2020-2021 test dates are posted on the CHSPE website at:

<http://www.chspe.net>

Results are mailed approx. 5 weeks after test completion.

There is no limit to the number of times you may take the test. Please contact your home high school for an announcement explaining the CHSPE and registration requirements.

In addition, for registration information and instructions for taking the test, contact:

CHSPE Office - Sacramento County Office of Education

P.O. Box 269003

Sacramento, CA 95826-9003

Telephone: (866) 342-4773 (toll free) or visit the web site:

<http://www.chspe.net>

CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS (CAASPP)

CAASPP Testing Dates

Grades 3-8, 11: April 6 to June 4, 2021

CAASPP Program

C.C.R., Title 5, Sec. 850-870; E.C. 60600-60652; B.P. 6162.51; A.R. 6162.51

This year students will participate in the California Assessment of Student Performance and Progress (CAASPP) system by taking a series of computer-based tests developed by the Smarter Balanced

Assessment Consortium that will provide an academic checkup for students by measuring real-world skills like critical thinking and problem solving. These assessments offer significant improvements over tests of the past, including new types of questions and performance tasks that require students to apply a variety of skills to complete complex tasks that will prepare them for college and the workplace. Students in grades 3 – 8 and 11 will be assessed in English Language Arts/Literacy and mathematics.

Recently-Arrived English Learners

English Learners (EL) who have: (1) been enrolled in United States schools for less than 12 months are not required to take the English Language Arts/Literacy assessment but will take the mathematics assessment.

Students With Exceptional Needs

5 C.C.R. 853, 853.5

Individualized Education Plans (IEP)

Students in Special Education programs with Individualized Education Plans (IEP) are allowed accommodations such as, Braille, extended time, or the use of a reader, scribe, or calculator. The IEP must state the specific accommodation. Also, students with current plans under Section 504 of the Rehabilitation Act of 1973 specifying such accommodations will be tested with the prescribed accommodations. No other students are allowed testing accommodations.

Students with significant cognitive disabilities take the California Alternate Assessment (CAA).

California Alternate Assessment

As part of the CAASPP Program, the California Alternate Assessment (CAA) provides students with significant cognitive disabilities the opportunity to demonstrate achievement in English Language Arts/Literacy and mathematics by taking a test commensurate with their abilities. This test is designed for students in grades 3-8 and 11, who have an individualized education program and who have a significant cognitive disability. CAA is administered online only and one-on-one by a test examiner. A certificated or licensed test examiner who is familiar with the student will administer the test. The CAA for Science Test will be administered to eligible students in grades 5 and 8, and one time in high school.

California Science Test

The California Science Test (CAST) is an online test based on the California Next Generation Science Standards. Students in grades 5 and 8, and one time high school will participate. The CAST uses the current CAASPP test delivery system and is administered online.

CAASPP - Parent Right to Exempt

C.C.R., Title 5, Sec. 852; E.C. 33051, 60605 (g) & (h), 60615, 60640, 60651

A parent/guardian may submit to the school a written and signed request to excuse his/her child from any or all parts of the CAASPP tests. The District and its employees may discuss the CAASPP program with parents/guardians and may inform them of the

availability of exemptions under E.C. 60615. However, the District and its employees shall not solicit or encourage any written exemption request on behalf of any student or group of students.

English Language Proficiency Assessments for California (ELPAC)

Test dates: February 1 to May 28, 2021

C.C.R., Title 1, Sec. 313; E.C. 60810

The ELPAC summative assessment is administered to assess the progress of English Learners in acquiring the skills of listening, speaking, reading, and writing in English. Identifying students who need help learning in English is important so these students can get the extra help they need to do well in school and access the full curriculum. Every year students who are English learners will take the ELPAC summative to measure their progress in learning English. Students whose primary language is other than English will take the Initial Assessment. The Initial Assessment is used to identify students as either an English learner who needs support to learn English, or as proficient in English.



Dress Code and Discipline Policies

Question	Department / Office	Phone
<ul style="list-style-type: none">• If my child is suspended, can he/she be sent home without my knowledge?• Are there alternative programs to suspension/expulsion?	Contact your child’s principal or vice-principal.	See school directory on page 81.
<ul style="list-style-type: none">• Where can I find the dress code for my child’s school?• I have questions about the school dress code, whom can I contact?	Contact your child’s school.	See school directory on page 81.

DRESS AND APPEARANCE

B.P. 5132; A.R. 5132

The Governing Board believes that appropriate dress and appearance contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or interfere with the educational process. In adopting this Dress and Appearance policy, it is the Board's intention to comply with education code 221.5.

The Board recognizes that, in order to promote student safety and a positive school climate, the staff, parents/guardians, and students must be involved in the development of the Dress and Appearance policy.

School sites, in collaboration with the staff, parents/guardians and students may develop a Site-Specific Dress Code which exceeds the district's minimum Dress and Appearance Policy, but is not contradictory. The superintendent or designee shall establish a process for the submission and approval of Site-Specific Dress Code in conjunction with each school's safety plan.

Students and parents/guardians shall be informed about the Dress and Appearance policy as well as any Site-Specific dress code at the beginning of the school year and when revised. A student who violates the minimum Dress and Appearance Policy shall be subject to appropriate disciplinary action. Except in exigent circumstances, a violation of the Dress and Appearance Policy, shall not be grounds for suspension or expulsion.

The responsibility for the dress and appearance of a student rests primarily with the student and their parents or guardians. In the interest of maintaining an appropriate learning environment, the district believes in the following basic principles:

- All students are encouraged to dress in a manner that is appropriate, comfortable and conducive to an active academic school day.
- Students should be able to wear clothing without fear of or actual unnecessary discipline or body shaming.
- The student dress code should serve to support all students to develop a body-positive self-image.
- The district standard dress and appearance policy is gender neutral and applies to all students equally regardless of gender on school campuses and at school-sponsored functions and will be enforced consistently and fairly by all members of the school staff
- Clothing and hair styles are a matter of personal choice (except for schools with uniforms). The school shall be concerned only when these impact the health and safety of students and staff.

Examples of inappropriate clothing include:

- clothing where the torso is exposed, i.e., tube tops, half shirts, halters
- clothing that is see-through. (clothing must be opaque)
- clothing or accessories which show profanity, obscene words or pictures, sexually suggestive statements, or incites to violence
- clothing representing gang-related activities
- clothing where the entire thigh is exposed, such as micro minis or short shorts.
- bathing suits or cut-offs
- the wearing and carrying of tobacco promotional items, or items promoting controlled substances (drugs) and/or alcohol,
- clothing where undergarments are exposed
- clothing that has text that is libelous, bullying, constitutes harassment or discrimination
- footwear must be worn at school and all functions
- no backless footwear for elementary students

Additionally, site leadership may establish a site-specific dress code addendum in the following circumstances:

- Times when students are engaged in extracurricular or other special school activities and where the standard dress and appearance policy would not be appropriate for the activity.
- Times when students are engaged in specific courses where modification is needed to ensure the safety of the students engaged in the class. Examples include lab sciences, CTE classes or other classes that contain potential hazards.
- Schools may set their own site-specific addendum relating to hats, caps and other head coverings. There shall be no restriction on student head coverings worn for bona fide religious purpose.

GANG-RELATED APPAREL

The Board recognizes that, in order to promote student safety and discourage theft, peer rivalry, and/or gang activity, the principal, staff, and parents/guardians at a district school may wish to establish a reasonable site-specific dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code shall be included as part of the school safety plan presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

DRESS CODES AND SCHOOL UNIFORMS

E.C. 35183

The Governing Board of any school district may adopt or rescind a reasonable Dress Code Policy that requires pupils to wear a school-wide uniform or prohibits pupils from wearing gang-related apparel if

the Governing Board of the school district approves a plan that may be initiated by an individual school's Principal, staff, and parents/guardians and determines that the policy is necessary for the health and safety of the school environment. Individual schools may include the reasonable dress code policy as part of its school safety plan, pursuant to Section 35294.1.

UNIFORMS

In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the Principal, staff, and parents/guardians at a school may establish a reasonable school uniform program as part of the Site-Specific Dress Code. Such shall be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

Uniforms are the identification of a certain color for the students to wear from the waist up as tops and the identification of another color for the students to wear from the waist down as bottoms.

Parents/Guardians may exempt their children from participation in a school uniform program. Students shall not be penalized academically, otherwise discriminated against or denied attendance to school if their parents/guardians choose not to comply with the school uniform policy. A student exempted from participation in a school uniform dress program must comply with the Dress and Grooming Code in the school's safety plan.

Parental notification is required at least six (6) months before implementing a School-Wide Uniform Policy.

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms. (Educational Code 35183)

Sun Protective Clothing

A.R. 5132 (b)

1. Each school site shall allow for outdoor use during the school day, articles of sun-protective clothing, including but is not limited to, hats.
2. Each school site may set a policy related to the type of sun-protective clothing, including but is not limited to hats, that pupils will be allowed to use outdoors, pursuant to subdivision (a). Specific clothing and hats determined by the school district or school site to be gang-related or inappropriate apparel may be prohibited by the dress code policy.

Sunscreen

E.C. 35183.5 (b)

1. Each school site shall allow pupils the use of sunscreen during the school day without an authorized health care provider's note or prescription.
2. Each school site may set a policy related to the use of sunscreen by pupils during the school day.

STUDENT DISCIPLINE

EXPECTED STUDENT BEHAVIOR

Rules and regulations are established to maintain an atmosphere conducive to learning. Students who fail to comply with these rules and regulations will be counseled, reprimanded, suspended, or expelled, and/or arrested as the laws are applied.

The Governing Board of any school district shall prescribe rules not inconsistent with law or with the rules prescribed by the State Board of Education for the government and discipline of the schools under its jurisdiction. E.C. 35291

Participation/Attendance at extracurricular activities is considered a part of the educational program. Participants or spectators carry responsibilities as representatives of the schools/communities. All rules of student conduct apply also to extracurricular activities.

Any Governing Board may enforce the provisions of Section 35291 by suspending or, if necessary, expelling a student in any Elementary or Secondary school who refuses or neglects to obey any rules prescribed pursuant to that section. E.C. 35291, 48980; A.R. 5144, 5144.1

DISCIPLINE

The Governing Board is committed to providing a safe, supportive and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior. Staff shall use preventative measures and positive conflict resolution techniques whenever possible.

The superintendent or designee shall provide a complement of effective, age appropriate strategies for maintaining a positive school climate correcting student behavior at district schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of district discipline policies and practices. Strategies may include but are not limited to conferences which restore the relationships between staff, students and parents/guardians; youth court, mediation, use of study, guidance, or other intervention related teams; enrollment in a program teaching positive social behavior or anger management; and participation in a restorative justice program. Staff shall use preventative measures and positive conflict resolution techniques whenever possible. In addition, the Superintendent or designee's strategies shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures as a means for correcting student misbehavior.

Disciplinary measures that may result in a loss of instructional time or cause students to be disengaged from school, such as, detention, suspension and expulsion, shall be imposed only when required by law or when other means of correction have been documented to have failed (Education Code 48900.5)

Conflict resolution and other strategies shall be considered as part of each school's comprehensive safety plan. Staff shall enforce disciplinary rules fairly, consistently and in accordance with the district's nondiscrimination policies. B.P./A.R. 5144, 5144.1

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

CONFERENCING

Students will be counseled regarding appropriate school behavior.

DETENTION

Students may be detained for disciplinary or other reasons up to one (1) hour after the close of the maximum school day. 5 California Code of Regulations section 353.

SUSPENSION BY TEACHER

A teacher may suspend any pupil from his/her class, for any of the acts enumerated in Section 48900, for the day of the suspension and the day following. E.C. 48910

A teacher may also refer a pupil, for any of the acts enumerated in Section 48900, to the Principal or designee for consideration of a suspension from the school.

Whenever a student is removed from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher of the class from which the student was removed may require that the student's parent/guardian attend a portion of a school day in that class from which the student is being suspended, to assist in resolving the classroom behavior problems. When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is required pursuant to law. A parent/guardian who has received a written notice shall attend class as specified in the notice. B.P. 5144.1

ON-CAMPUS SUPERVISED SUSPENSION CLASSROOM

The Board recognizes that students who are suspended from school frequently have no supervision or guidance during the school hours when they are off campus and may fall behind in the course work. The Board believes that in many cases, it would be better to manage the student's behavior by keeping the student at school and providing him/her with supervision that is separated from the regular classroom.

To ensure the proper supervision and ongoing learning of students, The Superintendent or designee shall establish a supervised in-house suspension program which meets the requirements of

law for students suspended for any of the offenses enumerated in Education Code Section 48900 and 48900.2, who pose no imminent danger or threat to anyone at school and for whom an expulsion action has not been initiated.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

The Superintendent or designee shall examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences which restore the relationship between staff, parents/guardians and students; detention; youth court, mediation, student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.

SUSPENSION

B.P. 5144.1; A.R. 5144.1

Suspension is the temporary removal of a student from regular classroom instruction or from school as initiated by a teacher or administrator for adjustment purposes. Suspended students shall be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion. A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

Suspension Procedure requires:

1. An informal conference with the student;
2. A reasonable effort made to contact the pupil's parent/guardian in person or by telephone at the time of suspension: a written notice to follow;
3. That parents/guardians respond to the school's request for a conference without delay, as per state law;
4. That parents/guardians be informed that suspension may be reviewed by the Superintendent or designee; and
5. That suspended student must remain under parent/guardian supervision and is not to be on or around any school campus or attend school activities for the duration of the suspension.

Students may be suspended or expelled for the following reasons under E.C. 48900:

E.C. 48900 (a)

(1) Caused, attempted to cause, or threatened to cause physical injury to another person, or (2) willfully used force or violence upon the person of another, except in self-defense.

E.C. 48900 (b)

Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object of this type, the pupil had obtained

written permission to possess the item from a certificated school employee, which is concurred in by the Principal or designee.

E.C. 48900 (c)

Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, an alcoholic beverage, or an intoxicant of any kind.

E.C. 48900 (d)

Unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid substance, or material and represented it as a controlled substance, alcoholic beverage, or intoxicant.

E.C. 48900 (e)

Committed or attempted to commit robbery or extortion.

E.C. 48900 (f)

Caused or attempted to cause damage to school property or private property.

E.C. 48900 (g)

Stole or attempted to steal school property or private property.

E.C. 48900 (h)

Possessed and/or used tobacco products.

E.C. 48900 (i)

Committed an obscene act or engaged in habitual profanity or vulgarity.

E.C. 48900 (j)

Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.

E.C. 48900 (k)

Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. No student in grades K-8 may be suspended for disruption or willful defiance.

E.C. 48900 (l)

Knowingly received stolen school property or private property.

E.C. 48900 (m)

Possessed an imitation firearm.

E.C. 48900 (n)

Committed or attempted to commit specified acts of sexual assault or committed sexual battery.

E.C. 48900 (o)

Harassed, threatened, or intimidated a pupil who is a complaining witness.

E.C. 48900 (p)

Unlawfully offered, arranged, negotiated to sell, or sold the prescription drug Soma.

E.C. 48900 (q)

Engaged in, or attempted to engage in, hazing.

E.C. 48900 (r)

Engaged in an act of bullying, Including, but not limited to, bullying committed by means of an electronic act.

E.C. 48900 (t)

Aided or abetted the infliction or attempted infliction of physical injury to another person. May be subject to a suspension but not expulsion.

E.C. 48900.2

(Grades 4-12)

Committed sexual harassment, as defined by E.C. 212.5.

E.C. 48900.3

(Grades 4-12)

Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of E.C. 233.

E.C. 48900.4

(Grades 4-12)

Intentionally engaged in harassment, threats, or intimidation directed against school district personnel or pupils, that is sufficiently severe or pervasive so as to have the actual and reasonably-expected effect of materially disrupting classwork, creating substantial disorder, and invading rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

E.C. 48900.7

(Grades K-12)

Made terrorist threats against school officials or school property, or both.

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

ALTERNATIVE TO SUSPENSION (ATS)

To correct the behavior of any student who is subject to discipline, the Superintendent or designee shall, to the extent allowed by law, first use other means of correction. (Education Code 48900.5)

The Superintendent or designee shall establish a supervised on-campus suspension program which meets the requirements of law for students suspended for any of the offenses enumerated in Education Code Section 48900 and 48900.2, who pose no imminent danger or threat to anyone at school and for whom an expulsion action has not been initiated. The Superintendent or designee shall examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences which restore the relationship between staff, parents/guardians and students; detention; youth court, mediation, student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.

School-based conflict resolution programs are designed to help students learn constructive ways of handling conflict. These programs can reduce violence, restore relationships and promote communication, personal responsibility and problem-solving skills

among students. Conflict resolution programs shall not supplant the authority of staff to take appropriate action as necessary to prevent violence, ensure student safety, maintain order in the school, and institute disciplinary measures.

Additional Education Codes Regarding Suspension:

E.C. 48911

Rules and Procedures regarding suspension.

E.C. 48912

Suspensions handled in closed meetings to protect student privacy.

E.C. 48915.1; A.R. 5119

Enrollment of a student expelled from another District. A hearing will be held to determine if the student will be enrolled based on the act that caused the expulsion, and if the student poses a continuing danger.

E.C. 48916; A.R. 5144.1

Explanation of the readmission process after an expulsion, including the use of a rehabilitation plan.

E.C. 49332; A.R. 5144.1

School personnel may retain possession of any injurious object taken from a student until the risk of its use has dissipated.

SEARCH AND SEIZURE

B.P. 5145.12

Under Board Policy, metal detectors may be used randomly to promote safety and deter the presence of weapons. Specially-trained, non-aggressive dogs may be used to sniff out and alert staff to the presence of contraband such as drugs, alcohol, firearms, and explosives. Dogs may not sniff any person, but may sniff around lockers, desks, items, or vehicles on school property.

EXPULSION

B.P./A.R. 5144.1

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus (cf. 5112.5 - Open/Closed Campus)
4. During, going to, or coming from a school-sponsored activity

Expulsion Timeline

An expulsion hearing shall be held within thirty (30) school days of date the Principal or designee determines that the student committed the violation. A written notice of the hearing shall be forwarded to

the student at least ten (10) calendar days prior to the date of the hearing. If parent/guardian wants to have the hearing take place before this time, the parent/guardian may sign a ten (10)-day notice waiver. To postpone the expulsion panel hearing, the request must be made in writing five (5) days prior to the expulsion hearing and sent to:

Department of Prevention and Intervention
Discipline Office
1350 M Street
Fresno CA 93721

The Board shall make a decision about the student's expulsion within forty (40) school days after the student's removal from school for the incident for which the recommendation for expulsion is made.

Extension of the Suspension

E.C. 48911; A.R. 5144.1

In a case where expulsion from any school or suspension for the balance of the semester from continuation school is being processed by the Governing Board, the school district Superintendent or other person designated by the Superintendent in writing, may extend the suspension until the Governing Board has rendered a decision in the action, except that the designee shall not be a person employed at the school where the pupil is enrolled. However, an extension may be granted only if both of the following conditions are met:

1. Prior to the decision regarding the extension, the pupil and his/her parent/guardian are provided an opportunity to meet with the Superintendent or designee regarding the extension.
2. The Superintendent or designee has determined, that the student presents a danger to persons or property or threat of disrupting the instructional process. E.C. 48911

Timeline

- Determination of Conduct in Violation of E.C. 48900, 48900.2-4, 48900.7 and/or 48915. Suspension: Not more than five (5) school days. E.C. 48911
- Recommendation Expulsion/Extension of Suspension E.C. 48915: Within the five (5) school days of suspension/extension pending decision on expulsion. E.C. 48911 (g)
- Notice of Hearing: At least ten (10) calendar days prior to hearing. E.C. 48918 (c)
- Student Request for Open Hearing: Within five (5) calendar days preceding hearing. E.C. 48918 (c)
- District Extension of Hearing Date: Up to five (5) school days "for good cause". E.C. 48918 (a)
- Pupil Postponement: Entitled to not more than thirty (30) calendar days--additional days at Board's discretion. E.C. 48918 (a)

Student Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in administrative regulation and law. (Education Codes 48911, 48915, 48915.5, 48918)

Hearing

A.R. 5144.1

- To be conducted within thirty (30) school days of determination of pupil violation. E.C. 48918 (a) (1)
- Administrative Panel Determination: Within three (3) school days or thirty-three (33) days without postponements. E.C.48918 (e)
- Decision of Governing Board: Within ten (10) school days or forty (40) days without pupil requested hearing postponement. E.C. 48918 (a)(2)
- Appeal to County Board: Within thirty (30) calendar days following local Board's decision. E.C. 48919
- Appellate Hearing: Within twenty (20) school days following filing of formal request. E.C. 48919
- Decision of the County Board: Within three (3) school days of hearing absent pupil request for postponement. E.C. 48919

WHAT HAPPENS AT A HEARING?

When the Superintendent or designee receives a request for an Expulsion Panel Hearing, an Administrative Panel meets to hear why the recommendation has been made. The Administrative Panel consists of three (3) or more certificated persons who are impartial; none of whom shall be members of the Board or employed at the student's school. The school will have an administrator there to present the case. The hearing, which is taped, may be transcribed at the parent's/guardian's expense if the Board's decision is appealed.

At the hearing, the Panel will hear the evidence and testimony provided by the school and student. Parent/guardian will have a chance to tell the Panel if the information from the school is not accurate. Parent/guardian may also inform the Panel of any concerns they have before the Panel makes a recommendation.

The Board of Education will receive the Panel's recommendation and is the only body that can make a decision on the recommendation. Parent/guardian may appeal the Board's decision within thirty (30) days to Fresno County Board of Education. The expulsion hearing will present facts about the incident. Also presented will be information about the student related to their academic performance, attendance, and discipline.

HEARING PROCEDURE

- The Chairperson will explain the expulsion procedure to the parent/guardian and the student.
- The Chairperson will ask everyone in the room to identify themselves so the tape will reflect it.
- Charges shall be stated by the representative of the school district.
- The student, parent/guardian, or the representative may present any written materials felt to be pertinent to the case.
- A brief recess will then be held in order that everyone may read and review those materials presented.
- The parent/guardian, the student, and the student's representative will be sworn in.
- Presentation of witnesses and evidence will be made by the representative of the school district.
- The student, parent/guardian, or the representative presents the student's case.
- Summation and recommendations, if any, are to be made by the representative of the school district.
- Concluding remarks, if any, are to be made by the student, parent/guardian, or Student's representative.
- There will be closure of the hearing and withdrawal of all participants from the hearing room except for the Administrative Panel members.
- The Panel then will deliberate, in closed session, in order to reach a decision as to the finding of fact and the Panel's recommendations.

PARENT OPTIONS AND RESPONSIBILITIES

- If the student has moved to another school district, the law requires that the new district be notified of the expulsion or any pending expulsion (E.C. 48915.1, 48918).
- A student may apply to another school district and must inform its staff of the expulsion order or any pending expulsion.
- A student may apply for admission to a private school.

Appeal May Be Filed With the County Board of Education

The student and parent/guardian have the right to file an appeal of expulsion to the Fresno County Board of Education within thirty (30) calendar days of the decision to expel the student. If thirty (30) days have passed since the date of the expulsion, the Fresno County Board of Education does not have jurisdiction to hear the appeal. On some occasions, a district may suspend an expulsion allowing a student to return to school under certain conditions. However, the thirty (30)-day time limitation applies even though the student may be attending school.

Student Placement

There are two (2) types of expulsions:

1. Straight; and
2. Suspended.

If a student is placed on straight expulsion, he/she may not attend any Fresno Unified school during the expulsion term set by the Board of Education.

A suspended expulsion with conditions allows the student to remain in a district school during the expulsion term. However, if the student violates the conditions set forth by the Board of Education, the student will be placed on a straight expulsion for the remainder of his/her expulsion term.

The responsibility for transportation to any school site resultant from these disciplinary actions remains with the parent/guardian.

Community Schools

Fresno County Community Schools are run by the Fresno County Superintendent's Office to provide an academic program to students who are expelled, on probation or on parole. The County programs serve students grades 7-12. After the Board action, referrals to Community School are made through the Fresno Unified's Department of Prevention and Intervention. Questions should be directed to the Discipline Office at 457-3348. (B.P. 6181)

Right to an Attorney (Parent's/Guardian's Expense)

Fresno Unified intends to conduct a hearing in a manner which does not require attorneys. This information is to help the applicant understand the hearing process. While attorneys are not required, it is the right of the student and the parent/guardian and the right of the Fresno Unified School District to have an attorney or advocate present.

NOTIFICATION REGARDING EXPULSION

The Fresno Unified School District Board of Education has established policies and standards of behavior which promote learning and protect the safety and well-being of students. When these policies are violated, it may be necessary to suspend or expel a student. Board Policy 5144.1 aligns with California Education Code in the approach to serious offenses.

The following offenses will warrant a mandatory referral for expulsion:

1. Possessing loaded or unloaded firearms
2. Brandishing a knife at another person
3. Unlawfully selling a controlled substance
4. Sexual assault (including attempt) or sexual battery
5. Possessing an explosive

The offenses listed above will not be tolerated in the school buildings, school grounds, and buses, going to or coming from lunch or school or at any school-sponsored activity.

For all other violations, the principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following:

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

Students who violate the applicable Penal Codes referenced by this policy will be referred to the appropriate law enforcement authorities.

This policy is publicized and each student and parent/guardian will be asked to sign a copy of the Notification Regarding Expulsion. Parents/Guardians are also requested to acknowledge the receipt of the Notification Regarding Expulsion (formerly referred to as the Zero Tolerance Letter of Notification) by their signature on the Illness and Accident Procedure Card. If the letter and/or card are not returned to the school, the policy still applies to all students.



School Safety

Question	Department / Office	Phone
<ul style="list-style-type: none">If I have a concern about bullying, whom do I contact?	Contact your child’s principal or vice principal.	See school directory on page 81.
<ul style="list-style-type: none">Is bus transportation to school available for my child?	Contact your child’s school or Transportation.	See school directory on page 81 or (559) 457-3138.
<ul style="list-style-type: none">What is Rapid Alert?	Contact your child’s principal or vice principal	See school directory on page 81.

SCHOOL SAFETY

SCHOOL SAFETY

All Fresno Unified schools, offices, departments, Neighborhood Resource Centers, and buses are designated as a Safe Place. Safe Place is a national program which provides access to immediate help and supportive resources for all young people in crisis through a network of sites sustained by qualified agencies, trained volunteers and businesses. Fresno Unified schools displaying the distinctive "Safe Place" signs serve as access points for at-risk youth who are in need of assistance.

Locked Gates

For increased safety of students, and staff, the Fresno Unified School District policy on open gates is that all gates will remain locked during school hours with the exception of one gate near the main office.

LOCK DOWN/FIRE DRILLS, AND EARTHQUAKE PREPAREDNESS DRILLS - DISTRICT POLICY

In order to better prepare our staff/students Fresno Unified requires the following drills be practiced each school year:

Elementary and Middle School

- 1 fire drill per month
- 3 lock-down drills per year
- 4 earthquake preparedness drills per year

High School

- 3 fire drills per year.
- 3 lock-down drills per year
- 2 earthquake preparedness drills per year (Lockdown and Fire drill should be held during the following times: 1 before/after school, 1 during lunch and 1 during instruction period.

EMERGENCY AND CRISIS INFORMATION

Rapid Alert: Emergency Text Notification System

What is Rapid Alert?

Rapid Alert is Fresno Unified's emergency text notification system. Rapid Alert will send a text message to the cell phones of parents or guardians in the event a safety issue or incident occurs on or near school sites. This system provides an additional tool for quickly notifying parents/guardians and staff, above and beyond the district's current SchoolMessenger notification system. Because a text message only allows for 160 characters, messages will be brief, but will provide pertinent details and any necessary instructions.

What kind of safety issue will warrant a Rapid Alert?

The district has given that question a lot of thought and have determined the system will be used in the event there is a safety issue at a school site that is going to 1) disrupt the school day or 2) cause an early dismissal. So for example:

- A gas leak
- Water main break that requires early dismissal
- Foggy day schedule impacting classes or buses
- School cancellation (district-wide power or phone outage for example)
- Full-scale reunification causing early dismissal
- Lockdowns that impact arrival and dismissal

It is extremely important that parents/guardians are aware of this communication tool. We can't emphasize enough how vital it is that you include a cell phone number on the yellow emergency card and update the school sites and/or your ATLAS Parent Portal when you change your emergency contact information, especially your cell phone number. We want to encourage each parent/guardian to notify your child's school when your cell phone number changes. Please be sure to notify your child's school, provide the school with your new cell phone number so you do not miss a Rapid Alert notification, in the event there is a safety issue at school.

For more information on Rapid Alert including how to register, please visit the district website at www.fresnounified.org.

In the event of a city-wide emergency while your child is in school, listen to these stations for updated information:

RADIO STATIONS

English: AM-580, FM -89.3, FM -99.3
Spanish: AM-790, FM-92.9, FM-101.9
Hmong: AM-900

TV STATIONS

English Channels: 24, 26, 30, & 47
Spanish Channel: 21
Hmong Channel: 32.6 (Hmong TV Network)

In the event of a crisis, emergency response teams are sent immediately to school site(s). Rapid Alerts, letters and/or School Messenger telephone messages are sent to families regarding the emergency. School district staff are available to help with concerns.

SCHOOL RESOURCE OFFICERS (SRO)

Each comprehensive high school as well as DeWolf, Cambridge and Phoenix Secondary have a SRO assigned. SROs are also assigned at selected middle schools. The SRO is a Police Officer employed through a contractual agreement with the Fresno Police Department to provide a police presence and assist in deterring crime on and around the campus. The SRO assists the site administration in keeping our schools safe. The SRO supervising sergeant is a member of the Fresno Unified Safety/Security Office team. Any

complaints of the Fresno Police or SRO regarding a student, please contact the Fresno Unified Safety Office at 457-3729.

CRIME STOPPERS

Fresno Unified and Crime Stoppers (Fresno Police Department) are working together to make our community a safer place. This program, through anonymous tips has helped us prevent possible crimes and solve crimes that have already occurred.

If your student is aware or has information of a possible crime, such as a fight, graffiti, bullying or drug sales, their tip may stop it from happening. If your student knows of someone at school with something illegal, such as weapons, or drugs, their tip may help get those items off their campus. Your student can report their information anonymously. All tips are and will be anonymous; no one will know their name. Should your student's tip help solve a crime, they may be eligible for a cash reward up to \$100 dollars.

Help stop crime in your school and community. Call Crime Stoppers at 498-STOP (7867) or tell an adult at your school or at home. If there are any threats made, contact the Fresno Police Department at (559) 621-7000.

CIVILITY POLICY

B.P./A.R 1265

Maintaining an environment supportive of learning and free of disruptive conduct is important to the success of our children's education. To further this goal, it is the intent of the district to promote, through this policy, mutual respect, civility and orderly conduct among district employees, parents/guardians, and other members of the public. It is also the intent of this policy to encourage positive communication and discourage disruptive, volatile, hostile or aggressive communication or actions. Furthermore, this policy is intended to maintain, to the extent possible, a safe, harassment-free workplace for teachers, students, administrators, other staff, parents/guardians and the public. It is not the district's intent to deprive any person of his/her right to freedom of expression. The district encourages the public's cooperation with and adherence to this policy.

Expected Level of Behavior:

1. District employees and representatives should treat parents/guardians and other members of the public with civility, courtesy and respect.
2. Parents/guardians and other members of the public should treat staff and students and each other, while on school grounds and/or participating in school-related activities, with civility, courtesy and respect.

Unacceptable/Disruptive Behavior:

Any conduct that disrupts or interferes with the discipline, good order, lawful conduct or administration of any school class or activity of the school or district, constitutes unacceptable conduct behavior. Unacceptable conduct includes but is not limited to:

1. Disruption of or threats to disrupt school classrooms, activities, and/or operations;
2. Threats to the health and safety of students or district employees;
3. Battery or assault upon students, district employees or other persons;
4. Using obscenities or speaking in a demanding, loud, insulting and/or demeaning manner; and/or
5. Unauthorized entry onto district premises and school grounds.
6. Recourse Available to Parents/Guardians and Public in handling

Unacceptable/Disruptive Behavior:

The Superintendent or designee shall establish regulations and procedures as necessary to provide a complaint process for alleged violations of the Civility Policy.

GANG INVOLVEMENT

Warning signs of gang involvement:

Individual:

- Challenging of authority at home and school;
- Hanging around areas of gang activity;
- Possession of weapons;
- Use of gang language or hand signs;
- Frequent contacts with law enforcement;
- Possession of expensive articles;
- Clothing predominantly of one color/common dress with a gang;
- Wearing sports clothing with no interest in the sport;
- Graffiti; and/or
- Tattoos

Family:

- Avoid family functions;
- Loss of interest in the family and school;
- Sudden demand for privacy or freedom; and or
- Frequent and increasing combative behavior

Friends:

- Loss of old friends; and
- New friends with negative influence

For more information, please contact your child's school.

GENDER AND IDENTITY INCLUSION

B.P. 5145.31

The Governing Board is committed to addressing the safety needs of all students, including those needs related to a student's actual or perceived gender identity, gender expression, or sexual orientation. The purpose of this Board Policy is to set out guidelines regarding issues related to transgender and gender expansive/gender non-conforming students.

The Board recognizes that a safe and civil school environment is necessary for students to have equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities; and is integral to student success.

The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying targeted at any student by anyone, based on the student's actual or perceived sex, sexual orientation, gender, gender identity, or gender expression, race, ancestry, national origin, ethnicity, ethnic group identification, age, religion, color, marital or parental status, physical or mental disability, age or, the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics (42 USC 2000d-2000e-17, 20 USC 1681-1688, Education Code 200, 220, 221.5 (f)).

ANTI-BULLYING

B.P. 5131.2

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student

No individual or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, retaliate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes creation or the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate.

Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response and obligation to prevent such instances.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. and may contact law enforcement.

The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice process as appropriate. (Education Code 48900.9)

When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with A.R. 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in A.R. 5145.7 – Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the

activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service to bully or harass another student, the Superintendent or designee also may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations

SUICIDE PREVENTION, INTERVENTION, AND POST-INTERVENTION

AB2246, B.P./A.R. 5141.52

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and post-intervention

1. Staff development on suicide awareness and prevention for teachers, school counselors, school psychologists, school social workers, site administrators, and other district employees who interact with students in the secondary grades.
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others.
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students.
4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis.
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions

6. Crisis intervention procedures for addressing suicide threats or attempts
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

Student identification cards shall include the National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line and/or a local suicide prevention hotline telephone number. (Education Code 215.5)

Please visit <https://www.fresnounified.org/dept/dpi/sews/> for more information.

DISCIPLINE RULES

E.C. 35291; A.R. 5144, 5144.1

Requires school site discipline rules to be established by school committees with specific membership and filed with the Governing Board, and requires notification to parents/guardians and enrollees of site and District rules. In addition to the written Discipline Rules, all schools shall determine a method to orally deliver to the students, at regular intervals during the school year, the behavioral expectations and consequences arising from non-compliance with the written Discipline Rules. This delivery method may take the form of an all-school assembly, small group discussions, or even delivery in a specific class (such as P.E.) or by a class-by-class basis.

SEARCH AND SEIZURE

B.P. 5145.12

Under Board Policy, metal detectors may be used randomly to promote safety and deter the presence of weapons. Specially-trained, non-aggressive dogs may be used to sniff out and alert staff to the presence of contraband such as drugs, alcohol, firearms, and explosives. Dogs may not sniff any person, but may sniff around lockers, desks, items, or vehicles on school property.

TOBACCO

B.P. 5131.62

Students shall not possess, smoke, or use tobacco or any product containing tobacco or nicotine while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (Education Code 48900, 48901)

Students' possession or use of electronic cigarettes, electronic hookahs, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products is also prohibited.

MONITORING YOUR CHILD’S INTERNET USE

Parents/guardians be aware of what your child is viewing and with whom they are “chatting”. Check periodically what websites your children are visiting, sites such as: Facebook, My Space and various chatrooms to protect your children from sex offenders and other dangers that can occur with internet use.

SAFE SCHOOL PLAN

B.P. 3515 E.C. 32281 B.P. 5141.4

The Fresno Unified School District is committed to providing a safe and secure environment for students and employees. The SAFE SCHOOL PLAN is designed to assist each school staff in preparing for emergencies, managing emergency response efforts, and maintaining a safe school environment. For more information, contact:

Emergency Planning/Crisis Response
2348 Mariposa
Fresno, CA 93721
Phone: (559) 457-3981
FAX: (559) 457-3738

SAFE PLACE: RESPONSE TO IMMIGRATION ENFORCEMENT

B.P. /A.R. 5145.13

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

District staff shall not solicit or collect information or documents regarding the citizenship or immigration status of students or their family members or provide assistance with immigration enforcement at district schools, except as may be required by state and federal law. (Education Code 234.7)

No student shall be denied equal rights and opportunities nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district’s programs and activities on the basis of his/her immigration status. (Education Code 200, 220, 234.1)

RESPONDING TO REQUESTS FOR INFORMATION

Unless authorized by the Family Educational Rights and Privacy Act pursuant to 20 USC 1232g, student information shall not be disclosed to immigration law enforcement authorities without parental consent, a court order, or judicial subpoena. The Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a court order or judicial subpoena.

Upon receiving any verbal or written request for information related to a student’s or family’s immigration or citizenship status, district staff shall:

1. Notify the Superintendent or designee about the information request
2. Provide students and families with appropriate notice and a description of the immigration officer’s request
3. Document any request for information by immigration authorities
4. Provide students and parents/guardians with any documents provided by the immigration enforcement officer, unless such disclosure is prohibited by a subpoena served on the district or in cases involving investigations of child abuse, neglect, or dependency

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

RESPONDING TO REQUESTS FOR ACCESS TO STUDENTS OR SCHOOL GROUNDS

District staff shall receive parent/guardian consent before a student is interviewed or searched by any officer seeking to enforce civil immigration laws at the school, unless the officer presents a valid, effective warrant signed by a judge or a valid, effective court order. A student’s parent/guardian shall be immediately notified if a law enforcement officer requests or gains access to the student for immigration enforcement purposes, unless the judicial warrant or subpoena restricts disclosure to the parent/guardian.

All visitors and outsiders, including immigration enforcement officers, shall register with the principal or designee upon entering school grounds during school hours. Each visitor or outsider shall provide the principal or designee with their name, address, occupation, age if less than 21, purpose in entering school grounds, proof of identity, and any other information required by law. (Penal Code 627.2, 627.3)

District staff shall report the presence of any immigration enforcement officers to the appropriate school site or district administrator(s).

As early as possible, district staff shall notify the Superintendent or designee of any request by an immigration enforcement officer for access to the school or a student or for review of school documents, including service of lawful subpoenas, petitions, complaints, warrants, or other such documents.

In addition, district staff shall take the following actions in response to an officer present on the school campus specifically for immigration enforcement purposes:

1. Advise the officer that before school personnel can respond to the officer’s request, they must first receive notification and direction from the Superintendent or designee, except under exigent circumstances that necessitate immediate action
2. Request to see the officer’s credentials, including their name and badge number, and the phone number of the officer’s supervisor, and note or make a copy of all such information

3. Ask the officer for their reason for being on school grounds and document the response
4. Request that the officer produce any documentation that authorizes their school access
5. Make a copy of all documents produced by the officer and retain one copy for school records
6. If the officer declares that exigent circumstances exist and demands immediate access to the campus, comply with the officer's orders and immediately contact the Superintendent or designee
7. If the officer does not declare that exigent circumstances exist, respond according to the requirements of the officer's documentation, as follows:
 - a. If the officer has an Immigrations and Customs Enforcement (ICE) administrative warrant, district staff shall inform the agent that they cannot consent to any request without first consulting with the district's legal counsel or other designated district official.
 - b. If the officer has a federal judicial warrant, such as a search and seizure warrant or an arrest warrant signed by a federal judge or magistrate, district staff shall promptly comply with the warrant. If feasible, district staff shall consult with the district's legal counsel or designated administrator before providing the officer with access to the person or materials specified in the warrant.
 - c. If the officer has a subpoena for production of documents or other evidence, district staff shall inform the district's legal counsel or other designated official of the subpoena and await further instructions as to how to proceed.
8. Do not attempt to physically impede the officer, even if the officer appears to be exceeding the authorization given under a warrant or other document. If an officer enters the premises without consent, district staff shall document the officer's actions while on campus.
9. After the encounter with the officer, promptly make written notes of all interactions with the officer, including:
 - a. A list or copy of the officer's credentials and contact information
 - b. The identity of all school personnel who communicated with the officer
 - c. Details of the officer's request
 - d. Whether the officer presented a warrant or subpoena to accompany their request, what was requested in the warrant or subpoena, and whether the warrant or subpoena was signed by a judge
 - e. District staff's response to the officer's request
 - f. Any further action taken by the officer
- g. A photo or copy of any documents presented by the officer
10. Provide a copy of these notes and associated documents collected from the officer to the district's legal counsel or other designated district official

The district's legal counsel or other designated official shall submit a timely report to the Governing Board regarding the officer's requests and actions and the district's responses. (Education Code 234.7)

The Superintendent or designee shall also email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a school site or a student for immigration enforcement purposes.

RESPONDING TO THE DETENTION OR DEPORTATION OF STUDENT'S FAMILY MEMBER

The Superintendent or designee shall encourage students and their families to update their emergency contact information as needed throughout the school year and to provide alternative contacts, including an identified trusted adult guardian, in case a student's parent/guardian is detained or is otherwise unavailable. The Superintendent or designee shall notify students' families that information provided on the emergency cards will only be used in response to specific emergency situations and not for any other purpose.

The Superintendent or designee shall also encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a family member is detained or deported.

In the event that a student's parent/guardian is detained or deported by federal immigration authorities, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit.

The Superintendent or designee shall notify a student whose parent/guardian was detained or deported that the student continues to meet the residency requirements for attendance in a district school, provided that the parent/guardian was a resident of California and the student lived in California immediately before they are moved out of state as a result of the parent/guardian's departure. (Education Code 48204.4)

The Superintendent or designee may refer a student or their family members to other resources for assistance, including, but not limited

to, an ICE detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.

NONDISCRIMINATION/HARASSMENT

B.P. 5145.3, B.P. 5146; B.P. 1312.3

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying of any student based on the student's actual or perceived sex, sexual orientation, gender, gender identity, or gender expression, ethnic group identification, race, ancestry, national origin, immigration status, ethnic group identification, ethnicity, age, religion, color, marital or parental status, physical or mental disability, age or sexual orientation, the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code 234.1)

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

SEXUAL HARASSMENT

E.C. 212.5 and 231.5

State law requires each district to have a written policy regarding sexual harassment. This policy will be part of any student orientation for new students, be included with mandated parent notification posted, and distributed to all employees.

SEXUAL HARASSMENT/STUDENTS

B.P./A.R. 5145.7

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any students by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. (Education Code 234.1)

The district strongly encourages student(s) who feel they have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact their teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal

or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy.

INSTRUCTION/INFORMATION

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment; including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation brought to the attention of staff, that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district will take interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment

COMPLAINT PROCESS AND DISCIPLINARY ACTIONS

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and district procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have their employment terminated in accordance with law and the applicable collective bargaining agreement.

CONFIDENTIALITY AND RECORD-KEEPING

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools. (cf. 3580 - District Records)

Sexual Harassment Personnel

B.P./A.R. 4119.11

The Board prohibits sexual harassment of district employees and job applicants. The Board also prohibits retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Any district employee or job applicant who feels that he/she has been sexually harassed, or who has knowledge of any incident of sexual harassment by or against another employee, job applicant or a student, shall immediately report the incident to his/her supervisor, the principal, district administrator, or the Superintendent.

Any district employee who engages or participates in sexual harassment, or who aids, abets, incites, compels or coerces another to commit sexual harassment against a district employee, job applicant, or student, is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

Sex Offender Information

B.P. 3515.5

In order to protect students while they are traveling to and from school, attending school, or at a school-related activity, the Governing

Board believes it is important that the District responds appropriately when a law enforcement agency contacts the District about registered sex offenders who may reside or work within district boundaries.

The Superintendent's designee shall establish an ongoing relationship with law enforcement officials to coordinate the receipt of such information. The Superintendent or designee shall also establish procedures for notifying appropriate staff as necessary.

The Superintendent's designee shall annually notify the parents/guardians of the district's planned response to this situation.

NOTIFICATION OF RELEASE OF PUPIL TO PEACE OFFICER

E.C. 48906; B.P. 5145.11

When a Principal releases a minor pupil to a peace officer from the school, the school makes a reasonable effort to immediately inform the parent/guardian regarding the release.

LEAVING SCHOOL DURING LUNCH

E.C. 44808.5; B.P. 5112.5

The Governing Board of a school district may permit the pupils enrolled at any high school to leave the school grounds during the lunch period of such pupils.

Neither the school district nor any officer or employee thereof shall be liable for the conduct nor safety of any pupil during such time as the pupil has left the school grounds pursuant to this section.

In the event that the Governing Board grants such permission, it shall send the following notice along with the notification of parents/guardians required by Section 48980:

"The governing board of the Fresno Unified School District, pursuant to Section 44808.5 of the Education Code, has decided to permit the pupils enrolled at ____ High School to leave the school grounds during the lunch period."

Section 44808.5 of the Education Code further states:

"Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section."

SCHOOL SAFETY PATROL/PARENTAL CONSENT

E.C. 49302; A.R. 5142.2

The pupils who serve as members of a school safety patrol shall be designated by the Principal of the school in which the patrol is established, but no pupil shall be designated to serve on any patrol unless the pupil and the person having legal custody of such pupil consent, in writing, thereto. Upon the revocation, in writing, of the consent of either such pupil or such person, the pupil shall cease to be a member of the patrol.

TRANSPORTATION SCHOOL BUS EMERGENCY TRAINING

B.P. 3543

E.C. 39831.5 (a)

All pupils in pre-kindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety. The county Superintendent of schools, Superintendent of the school district, or owner/operator of a private school, as applicable, shall ensure that the instruction is provided as follows:

1. Upon registration, the parents/guardians of all pupils not previously transported in a school bus or school pupil activity bus, and who are in pre-kindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety. The information shall include, but not be limited to, all of the following:
 - A. A list of school bus stops near each pupil's home;
 - B. General rules of conduct at school bus loading zones;
 - C. Red light crossing instructions;
 - D. School bus danger zone; and/or
 - E. Walking to and from school bus stops.
2. At least once in each school year, all pupils in pre-kindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, as described in paragraph (3), proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the school bus through emergency exit doors.
3. Instruction on the use of passenger restraint systems, when a passenger restraint system is installed, shall include, but not be limited to, all of the following:
 - A. Proper fastening and release of the passenger restraint system;
 - B. Acceptable placement of passenger restraint systems on pupils;
 - C. Times at which the passenger restraint systems should be fastened and released; and
 - D. Acceptable placement of the passenger restraint systems when not in use.
4. Prior to departure on a school activity trip, all pupils riding on a school bus or school pupil activity bus shall receive

safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.
E.C. 39831.5 (b)

The following information shall be documented each time the instruction required by paragraph (2) of subdivision (a) is given.

1. Name of school district, county office of education, or private school;
2. Name and location of school;
3. Date of instruction;
4. Names of supervising adults;
5. Number of pupils participating;
6. Grade levels of pupils;
7. Subjects covered in instruction;
8. Amount of time taken for instruction;
9. Bus driver's name;
10. Bus number; and
11. Additional remarks.

The information recorded pursuant to this subdivision shall remain on file at the district or county office, or at the school, for one (1) year from the date of the instruction, and shall be subject to inspection by the Department of the California Highway Patrol.

STUDENT I.D. BADGES, GRADES 7-12

When students in grades 7-12 have been issued a school I.D. badge, they must carry it at all times. All students are required to present their I.D. card when asked by any Fresno Unified employee while at school or any school function.

Safe School Zones (Loitering)

All Fresno Unified schools are designated "Safe School Zones". Any person, not having business with the school may not loiter around (within 1500 ft.) of a school. Violators may be cited under Penal Code 653(b).

CHILD CARE

Child Day Care Visitation

A.R. 5148

H. & S.C. 1596.857 (a)

Upon presentation of identification, the responsible parent/guardian of a child receiving services in a child day care facility has the right to enter and inspect the facility without advance notice during the normal operating hours of the facility or at any time that the child is receiving services in the facility. Parents/Guardians when inspecting shall be respectful of the children's routines and programmed activities. The facility shall inform parents/guardians of children receiving services in

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the facility of the right of the parents/guardians to inspect the facility pursuant to this section.

H. & S.C. 1596.857 (b)

NO child day care facility shall discriminate or retaliate against any child or parent/guardian on the basis or for the reason that the parent/guardian has exercised his/her right under this section to inspect the facility or has lodged a complaint with the department against a facility.

H. & S.C. 1596.857 (c)

If any child day care facility denies a parent/guardian the right to enter and inspect a facility or retaliates, the department shall issue the facility a warning citation. For any subsequent violation of this right, the department may impose a civil penalty upon the facility of fifty dollars (\$50) per violation. The department may take any appropriate action, including license revocation.

H. & S.C. 1596.857 (d)

Each child day care facility shall permanently post in a facility location accessible to parents/guardians a written notice, available from the department, of the right to make an inspection pursuant to this section and the prohibition against retaliation, and the right to file a complaint. The department shall make this written notice available to child day care facility licensees, and shall include on this notice a statement of the right of the parents/guardians to review licensing reports of facility visits and substantiated complaints against the facility on the site of the facility, pursuant to Section 1596.859.

H. & S.C. 1596.857 (e)

Notwithstanding any other provision of this section, the person present who is in charge of a child day care facility may deny access to an adult whose behavior presents a risk to children present in the facility, and may deny access to non-custodial parents/guardians if so requested by the responsible parent/guardian.

USE OF PORTABLE COMMUNICATION DEVICES

Board Policy

B.P. 5139

Purpose

To regulate the possession or use of portable communication devices by students of the district while the students are on campus, attending school-sponsored activities, or while under the supervision and control of school district employees.

The administration, through adoption of Administrative Regulations implementing this policy, may regulate the possession or use of portable communication devices that operate through the transmission or receipt of radio waves; including, but not limited to, paging and signaling equipment by students of the school district while the students are on campus, while attending school-sponsored activities, or while under the supervision and control of school district employees.

2020–2021 PARENT AND STUDENT HANDBOOK

NO student shall be prohibited from possessing or using portable communication devices that are determined by a licensed physician or surgeon to be essential for the health of the student and use of which is limited to the purpose related to the health of the student.

NO cameras, cell phones containing devices to capture digital images and/or take photographs, or any similar image capturing technology (“Equipment”) may be used at any time in any classroom, bathroom, gym, locker room, dressing area or other area where students or staff may be engaged in personal hygiene activities, changing clothes, or otherwise have a reasonable expectation of privacy. In addition, no such Equipment may be used in any manner which invades another’s privacy, places another in a false light, is used to cheat on tests or other assignments, exposes another to ridicule, shame or embarrassment, is used in any manner which is substantially or materially disruptive, or which a reasonably prudent person would deem inappropriate.

A student who violates this regulation may have the Equipment confiscated and/or the student may be prohibited from possessing the Equipment. In addition, the student may be disciplined, including suspension or expulsion, as otherwise authorized under district policies and regulations.

Definition

A portable communication device refers to any device carried, worn, or stored by a student to receive or communicate messages. Such devices may include but are not limited to portable pagers, hand-held radios, Personal Data Assistants (PDA), laptop computers with cellular/phone capability, and cellular telephones. This definition will also include any new technology developed for similar purposes. Excluded from this definition is any particular device with communication capabilities which has been specifically approved for instructional purposes.

Procedures

1. High Schools and Middle Schools

Effective January 2, 2004, high school and middle school students may possess portable communication devices on district property and at District-sponsored activities. The students must ensure that the device is turned off and out of sight during times of unauthorized use. Students may not turn on/use the device during instructional periods except as required by Board Policy for medical reasons. Use of devices by high school and middle school students riding to and from school on District buses is permitted as long as it does not impact the safe operation of the school bus, at the discretion of the bus driver. However, high school and middle school students may not use portable communication devices on District or commercially chartered buses used for school-sponsored activities during the official instructional day, except as required by Board Policy for medical reasons.

2. Elementary Schools

Elementary school students are not permitted to possess or use portable communication devices on district elementary school campuses or at District-sponsored elementary school activities, except upon the approval of the Principal for medical reasons as required by Board Policy. High school students on the campus of an elementary or middle school and middle school students on the campus of an elementary school for a legitimate educational purpose must have all portable communication devices turned off and out of sight during the official instructional day. High school students on the campus of an elementary or middle school, and middle school students on the campus of an elementary school for a legitimate educational purpose outside of the official instructional day may use a portable communication device.

3. Other Instructional Time

NO student of a night school class, Saturday school, or attending any other instructional period within the District may turn on/use a portable communication device during instructional periods, except as required by Board Policy for medical reasons.

4. Adult Students/Parent/Guardian Requests

Any student having reached the age of adult, or a parent/guardian of a student requesting authorization for a student to possess or use a portable communication device other than at authorized times can do so only with approval of the Principal, who may grant or deny such request at his/her discretion.

5. Penalty for Violation of Policy

Any staff member or student having knowledge or reasonable suspicion of unauthorized possession or use of a portable communication device by a student on district property should promptly report this information to the Principal or designee.

If, after appropriate investigation, a student is found in unauthorized possession or use of a portable communication device, the principal/designee/director may confiscate the device in accordance with procedures outlined in the Search and Seizure Policy. B.P. 5145.12; A.R. 5145.12

Any student who violates this regulation will be subject to disciplinary action. Depending on the circumstances, the disciplinary action could include but may not be limited to conference with parents/guardians, confiscation of the device, and/or up to five (5) days suspension. Suspension of five (5) days should be reserved for repeated or serious violations of this regulation. Procedures in this regulation will be incorporated into the local school discipline plan process and notification to parents/guardians. School sites, with approval of staff and school site team, may establish procedures more restrictive than this regulation, provided that no restrictions deny the ability

to possess or use portable communication devices for medical reasons, as set forth in Board Policy.

6. Communication devices can be used for safety concerns or emergency situations.
7. Communication Devices must be used for the purpose of improving student learning and to prepare students to be career ready graduates.

Responsibility/Liability

The District assumes no responsibility or liability for loss or damage to a device or for the unauthorized use of any such device or devices on school grounds; including, but not limited to devices left in school lockers or in automobiles.

DISTRICT TECHNOLOGY ACCEPTABLE USE POLICY

Acceptable use of District Technology occurs where the primary purpose of such use is to improve student learning and prepare students to be career ready graduates.

By using District technology and networks, Learners implicitly agree to the terms of this Acceptable Use Policy. If a Learner is uncertain about whether a particular use is acceptable, he or she should consult a teacher, administrator or other appropriate District personnel.

SUMMARY: *This Acceptable Use Policy ("AUP") was written to inform students, their families, and District staff about acceptable ways in which Fresno Unified School District ("District") information technology may be used. The District's information technology and systems will be referred to as "District Technology" in the rest of this document.*

DISTRICT TECHNOLOGY RESPONSIBLE USE

I am responsible for practicing positive digital citizenship and ethical conduct.

- I will practice appropriate behavior and contributions on websites, social media, discussion boards, media sharing sites, and all other electronic communications, including new technology.
- I will be honest in all digital communication.
- I understand that what I do and post online must not disrupt school activities or compromise school safety and security.
- I will use school appropriate language in all electronic communications, including email, social media posts, audio recordings, video conferencing, and artistic works.
- I will not send and/or distribute hateful, discriminatory, or harassing digital communications, or engage in sexting.
- I understand that bullying in any form, including cyberbullying, is unacceptable.

- I will not seek out, display, or circulate material that is hate speech, sexually explicit, or violent.
- I will not share personal information about myself or others including, but not limited to, names, home addresses, telephone numbers, birth dates, or visuals such as pictures, videos, and drawings.
- I understand that the use of the District technology for illegal, political, or commercial purposes is strictly forbidden.

I am responsible for the use and care of my computer.

- I will bring my computer every day to school, charged and ready for learning.
- I will ensure the computer is secure and safe.
- I will discuss with my parents or guardian expectations regarding the use of the Internet and the device.
- I will not alter, deface, or remove any district labels on my computer.
- I will return borrowed devices in the same condition as it was given to me.

I am responsible for my passwords and my actions on District technology.

- I will not share any school or District usernames and passwords with anyone.
- I will not access the account information of others.
- I will log out of unattended equipment and accounts in order to maintain privacy and security.
- I understand devices issued to students and staff are for learning or District business.

I am responsible for respecting the works of others.

- I will follow all copyright (<http://copyright.gov/title17/>) guidelines.
- I will not download illegally obtained music, software, apps, and other works.

*Family Education Rights and Privacy Act (FERPA) is a federal law that requires confidentiality of student information. Publicly posting students personal information, student records or graded work is a violation of FERPA. To learn more about FERPA beyond responsible use and posting online please visit <https://studentprivacy.ed.gov/>.

Definitions. As used in this document, the word “Learner” includes anyone—employees, students, parents, and guests—who uses District Technology. Only Learners who agree to this Acceptable Use Policy are authorized to use District Technology.

The use of District Technology is offered to students for educational purposes, as a privilege that must be safeguarded by all learners. The District is committed to improving student achievement and preparing all students to be career ready graduates, and uses District Technology for this purpose. District Technology is issued to appropriate staff to perform their job duties.

District Technology includes, but is not limited to, cell phones, computer hardware, laptops, tablets, e-readers, software, (including cloud resources), hotspots, local wired and wireless networks, and access to the Internet. These items provide tools that can be used to access information and communicate with people, enhance learning, and enable the district to operate efficiently. Technology and people’s use of technology is always changing so it is critical that the District ensure a safe learning environment for students and staff; safeguards for the privacy of electronic data; and protect the District’s technology assets. District Technology remains at all times the property of the District.

Technology Acceptable Use Policy

This Acceptable Use Policy shall conform to existing district policies including Board Policy 0440 (Technology Board Policy & Administrative Regulations), as well as

established procedures and copyright laws. If any portion of these policies conflicts with federal, state or local laws, those laws take precedence, leaving the remaining policies in this AUP in full effect.

This Technology AUP is intended to:

- Prevent or discourage unauthorized access and other unlawful activities online;
- Prevent or discourage unauthorized disclosure of or access to sensitive information;
- Comply with the Children’s Internet Protection Act of 1997 (“CIPA”);
- Define policies for managing electronic documents that are the property of the District.
- Enhance teaching and learning;
- Increase safety for students and staff;
- Improve the efficiency of district technology systems;
- Ensure alignment with the District’s Core Beliefs and Commitments;
- Ensure compliance with applicable district policies, state and federal laws; and
- Educate students, staff, and other who use the District’s technology

Filtering. The District will use a variety of technology protection measures on the District’s networks to block or filter, to the extent practicable, access to visual depictions that are obscene, pornographic, or harmful to minors, or other content that is not academically relevant. Filtering measures are installed on district devices to protect the user and the device that operate away from the District network. Learners should have no expectation of privacy regarding their use of District property, network and/or Internet access or files, including email or other forms of communication using District Technology. While our intent is to make computer access available to students to support their educational growth, students may find ways to access inappropriate material as well. Ultimately,

parents and guardians are responsible for setting and conveying the standards that their students should follow when using technology. Disabling content filtering technologies on District issued devices or using tools to circumvent the content filter is a violation of this policy.

Distance Learning and Remote Workers. I understand that I am bound by the Acceptable Use Policy (AUP) regardless of my physical location. I also recognize that FUSD has limited ability to assist in network-related issues. The District may request reimbursement for lost, stolen, or damaged equipment if negligent. Upon request, users are required to bring their District issued device occasionally for a check-up, re-imaging, or support.

Staff Issued and One to One Computers. Laptops and computers issued to students and staff remain the property of the District. I understand that I am responsible for keeping the device safe and only used for their intended purpose while it is in my care. The District may remotely maintain the device by installing software, updating software, or installing security patches.

Bring your Own Device (“BYOD”). Some Learners may choose to bring their own technology. BYOD devices must meet or exceed the minimum specifications established by the District for effective learning. Check the Fresno Unified website for current minimum specifications. If Learners do bring their own devices, they are still subject to this AUP to the extent that their device uses District Services and Networks (wired or wireless) to access internal or Internet based information and data. Internet access from BYOD devices will be content filtered while on the District network. The District does not content filter BYOD devices while away from the District network. Students and parents should be aware that devices may be subject to search by school administrators if the device is suspected of a violation of the student misconduct. If the device is locked or password-protected, the student may be asked to unlock the device at the request of a school administrator. The District is not responsible for damage or harm to persons, files, data, hardware, or service interruptions while students are using their device. The property owner assumes any risk or loss by bringing their device.

eLearning Companion Devices (LCD) Tablets. Devices issued from the eLearning Companion Device (LCD) Initiative come with a content filter and report usage of the preinstalled educational apps. Disabling content filtering technologies on Learning Companion Devices or using tools to circumvent the content filter is a violation of this policy. The District does not report on home internet activity or location on LCD tablets.

Lost or stolen devices. A police report will be filed for lost or stolen devices and the device will be remotely locked if possible. Staff is responsible for reporting lost or stolen devices immediately to Risk Management. Parents report lost or stolen devices to the parent and student help desk.

Obligations. Learners and other users are required to follow this policy and report any misuse of District Technology, including the District’s network or the Internet to a supervisor or other appropriate District personnel. Access to District Technology is provided primarily

for education and District business. Staff may use the Internet for incidental personal use during duty-free time.

Violations. Violation of these policies may result one or more of the following: disciplinary action and/or termination for employees and temporary staff; termination of contracts for consultants or contract employees; reimbursement to the District for disallowed charges; or dismissal for interns and volunteers. In the case of a student violation, the violation can result in disciplinary action as deemed appropriate by site administration up to and including removal of technology privileges, removal from class, suspension and expulsion.

Unacceptable Uses of District Technology

Listed below are several examples of inappropriate activities using District Technology. The list is not meant to be all-inclusive, but is representative of inappropriate uses. The District reserves the right to take immediate action regarding inappropriate activities that (1) create security and/or safety issues for the District, students, employees, schools, network or computer resources; (2) expend District resources on content that the District in its sole discretion determines lacks legitimate educational content/purpose; or (3) are otherwise determined by District as inappropriate.

Inappropriate activities include:

1. Violating any state or federal law or municipal ordinance, such as, accessing or transmitting pornography; obscene depictions; materials harmful to minors; materials that encourage others to violate the law; confidential information; or copyrighted materials.
2. Criminal activities that can be punishable under the law.
3. Selling or purchasing illegal items or substances.
4. Obtaining and/or using anonymous email or “anonymizer” sites, especially for the purpose of evading the District’s content filtering systems; spamming email accounts; spreading viruses; or conducting phishing attacks.
5. Causing harm to others or damage to their property.
6. Using profane, abusive, or impolite language; cyberbullying, including threatening, harassing, or making damaging or false statements about others; or accessing, transmitting, or downloading offensive, harassing, or disparaging materials.
7. Deleting, copying, modifying, or forging other users’ names, emails, files, or data disguising one’s identity, impersonating other users, or sending anonymous email.
8. Damaging technology equipment, files, data or the network in any way, including intentionally accessing, transmitting or downloading computer viruses or other harmful files or programs, or disrupting any computer system performance.
9. Using any District Technology to pursue “hacking,” whether on targets internal or external to the District, or attempting to access information protected by privacy laws.

10. Accessing, transmitting or downloading large files-- in particular, but not limited to, using "torrent" software to illegally download copyrighted digital materials--or using valuable bandwidth for non-academic activities such as network games or serving as a host for such activities.
 11. Using email or web services to distribute "chain letters" or any type of "pyramid schemes".
 12. Using web sites, email, networks, or other technology for political uses or personal gain, including advertising, or promoting non-district websites or commercial efforts and events. District internet and intranet property must not be used for personal benefit. Learners must not intentionally access, create, store or transmit material that may be deemed to be offensive, indecent, obscene, intimidating, or hostile; or material that harasses, insults or attacks others. Learners must not violate any applicable copyright laws. This includes, but is not limited to, the installation of software on district computers for which software the Learner does not have a valid and unexpired software license.
6. All software programs, applications, source code, object code, documentation and data shall be guarded and protected.
 7. The District reserves the right to remove any content (organizational or personal) on the internet or intranet at any time, without cause or notice.
 8. There is no guarantee of personal privacy or access to the District's Technology. The district reserves the right to search and/or monitor any information created, accessed, sent, received, and/or stored in any format by any district employee on district equipment or any equipment connected to the district's network.
 9. All commercial software used on District Technology systems are copyrighted and designated for District use. Learners must abide by all license agreements.

Supporting Information or Additional Obligations

The following information or additional obligations support the District Technology AUP.

Network Security and Password Policies

1. Learners must report any weaknesses in the District's Internet and intranet security or any incidents of possible misuse or violation of this agreement to the District Webmaster, by sending email to: webmaster@fresnounified.org.
2. Learners must not attempt to access any data or programs for which they do not have authorization or explicit consent.
3. District Technology includes networks and services that are shared resources. Learners must not purposefully engage in activities that deliberately degrade the performance of District Technology systems and related Information Technology property; deprive an authorized District Learner access to a District resource; obtain extra resources beyond those allocated; or circumvent the District's security measures.
4. Learners must not download, install or run security programs or utilities that reveal or exploit weaknesses in the security of the District's Information Technology systems and related Information Technology property.
5. All private data must be kept confidential and secure by the Learner. The fact that the data may be stored electronically does not change the requirement to keep information confidential and secure. Rather, the type of information or the information itself is the basis for determining whether the data must be kept confidential and secure. If this data is stored in a paper or electronic format, or if the data is copied, printed, or transmitted electronically the data must still be protected if it is confidential and secured.

Password Policy

1. Passwords should be treated as confidential information.
2. No personnel should ask for, or be given, another Learner's password, even for support purposes.
3. Passwords should be changed at least every 180 days. However, the district may, at its sole discretion, enforce periodic password changes based on role responsibility and usage.
4. Default passwords should be changed within one day.
5. Password complexity must conform to the password policy based on user's role responsibility, usage or appropriate for learner's age.
6. Passwords must not include your employee number, name, SSN, phone number, birthday, or the name of your department or school.
7. All security violations shall be reported to school or department administration.

Access Controls, Information Security, and Accountability

1. Departments and schools that have District Technology must provide appropriate access controls in order to monitor and protect business data and associated programs from misuse.
2. All Learners are responsible for managing their own use of District Technology and are accountable for their actions relating to security. Learners are also responsible for reporting any suspected or confirmed violations of this policy to the appropriate management responsible for FUSD Information Technology system security incident handling.
3. Periodic user cybersecurity assessments may be conducted to measure organizational preparedness or to support staff in cyber-safety education.
4. Access to FUSD Information Technology equipment must be properly documented, authorized and controlled.

- 5. Access authority for each Learner will be reviewed on a regular basis, as well at each job status change such as: a transfer, promotion, demotion, or termination of service.
- 6. Schools and Departments responsible for the custody and operation of District technology shall be responsible for proper authorization and related technology use, the establishment of effective use, and reporting of performance to management.
- 7. Some District staff are required to use a VPN or other approved network security procedures to access internal systems or data when working remotely.
- 8. On termination of the relationship with FUSD all security policies for FUSD apply and remain in force surviving the terminated relationship.

Document Retention

It is each employee's responsibility to save and/or archive email that he or she receives and wishes thereafter to access, or that are District records and required to be retained by law. Emails must be kept in your online email inbox or archive folder only, or in an appropriate SharePoint or OneDrive Document Repository. Archiving district-related emails outside a Fresno Unified system is prohibited.

If you store such documents outside of their required locations, you may be subject to disciplinary actions.

Incidental Use

As a convenience to the District Learner community, incidental personal use of District technology is permitted The AUP Policy still applies to incidental use with the addition of the following limitations:

- 1. Incidental personal use of District technology by Learners does not extend to family members or other acquaintances.
- 2. Incidental personal use must not result in direct costs to the District.
- 3. Incidental personal use must not interfere with the normal performance of an employee's work duties or student learning.

Compliance / Regulation Contributed to by this Policy

This Acceptable Use Policy relies, in part, in requirements or concept from the following:

- 1. Family Education Rights and Privacy Act 1974 (FERPA)
- 2. The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
- 3. Children's Internet Protection Act of 2000 (CIPA)
- 4. Protection of Pupil Rights Amendment (PPRA)
- 5. Copyright Act of 1976
- 6. Foreign Corrupt Practices Act of 1977
- 7. Computer Fraud and Abuse Act of 1986

- 8. Computer Security Act of 1987
- 9. California Ed Code
- 10. Student Online Personal Information Protection Act (SB1177)

ACCEPTANCE

By signing this Acceptable Use Policy you acknowledge the importance of personal responsibility in adhering to these policies.

Parent/Guardian Responsibilities:

- Supervise your student's use of the device outside of the District network.
- Review and discuss the District's Acceptable Use Policy (AUP) with your student.
- Return the device if requested, or your student withdraws or graduates from Fresno Unified.
- Pay fees associated with replacement or repair of damaged computers.

"I understand and agree to comply with the above-stated district and school policy and procedures and the related Board Policies 0440.1 and 6162.7 and their supporting Administrative Regulations."

Date	_____
Parent/Guardian Name	_____
Parent/Guardian Signature	_____
Parent/Guardian Email	_____
Parent/Guardian Phone	_____
Date	_____
Student Name	_____
Student Signature	_____
Student ID	_____

ASBESTOS LETTER OF COMPLIANCE

Fresno Unified School District's Asbestos Management Plans, as required by 40 CFR Part 763. Complete plans for each site are available at the District Service Center, 4600 N. Brawley Avenue, Fresno. Individual site plans are available at each school.

Within the last year, the following activities have taken place:

- Cooper Middle School – Removal of all VFT tile and mastic in the MPR room and kitchen was completed on June 27, 2020.
- McLane High School – Library remodel complete and all asbestos building materials removed by July 1, 2020.
- Holland Elementary School – All asbestos wall material was removed from the mechanical chase next to one of the restrooms on May 2, 2020.

Testing is on-going throughout the year to determine if any sites still contain asbestos.

The AHERA six-month building inspections were completed in November 2019 and May 2020. All records of these inspections are located at the Environmental Services office, as well as onsite AHERA Management Plans.

The LEA Designee for Fresno Unified School District is Derek Vedenoff, 457-3043.

HEALTHY SCHOOLS ACT OF 2000

The Healthy Schools Act of 2000 requires all California school districts to notify parents/guardians of pesticides, which may be applied during the year. It is the policy of Fresno Unified School District to use the least toxic pest management practices in order to reduce pesticide exposure of the students. The District applies pesticides only when less toxic methods have failed. Only personnel trained in principles of integrated pest management may apply these pesticides. Parents/Guardians may request prior notification, in writing, at least 72 hours before pesticides are applied. Notices of this pesticide application will be posted at the school. E.C. 17612, 48980.3; A.R. 3514.2

Name of Substance	Active Ingredient(s)	Name of Substance	Active Ingredient(s)
Advion Cockroach Gel Bait	Indoxacarb; carboxylet 0.6%	JT Eaton Bait Block	Diphacinone
Advion Granule	Idoxacarb 0.22%	Lifeline	Glufosinate ammonium (20-30%)
Archer IGR	Pyridine 1.3%	Masterline	Bifenthrin 7.9%
Avert Dry Bait	Abamectin 0.050%	MaxForce Granular Bait	Hydramethylnon / Oleic acid
Bedlam	3-phenoxybenzyl; 2 dimethyl; 2methylprop;	NyGuard IGR	2-[1-Methyl-2-(4-phenoxyphenoxy) ethoxyl pyridine 10.0%
BP-100 (ULD)	Pyrethrins;Piperonly;n-Octy	Orange Guard	d-Limonene (solvent)
CB 80	Pyrethrins; Piperonly Butoxide	Phantom	Chlorfenapyr 21.45%
Contrac	Bromadiolone 0.005%	Pre Core 2000	Methoprene
Cross Check Plus	Bifenthrin 7.9%		
CrossFire	Clothianidin; Metofluthrin; Piperonyl Butoxide		
Cy-Kick CS	Cyfluthrin 6.0%		
Cyper TC	Cypermethrin	Suspend SC	Deltamethrin 4.75%
Cyper WSP	Cypermethrin	Taurus SC	Fipronil 9.1%
DeltaDust	Deltamethrin 0.05%	Tempo SC Ultra	Cyano; Methyl;Cyclopropane carb. 11.8%
Demand CS	Lambda-cyhalothrin 9.7%	Temprid SC	Imidacloprid; N-nitro-2-imidazolidinimine 21.0%
Diphacinone Treated Grain	Diphacinone 0.01%		
Drain Gel	N/A	Terro Ant Bait	Sodium Tetraborate 5.40%
Essentria G (Granular)	Eugenol (Clove Oil) 2.90%	Tribute Total	Halosulfuron-methyl 30.8% Foramsulfuron 19.8%
Essentria IC-3	Rosemary Oil;Geraniol; Pep-permint Oil	Wasp Freeze	d-transAllethrin 0.129%; Phenothrin 0.120%
Exciter	Pyrethrins 6.0%; Piperonyl Butoxide 34.0%	Zenprox EC	Etofeprox 16.2%; Piperonyl butoxide 64.8%
JT Answer for Gophers	Diphacinone	Surflan AS	Oryzalin;3,5-N4N4-Dipropylsulfanilamide
Lifeline	Glufosinate-ammonia 24.5%		
SpecticleFLO	Indaziflam 7.4%		

You can find more information regarding these pesticides and pesticide use reduction at the following web site: www.cdpr.ca.gov. If you have any questions, please contact the Fresno Unified Environmental Services Department at 457-3043. If you would like to be notified every time we apply a pesticide, please complete and return the form below to your child's school. I would prefer to be contacted by (check one) U.S. Mail _____ Email _____ Phone _____

REQUEST FOR INDIVIDUAL PESTICIDE APPLICATION NOTIFICATION 2020/2021

I understand that, upon request, the school district is required to supply information about individual pesticide applications at least 72 hours before application. I would like to be notified before each pesticide application at this school.

Please print neatly:

School _____

Date: _____

Student's Name _____

Room Number _____

Name of Parent/Guardian: _____

Email: _____ City: _____ Zip: _____

Day Phone: (____) _____ Evening Phone: (____) _____

Return a separate notification for each child to his/her school



School Meal Services

Question	Department / Office	Phone
<ul style="list-style-type: none">What school meals are available for my child?	Food Services	(559) 457-6250

SCHOOL MEAL SERVICES

The Fresno Unified School District offers breakfast and lunch at no charge to all students regardless of income levels. This reduces burdens for both families and school administrators and helps ensure that all students receive nutritious meals. This practice further supports the District's efforts to eliminate all barriers to student learning and helps ensure students are not hungry at school while they are trying to learn.

This change is the result of the district implementing the Community Eligibility Provision, a new option available to schools under the National School Lunch Program and School Breakfast Program. The Community Eligibility Provision is for high-poverty schools to expand access to free school meals while reducing paperwork and streamlining meal service operation. **Meal Applications will no longer be required.**

The goal of the Food Services Department is to provide nutritious, appetizing meals to help students do their best in school each day.

Food Services

E.C. 49590

The State Department of Education shall ensure that the nutrition levels of the meals served to school-age children pursuant to the National School Lunch Act be the highest quality and greatest nutritional value possible.

Further information regarding school nutrition may be found in E.C. 49430-49436, and the Duffy-Moscone Family Nutrition Education and Services Act of 1970. E.C. 49510-49520

Fresno Unified has a modern and state of the art Nutrition Center at 4480 North Brawley, that provides meals to 108 school sites.

California Fresh Fruit and Vegetable Program

The Fresh Fruit and Vegetable Program (FFVP), administered by the California Department of Education (CDE), provides schools with funding to offer students a free fresh fruit or vegetable snack during the school day.

The FFVP is a reimbursement grant program that the U.S. Department of Agriculture (USDA) administers at the federal level. At the state level, the CDE Nutrition Services Division (NSD) administers the FFVP and selects schools to receive a year-long grant (July–June) to implement the program. The purpose of this federal assistance program is to provide an additional free fresh fruit or vegetable snack to students during the school day as a supplement to (and not part of) the School Breakfast Program and the National School Lunch Program, and to teach students about good nutrition. The FFVP also encourages grantees to develop partnerships at the state and local level for support in implementing and operating the program.

Special Diets Meal Accommodations

Fresno Unified School District's Food Services department strives to

accommodate the special dietary needs of our students. To request a special diet accommodation, the student's Parent/guardian must submit a medical statement request form signed by a licensed physician, physician's assistant, or nurse practitioner to Food Services through the school site cafeteria leader.

All Medical Statement Forms must be completely filled out. Lines answered with "N/A" or lines left blank will be required to be sent back to the doctor for completion prior to being accommodated.

Should you have any questions or concerns, please contact the Special Diets team at Food Services by phone: (559) 457-6250

Competitive Foods

Competitive foods and beverages are those that are sold to students on school campus, during the school day, outside of and in competition with the federally reimbursable meal programs. Examples of competitive foods and beverages include those sold during the school day in vending machines (that are not reimbursable meals), student stores, à la carte items sold by the school food service department, or as fundraisers.

Competitive foods and beverages are governed by different laws, regulations, and policies at the federal, state, and school district levels. Congress enacts laws and the USDA promulgates regulations related to school nutrition. At the state level, the Legislature enacts laws and the State Board of Education adopts regulations related to nutrition. Lastly, each SFA participating in a federally reimbursable meal program is required to adopt a local school wellness policy that includes nutrition standards for all foods and beverages that are available for sale to students.

Fresno Unified School District follows the guidelines set forth by the Smart Snack Standards, as described in the Quick Reference cards published by the California Department of Education, Nutrition Services Division in July 2014, updated January 2017.

School site menus can be found at the following website:

<https://fresnounified.nutrislice.com/>

School Wellness Policy

In 2020 Fresno Unified School District updated the Local Wellness Policy which included standards for nutrition education, physical education, and foods sold/served on school campuses. The District shall make the policy, and any updates to the policy, available to the public on an annual basis. They shall also inform the public of the District's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.31)

Children need healthy meals to learn. Studies have demonstrated strong evidence that nutritional meals and regular activity positively affect the academic performance and behavior of children while at school. To provide the best possible learning environment for our students, schools must provide an environment that supports healthy behaviors.



Parent Notification and Family Engagement

Question	Department / Office	Phone
<ul style="list-style-type: none">• What do I need to do, if I want to volunteer?• Is it required for all volunteers to be fingerprinted?	<p>Contact your child’s school for volunteer opportunities.</p> <p>Fingerprinting is located at: Parent University 850 N. Blackstone Ave. Fresno, CA 93701</p>	<p>See school directory on page 81.</p> <p>(559) 457-3578</p>
<ul style="list-style-type: none">• What types of parent learning classes are offered to parents/guardians?	<p>Parent University 850 N. Blackstone Ave. Fresno, CA 93701</p>	<p>(559) 457-3390</p>
<ul style="list-style-type: none">• What is a Title 1 school?• What services are available for Title 1 schools?	<p>Contact your child’s school or State and Federal Programs.</p>	<p>(559) 457-3934</p>

RIGHTS AND RESPONSIBILITIES

Rights of Students

- To attend school unless removed under due process as specified in the Education Code;
- To attend school in a secure academic and social climate, free of fear and violence;
- To enjoy the full benefit of their teachers' efforts, even in the presence of a disruptive student;
- To have ready access to a designated teacher/advisor;
- To examine personal records upon reaching age sixteen (16); and
- To be fully informed of school rules and regulations.

Responsibilities of Students

- To attend school and classes regularly and on time;
- To be prepared for class with appropriate materials and work;
- To know and obey school rules and regulations;
- To respect the rights of school personnel, fellow students, and the public in general; and
- To demonstrate pride in the appearance of school buildings and grounds.

Rights of Parents/Guardians

E.C. 51101-51102

- To expect that their child will spend time at school in a safe, wholesome, stimulating atmosphere engaged in productive activity under the care and direction of a dedicated staff;
- To have assurance that school personnel will at no time preempt parental prerogative;
- To be informed of District policies, school rules, and regulations; and
- To review their child's record with a certificated staff member providing assistance.

Responsibilities of Parents/Guardians

- To visit school periodically to participate in conferences with teachers, counselors, or administrators regarding the academic and behavioral status of their child;
- To provide supportive action by making sure that their child has enough sleep, adequate nutrition, and appropriate clothing before coming to school;
- To maintain consistent and adequate control over their child and to approve of reasonable control measures as applied by school personnel;

- To cooperate with the school in bringing about improvements designed to enhance the educational program offered to students;
- To provide the school with current information regarding legal address, phone, medical data, and other facts which may help the school to serve their child; and
- To become familiar with District policies and school rules and regulations.

Rights of Teachers

- To expect and receive the attention, effort, and participation of the students attending their classes;
- To have parental and administrative backing when enforcing rules designed to provide an optimum learning climate;
- To teach with interruptions held to an absolute minimum regardless of the cause or source; and
- To enjoy the same level of respect and courteous treatment accorded members of the class individually and collectively.

Responsibilities of Teachers

- To consider the personal worth of each individual student as a single, unique, important human being;
- To attempt to equip each learner with the knowledge, skills, attitudes, and values required for successful living;
- To hold students accountable for their actions at all times;
- To assess divergent ideas, opinions, and expressions objectively, and deal with them in a balanced, unbiased manner;
- To keep parents/guardians and students informed with timely or periodic reports, including all pertinent data related to the student's school experience;
- To consistently critique their own performance with the objective of an ever-growing professional stature; and
- To initiate and enforce individual classroom rules consistent with school and District policies.

Rights of Administrators

- To initiate such control measures as needed to establish and maintain an environment in which optimum learning and teaching conditions prevail;
- To make decisions on all issues confronting schools, primarily on the basis of what is best for the students;
- To hold students accountable for their conduct, and to take prompt and appropriate action toward those guilty of violations; and
- To expect that all school employees recognize and fulfill their roles in terms of campus control.

Responsibilities of Administrators

- To provide leadership that will establish, encourage, and promote good teaching and effective learning;
- To establish, publicize, and enforce school rules that facilitate effective learning and promote attitudes and habits of good citizenship among the students;
- To request assistance from the District's support services, and community agencies and resources in all cases indicating such action; and
- To make a determined effort to stay attuned to expressions of student, staff, parent/guardian, community concerns and to react with sensitivity toward them.

PARENT'S RIGHT TO KNOW

PARENTAL NOTIFICATIONS

B.P. 5145.6

The Governing Board recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.

For the most current parental notifications, please visit the district website at <https://www.fresnounified.org/sites/board/policies/Documents/5145-6-E-Parental-Notifications.pdf>

Time and Means of Parent/Guardian Notification

E.C. 48981

Parent & Student Notification and Information Handbook shall be sent at the time of registration for the first semester or quarter of the regular school term. The notice may be sent by regular mail or by any other method normally used to communicate with the parents/guardians in writing.

SIGNATURE; RETURN TO SCHOOL; EFFECT OF SIGNATURE

E.C. 48982

The notice shall be signed by the parent/guardian and returned to the school. Signature of the notice is an acknowledgment by the parent/guardian that he/she has been informed of his/her rights but does not indicate that consent to participate in any particular program has either been given or withheld.

NONDISCRIMINATION

U.S.C., Title 42, Chap. 21, Sub Chap. V, Sec. 2000d Parts 1-7; B.P. 0410, B.P. 5146, B.P. 6145, B.P. 6145.2

The Governing Board is committed to equal opportunity for all individuals in education. District programs, activities and practices shall be free from unlawful discrimination based on race, color, religion ancestry, nationality, national origin, immigration status,

ethnic group identification, ethnicity, age, marital, pregnancy or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

"That no person in the United States shall, on the ground of race, color, national origin, handicap, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance."

Section 504 of Rehabilitation Act of 1973 (U.S.C., Title 29, Sec. 794), Title IX of the Education Amendments of 1972 (U.S.C., Title 20, Sec. 1681 et seq.), Age Discrimination Act of 1975 (U.S.C., Title 42, Sec. 6101 et seq.), Title VI of the Civil Rights Act of 1964 (U.S.C., Title 42, Sec. 2000d et seq.)

Employment: Fresno Unified is an equal opportunity employer.

Students: Fresno Unified extra-curricular activities and interscholastic athletics are committed to equal access for all students, absolutely prohibits discrimination on the basis of gender, and will enforce equal rights and opportunities for all students. C.F.R., Title 34, Sec. 106.9; U.S.C., Title 20, Chap. 38, Sec. 1681-1688

TITLE IX OF THE EDUCATIONAL AMENDMENTS OF 1972

"No person...shall, on the basis of sex, be excluded from participation in, denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.

"No student or applicant for enrollment will be subject to discrimination on the basis of that student's pregnancy, childbirth, false pregnancy, termination of pregnancy and/or recovery there from."

Student-Parent programs are available. For information contact: The Early Learning Office at 457-3682.

ACCREDITATION

E.C. 35178.4; B.P. 6190

A School Board shall give official notice at a regularly scheduled School Board meeting if a public school within the District that has elected to be accredited by the Western Association of Schools and Colleges or any other chartered accrediting agency loses its accreditation status. If a school loses its accreditation status, the school district shall notify each parent/guardian of the pupils in the school that the school has lost its accreditation status, in writing, and this notice shall indicate the potential consequences of the school's loss of accreditation status.

SCHOOL ACCOUNTABILITY REPORT CARD

E.C. 35256; B.P. 0510

Requires notification to parents/guardians that a copy will be provided upon request. Copy of School Accountability Report Card for Fresno Unified Schools can be obtained via the Internet at: <http://www.fresnounified.org> or by requesting a paper copy from any school office. E.C. 33126

OVERDUE, DAMAGED OR LOST INSTRUCTIONAL MATERIALS

E.C. 48904.3; B.P. 6161.2

The Governing Board recognizes that instructional materials are an expensive resource. Instructional materials provided for use by students remain the property of the district. When property of the district is lent to students, the Governing Board expects that it shall be returned in a timely manner, with no more than usual wear and tear. If the property has been willfully cut, defaced or otherwise damaged, or if the student refuses to return it at the request of a district employee, the district shall afford the student his/her due process rights and subsequently may withhold the student's grades, diploma and transcripts until the student or parent/guardian has paid all damages. As provided by law, the parent/guardian of a minor shall be liable for all damages caused by the minor's misconduct. If the parent/guardian or student is unable to pay for the damages or return the property, the district shall provide a program of voluntary work for the student to do instead. When the work is done, the student's grades, transcripts and diploma shall be released.

CONTINUOUS SCHOOL PROGRAM

E.C. 37616; B.P. 6117

Prior to implementing a continuous school program in any school of the district, the school district governing board shall consult in good faith in an effort to reach agreement with the certificated and classified employees of the school, with the parents/guardians of pupils who would be affected by the change, and with the community at large. Such consultation shall include at least one (1) public hearing for which the board has given adequate notice to the employees and to the parents/guardians of pupils affected.

In school districts where a continuous school program is implemented in fewer than all of the schools maintained by the school district, the Governing Board of such a school district shall make every reasonable effort to assign certificated employees who prefer the regular school schedule to schools of the same level retaining the regular school schedule.

AVAILABILITY OF COURSE PROSPECTUS

E.C. 49063, 49091.14; A.R. 5020

Each school site shall make available, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course. You have the right as a parent to request a meeting to review instructional materials and discuss the curriculum of your student's course. (EC 49063 and 49091.14 and No Child Left Behind Act, 20 U.S.C. 1232h (c) and (d).)

RIGHT TO REFRAIN FROM HARMFUL OR DESTRUCTIVE USE OF ANIMALS

E.C. 32255-32255.6; B.P. 5145.8

Students shall have the right to refrain from participation in activities, which they feel constitute harmful and destructive use of animals. A teacher may, if the teacher believes it possible, develop an alternative educational program for helping the student obtain the knowledge, information or experience. Agricultural programs are exempt from this mandate.

PRIMARY PREVENTION PROGRAM

W.I.C. 18976.5

Parents/Guardians shall be given notice of, and may refuse to have their children participate in, a primary prevention program.

GRADE/CREDIT CANNOT BE REDUCED

E.C. 48205, 48980 (j); B.P. 6154

Grade/Credit cannot be reduced due to excused absence if work or test has been completed.

PROMOTION/RETENTION

E.C. 48070-48070.5; A.R. 5123

Each year, students in grades K-8 are assessed to determine if they have achieved minimum levels for promotion. Failing students are classified as at-risk of retention or as candidates for retention. Parents/Guardians of these students are notified as soon as possible and parents/guardians have the right to conference with the teacher.

At-risk students and candidates for retention are entitled to attend supplemental instruction such as Summer School, but parents/guardians may refuse the service. Parents/Guardians have the right to be actively involved in the development of these supplemental instructional programs.

Students who are candidates for retention are retained at the end of the school year unless they raise their level of achievement to minimum levels or the teacher determines that retention is not appropriate. If a teacher decides to retain a candidate, the parent/guardian has the right to appeal the retention to the Assistant Superintendent. Parents/Guardians have the option to submit a letter with their objections if the retention is not overturned through the appeal process. B.P. 5123; A.R. 5123

STUDENT IN DANGER OF FAILING A COURSE

E.C. 49067 (a); A.R. 5121

The Governing Board of each school district shall prescribe regulations requiring the evaluation of each student's achievement for each marking period and requiring a conference with, or a written report to, the parent/guardian of each student whenever it becomes evident to the teacher that the student is in danger of failing a course. The refusal of the parent/guardian to attend the conference, or to respond to the written report, shall not preclude failing the student at the end of the grading period.

PERSONAL INFORMATION

U.S.C., Title 20, Sec. 1232 (h); E.C. 51513; A.R. 5022

No test, questionnaire, survey, or examination containing any questions about the pupil's personal beliefs or practices in sex, family life, morality, and religion, or any questions about the pupil's parents'/guardians' beliefs and practices in sex, family life, morality, and religion, shall be administered to any pupil in kindergarten or grades 1 to 12, inclusive, unless the parent/guardian of the pupil is notified in writing that this test, questionnaire, survey, or examination is to be administered and the parent/guardian of the pupil gives written permission for the pupil to take this test, questionnaire, survey, or examination.

PUPILS: SCHOOL BUILDING

E.C. 17288

The Governing Board of each school district shall notify in writing the parent/guardian of each high school pupil who attends a special program on a University of California, or California State University campus building, prior to the pupil's attendance on that campus. The notification is to state the student is considered a pupil of that campus, and the campus buildings are not considered to be held to the same standard as elementary or secondary schools.

RELIGIOUS EXPRESSION IN THE SCHOOLS

B.P. 6141.2

Public schools may not inculcate or inhibit religion. Schools must be places where religion and religious conviction are treated with fairness and respect. The District upholds the First Amendment when it protects the religious liberty rights of students of all faiths and students who profess no faith. Schools also demonstrate fairness when they ensure that the curriculum includes study about religion, where appropriate, as an important part of a complete education.

The Governing Board recognizes that students' education would be incomplete without an understanding of the role of religion in history. It is both proper and important for teachers to objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with society, literature, or the arts. The Board expects that such instruction will identify principles common to many religions and foster respect for the multiple creeds practiced by the peoples of the world.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is forbidden in the public schools. Instruction about religion must not favor, promote, or demean the beliefs or customs of any particular religion or sect, or those who hold no religious beliefs. Staff should be highly sensitive to their obligation not to interfere with the religious development of any student in whatever tradition the student embraces.

Staff shall not endorse, encourage, or solicit religious or antireligious expression or activities among students. They shall not lead students in prayer or participate in student-initiated prayer. However, staff shall not prohibit or discourage any student from praying or otherwise expressing his/her religious belief as long as this does not disrupt the classroom or the educational environment; nor shall staff make any student a captive audience to prayer.

Students may express their beliefs about religion in their homework, artwork, and other written and oral reports if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards, free of discrimination based on religious content.

Instruction which is contrary to a student's religious beliefs and teaching may be optional for the student in accordance with the Education Code or at the discretion of the Superintendent or designee.

RELIGIOUS TRAINING AND BELIEFS

E.C. 51240

(a) If any part of a school's instruction in health conflicts with the religious training and beliefs of a parent or guardian of a pupil, the pupil, upon written request of the parent or guardian, shall be excused from the part of the instruction that conflicts with the religious training and beliefs.

(b) For purposes of this section, "religious training and beliefs" includes personal moral convictions.

Religious expression in public schools involves a careful balancing of free speech rights and the right to free exercise of religion without promoting or establishing religion. In order to provide guidance to school staff in the balancing of these competing interests, the Board directs the administration to develop a regulation that provides general guidance regarding religious expression in the schools consistent with this policy, existing law, existing District regulations, and the U.S. Secretary of Education's General Guidance Regarding Religious Expression in Public Schools.

STAFF DEVELOPMENT/TESTING/EARLY DISMISSAL

E.C.48980 (c)

Parents will be notified in advance of the dates of any staff development, testing, and early dismissal days.

SCHEDULE OF MINIMUM DAYS

E.C. 48980 (c); B.P. 6111

Every school will provide a schedule of minimum days at the beginning of each school year. When minimum days are scheduled after the beginning of the school year, parents/guardians must be notified one (1) month before the scheduled minimum day.

CONTENTS OF NOTICE

E.C. 48983

If any activity covered by the sections set forth in Section 48980 will be undertaken by the school during the forthcoming school term, the notice shall state that fact, and shall also state the approximate date upon which any of such activities will occur.

ACTIVITIES PROHIBITED UNLESS NOTICE GIVEN

E.C. 48984

NO school district shall undertake any activity covered by the sections set forth in Section 48980 with respect to any particular pupil unless the parent/guardian has been informed of such action pursuant to this article or has received separate special notification.

To substantiate your child's moral objection to dissecting, destroying or otherwise harming animals as part of an education project. Teachers of courses utilizing dead animals or animal parts will inform students of their right to object to participate in a particular project involving the harmful or destructive use of animals. Your written note attesting to your child's objection may, at the teacher's option, entitle your child to participation in an alternative education project or to be excused from the project altogether. (Ed. Code 32255-32255.6)

You have the right as a parent: To be informed, in writing, of comprehensive sexual health education and HIV/AIDS prevention education and research on student health behaviors planned for the coming year. To inspect the written and audiovisual education materials used for this instruction and to request a copy of Education Code sections 51930-51939. To be informed whether this instruction will be taught by school district personnel or by outside consultants. To request in writing that your child be excused from all or part of any comprehensive sexual health education, HIV/AIDS prevention education or assessments related to that education. This notice does not apply to human reproductive organs that may appear in physiology, biology, zoology, general science, personal hygiene, or health text books, adopted pursuant to law. (Ed. Code 51937, 51938, 51939 and 48980). Additional Information, policies or notices will be provided when such activity takes place or before the particular subject is taught.

KNOW YOUR EDUCATIONAL RIGHTS

B.P. 1312.3

Fresno Unified promotes a safe and secure learning environment for all. Additional language that was recently added to the parent 'Know Your Educational Rights' includes an update regarding rights to file a complaint:

- Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimidated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

PREGNANT AND PARENTING NOTIFICATION OF RIGHTS

B.P. 1312.3; B.P. 5146

Fresno Unified School District shall notify pregnant and parenting students of their rights and options available to them by law. Annually, parents/guardians of students will be notified of the rights and options of pregnant and parenting students under the law. These include:

- No rule concerning a students' actual or potential parental, family, or marital status that treats students differently on the basis of sex
- Students shall not be excluded or denied from any educational program or activity solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom
- Pregnant or parenting students are not excluded from participation in their regular school programs or required to participate in pregnant-student programs or alternative educational programs
- Pregnant/parenting students who voluntarily participate in alternative programs are given educational programs, activities, and courses equal to the regular program
- The district treats pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom in the same manner and under the same policies as any other temporary disability
- The LEA shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant child, or address other needs related to breast-feeding. A school shall be required to provide the reasonable accommodations specified only if there is at least one lactating pupil on the school campus
- Reasonable accommodations under this section include, but are not limited to, all the following:
 - Access to a private and secure room, other than a restroom, to express breast milk or breast-feed an infant child
 - Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk

- Access to a power source for a breast pump or any other equipment used to express breast milk
- Access to a place to store expressed breast milk safely
- A lactating student shall be provided a reasonable amount of time to accommodate her need to express breast milk or breast-feed an infant child
- A student shall not incur an academic penalty as a result of her use, during the school day, of the reasonable accommodations specified in this section, and shall be provided the opportunity to make up any work missed due to such use.

PARENT INVOLVEMENT

PARENT INVOLVEMENT POLICY

State Board of Education Policy #89-01

A critical dimension of effective schooling is parent involvement. Research has shown conclusively that parent involvement at home and in their children's education, improves student achievement. Furthermore, when parents are involved at school, their children perform better academically and are better prepared for higher education and beyond.

IMPORTANT FACTS:

1. Families provide the primary educational environment.
2. Parent involvement improves student achievement.
3. Parent involvement is most effective when it is comprehensive, supportive, long-lasting, and well planned.
4. The benefits of parent involvement are not limited to early childhood or the elementary level; there are continuing positive effects through high school and beyond.
5. Involving parents in supporting their children's education at home is not enough. To ensure the quality of schools as institutions serving the community, parents must be involved at all levels in the schools.
6. The extent of parent involvement in a child's education is more important to student success than family income or parent education.
7. We cannot look at the school and the home in isolation from one another; families and schools need to collaborate to help children adjust to the world of school. This is particularly critical for children from families with different cultural and language backgrounds.

FRESNO UNIFIED PARENT INVOLVEMENT POLICY

B.P. /A.R. 6020

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to

student achievement and a positive school environment. Parents/guardians can directly affect academic success by reinforcing their children's motivation and commitment to education. Although parents/guardians are diverse in culture, language, and needs, they share the school's commitment to the educational success of their children. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities for parents/guardians to be involved in district and school activities that support student achievement at home and in the school community by:

- a. Providing parents with techniques and strategies that they may utilize to improve their children's academic success
- b. Building effective communication between home and the school, so parents are encouraged to support their children's learning including participation in parent learning opportunities
- c. Encouraging and supporting effective communication between parents and school personnel

Parents/guardians shall be notified of their parental rights and opportunities to be involved in their children's education and opportunities available to them.

The district's Local Accountability Plan shall include goals and strategies for parent/guardian and family member involvement, including district efforts to seek parent/guardian and family member input in district and school site decision making and to promote parent/guardian and family member participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement strategies implemented to increase parent involvement.

The Superintendent or designee shall ensure that each school receiving Title I funds develop a school-level parent involvement strategy in accordance with 20 USC 6318. Furthermore, shall identify the district's goals for the parent involvement program for all schools and involve parents/guardians in the development of the school site parent involvement plan.

The Superintendent or designee also shall ensure:

- (a) parents are involved in the joint development of all district plans as required by State or Federal regulations and guidance, and in the associated process of reviews of schools and the district for academic improvement;
- (b) coordination, technical assistance, and other support to assist schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance;
- (c) coordination and integration of Title I, Part A parent involvement strategies with the parent involvement strategies of other programs district-wide;
- (d) an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of

the schools served. Parents will be an integral part of this annual evaluation process, which will include the identification of barriers to greater participation by parents in Title I activities. Evaluation findings will be used to design and implement more effective parent involvement strategies, including, if needed, revisions to the Title I Parent Involvement Policies.

SCHOOL SITE PARENT ENGAGEMENT POLICY

With approval from the school board, each Title I school shall jointly develop with, and distribute to parents of Title I students a written parental involvement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (20 U.S.C. 6318 (b)(1).)

This policy will include description of the parent opportunities for:

- Policy Involvement
- Shared Responsibilities for High Student Academic Achievement
- Building Capacity for Involvement
- Accessibility

OPPORTUNITIES FOR FAMILY ENGAGEMENT

Parents/Guardians may choose to participate in various parent/school advisory committees such as; School Site Council (SSC), English Learner Advisory Committee (ELAC), and District English Learner Advisory Committee (DELAC), Community Advisory Committee for Special Education (CAC), Parent Teacher Association (PTA), District Advisory Committee (DAC) and other site or district-based committees and/or programs. Contact your child's school for additional opportunities for involvement.

PARENT UNIVERSITY

Parent University is a District-wide strategy initiated by Fresno Unified to empower, engage, and connect families to support student academic achievement, and parent leadership. Parent University celebrated its 10th year anniversary on August 9, 2019, at the Chukchansi Park inviting 2,500 parents to the event. During the 10-year period, more than 50,000 families have been involved in their neighborhood schools. Parent University aims to strengthen and sustain meaningful family engagement to provide parent learning opportunities in Spanish, English, and Hmong in partnership with other community based organizations such as Valley Public Television, Parent Institute for Quality Education, The Fresno Center Fresno Street Saints, Inter-Act and Associates, Central Valley Immigrant Integration Collaborative, Success Together, Education and Leadership Foundation, the City of Fresno, and the Binational Center for the Development of Oaxacan Indigenous Communities. Parent University recognizes families for their participation through the Fall and Spring Parent Recognition Ceremony. Additional leadership opportunities are provided through the Parent Leadership Academy, Fresno Police Department Resident Academy, the Fresno Unified Student Scholarship Banquet and District Advisory Committee meetings. Other engagement strategies include student and parent tours to schools, colleges and universities. Additional

support includes the services of an Academic Counselor, who assists both students and families to set goals for continuing their education beyond the 12th grade, by completing applications for financial aid and applications to colleges and universities. In collaboration with the site administration and parents, school action plans have been implemented to enhance parent engagement. We add new modules and activities yearly based on needs assessment and district initiatives.

Parent University strives to:

- Empower families to be vital partners in educating their child(ren);
- Engage and equip families with the tools and "know-how" to access services and understand how the school district operates;
- Connect families to resources within Fresno Unified and the Community.

Parent University offers a wide range of Parent Learning courses and activities to meet the needs of individual families. Courses include stand-alone learning sessions offered one time and focused on one main topic. Parent Learning Modules offer more than one learning session over a period of 5 weeks culminating with a fifth week activity. Some of the events include tours of middle and high schools, universities and colleges, and presentations from guest speakers in the district and community. Some of the modules and activities offered for 2020-21 include, but not limited to the following:

- Module courses & standalone sessions: College & Career Readiness, Elementary Readiness and Transition; Middle School Readiness & Transition; High School Readiness & Transition; SPED; English Learners, Assessment and Dual Language Immersion Programs.
- Tours: The Center for Advancement of Technology (CART) Tour; Middle School tours; High School tours; Adult Transition Program tour; University trip
- Workshops & Presentations: I-ready presentation, School Choice, Dangers of Vaping, How to Navigate parent Atlas portal.

In addition, Parent University offers community workshops offered by our community partners that are supported by Parent University. Courses are offered at elementary, middle, and high school sites and at Parent University Office. All Modules and stand-alones, presentations, and workshops are offered in English, Hmong, and Spanish. For the most current course description and course offerings, please visit the Parent University website at <https://www.fresnounified.org/dept/parentu/Pages/Curriculum.aspx>

Parent University is located at:

850 N. Blackstone

Fresno, California 93701

Telephone: (559)457-3390

Email Address: Parent.University@FresnoUnified.org Find us on

[Facebook@FUSD Parent University](https://www.facebook.com/FUSDParentUniversity)

VOLUNTEER POLICY

B.P. 1240; A.R. 1240

The wealth of experience available in the community is a resource that should be used in appropriate ways to enrich the educational program and strengthen the schools' relationships with homes, businesses, public agencies and private institutions. By their presence, volunteers also can make school environments safer and more closely supervised.

The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge and abilities with our students.

Each year, our valuable parents/guardians and community members are now expected to complete a volunteer application form at the school where they serve.

Expectations and requirements for volunteers in Fresno Unified:

1. Volunteers shall act in accordance with district policies and regulations, as well as individual site requirements.
2. Each volunteer is required to complete the District Volunteer Application Form, and the completed form must be on file in the Principal's office by commencement of service. This form includes a requirement to disclose any prior criminal convictions. Failure to provide accurate information will result in immediate dismissal.
3. It is recommended, although not required, that each volunteer keep Tuberculosis (TB) testing up-to-date. The TB testing is at the expense of the volunteer. Fingerprinting costs will be covered by the District.
4. Each volunteer is expected to maintain confidentiality regarding each student and family.
5. If volunteers hear about or observe evidence of child abuse, they will report the information to the site Principal or designee immediately.
6. E.C. 35021 provides that a person who is required to register as a sex offender pursuant to P.C. 290 shall not serve as a volunteer.
7. Registered sex offenders cannot serve as chaperones for field trips or other school activities.

VISITORS/OUTSIDERS

B.P./A.R. 1250

The Governing Board encourages parents/guardians and interested members of the community to visit the schools and view the educational program. To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher and principal or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

To ensure the safety of students and staff and avoid potential

disruptions, all visitors shall register immediately upon entering any school building or grounds when school is in session. For purposes of school safety and security, the principal or designee may design a visible means of identification for visitors while on school premises. No electronic listening or recording device may be used by students or visitors in a classroom without the teacher and principal's permission. (Education Code 51512)

TITLE I PARENT/GUARDIAN NOTIFICATION

You have the right as a Title I parent/guardian to:

- Provide suggestions, ideas into the development of the site Title I plan in a "timely and meaningful" manner
- Receive information in an understandable format; and to the extent practicable in a language you understand
- Conference with your child's teacher, observe or volunteer at your child's school
- Have your child's test results explained to you in an understandable way annually
- Provide suggestions to and annually receive the District Board Policy (B.P. 6171) for Title I parent/guardian involvement, and the site parent/guardian involvement policy
- An annual Title I parent/guardian meeting
- Meet at other times in the year in a place and time convenient for Title I parents/guardians
- Receive written notice of your child's teacher's qualifications (U.S.C., Title 20, Chap. 70, Sub Chap. I, Sec. 6311; A.R. 4112.2, 4112.22, 4112.24, 4222)
- Help design the Title I Parent/Guardian Involvement Program (U.S.C., Title 20, Chap. 70, Sub Chap. I, Sec. 6318; A.R. 6171)
- Receive training in how to help your child succeed academically
- Help design teacher training related to helping teachers increase their skills and understanding of working with parents/guardians as equal partners
- Receive information on the qualifications of the staff teaching your children (U.S.C., Title 20, Chap. 70, Sub Chap. I, Sec. 6311; A.R. 4112.2)
- Receive a description of your school's Title I services and the school curriculum
- Receive information on whether your child attends a "persistently dangerous" school
- Provide annual feedback on the success of the Title I Parent/Guardian Involvement Program
- Receive a list of parent/guardian resources

How can parents help their Local Educational Agency (LEA) Improve?

Here are some suggestions to help you work with your school and LEA to support improvements.

1. Learn more about California State Standards.
Become aware of strategies to improve student academic achievement. Additional information and resources are available at the following Websites:
 - The California Department of Education, <http://www.cde.ca.gov>
 - U.S. Department of Education <http://www.ed.gov>
 - California School Dashboard <https://www.caschooldashboard.org/#/Home>
2. Talk with district staff about the Local Educational Agency Plan and LCAP. Visit your child's school and volunteer.

You are encouraged to contact the office of State & Federal Programs at 457-3934 for further information about any of these requirements and to find out how you can become involved in Program Improvement efforts.



Constituent Services

Question	Department / Office	Phone
<ul style="list-style-type: none">• Whom can I contact if I have concerns about my child's school?• Whom can I contact, if I have concerns about a school employee?	Contact your child's principal.	See school directory on page 81.

CONSTITUENT SERVICES OFFICE

The Board created the Constituent Services Office on June 13, 2007, and the main responsibilities are:

- To provide an efficient pathway for families, community members and staff to resolve concerns informally and respond to formal complaints
- Meet with parents, community members, and advocates to problem solve and facilitate resolution
- Provide constituents with requests for district information and or other services
- Resolve and/or respond to concerns related to Personnel, Williams Act, Uniform Complaints Procedures, special education, requests for information, and Public Records Acts (PRA) requests
- Ensure that constituents receive a timely response for requests for information and services
- Support and maintain the process of Board policies revision and review
- Report on regular basis to the Superintendent and the Board regarding the services provided to constituents
- Provide training to staff, parent groups, organizations, and advisory committees related to constituent services

Constituent Services can be reached at 457-3736.

It is the district's goal to resolve most parents/guardians concerns or complaints informally and/or at the level closest to the concern/complaint as possible with the assistance of the school site administrators and the Ombudsperson, who is part of the Constituent Services Office. If this is not possible, or if parents/guardians wish to file a written complaint about, an employee, or unlawful discrimination, discriminatory harassment, intimidation, or bullying in district program and activities, or alleged violations of federal or state laws/regulations, or deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, a teacher vacancy or misassignment, or requiring students to pay fees, deposits for participating in educational activities; parents/guardians may initiate the formal complaint process.

The Constituent Services Office is responsible for receiving, logging, and distributing Personnel and Uniform Complaints to the Superintendent's designees and to offer informal resolution or mediation through the Ombudsperson to resolve the complaint.

PROCEDURES FOR FILING COMPLAINTS

1. Complaint forms are specific to the type of complaint (i.e., employee, program, discrimination, Williams Act, Uniform Complaints, etc.). Complaint forms are available at any school site, the Constituent Services Office or at www.fresnounified.org
2. The process begins by completing a complaint form and returning it to the site administrator, department head, or the district person/department identified to receive the complaint.
3. The complaint process is handled in a confidential manner. Retaliation for filing complaint is prohibited by law and Board policy.

COMPLAINTS CONCERNING SCHOOL PERSONNEL

(B.P./A.R. 1312.1)

Complaint forms can be obtained at any school site, the Constituent Services Office (457-3736) or at www.fresnounified.org. The form must be completed in full and submitted within three months of the alleged incident to the Constituent Services Office. If the complaint is not resolved informally, a written response will be submitted to the complainant within 40 working days.

ANNUAL NOTIFICATION OF THE UNIFORM COMPLAINT PROCEDURES (UCP)

(B.P./A.R. 1312.3)

To all students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties:

The Fresno Unified School District has the primary responsibility to ensure compliance with applicable state federal laws and regulations and has established Uniform Complaint Procedures (UCP) to address and resolve any complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, and/or bullying in any district educational programs.

The Fresno Unified School District shall investigate all allegations of unlawful discrimination, discriminatory harassment, intimidation, or bullying against any person in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race, color, ethnicity, national origin, immigration status, ancestry, age, creed, religion, political affiliation, gender, gender identity, gender expression, genetic information, mental or physical disability, sex, sexual orientation, marital status, pregnancy or parental status, medical information, military veteran status, or association with a person or a group with one or more of these actual or perceived characteristics or any other basis protected by law or regulation, in its educational program(s) or employment, or any other characteristic

identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135 or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610).

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety Programs
- Agricultural Career Technical Education
- State and Federal Career Technical Education, Career Technical and Training Programs
- Child Care and Developmental Programs
- Compensatory Education
- Course Periods Without Educational Content
- Education of Pupils (Homeless, former Juvenile Court Pupils, and Children of Military Families)
- Federal Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- School-site Councils
- California State Preschool Programs and Health/Safety Issues

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the local UCP. A pupil fees or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

Complaints of noncompliance with laws relating to pupil fees are filed with a principal of a school. A pupil fee complaint shall not be filed later than one year from the date the alleged violation occurred. A pupil fee includes, but is not limited to, all of the following:

1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, or equipment, or clothes associated with an educational activity.

The District shall post a notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families, as specified in EC sections 48853, 48853.5, 49069.5, 51225.1 and 51225.2. The notice shall include complaint process information, as applicable.

In order to identify appropriate subjects of state preschool health and safety issues pursuant to HSC Section 1596.7925, a notice shall be posted in each California state preschool program classroom in each school in the District. The notice shall (1) state the health and safety requirements under 5 CCR that apply to California state preschool programs pursuant to HSC Section 1596.7925 and (2) state the location at which to obtain a form to file a state preschool health and safety issues complaint pursuant to HSC Section 1596.7925.

Complaints should be filed in writing and signed by the complainant. However, if a complainant wishes to receive a response, the complainant must indicate that a response is required and provide contact information. If a complainant is unable to put their complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist them in the filing of the complaint.

The Governing Board designates the following compliance officer(s) to receive formal and informal complaints from constituents, including students, and investigate them to ensure district compliance with law (Title II, V, IX, Title 5, Section 504 of the Rehabilitation Act):

Teresa Plascencia, Executive Director
Title 5 Compliance Officer
Constituents Services Office
Address: 2309 Tulare Street, Room 218
Fresno, CA 93721
Telephone Number: (559) 457-3736
FAX: (559) 457-3933
Email: Teresa.Plascencia@fresnounified.org

Paul Idsvoog, Chief of Human Resources
Title IX Officer/AgeDA (Discrimination Act)
Human Resources
Address: 2309 Tulare Street, Fresno, CA 93721
Telephone Number: (559) 457-3730
FAX: (559) 457-3528
Email: Paul.Idsvoog@fresnounified.org

Brian Beck, Special Education
Assistant Superintendent
Special Education Office
Address: 1301 M Street, Fresno, CA 93721
Telephone Number: (559) 457-3226
FAX: (559) 457-3258
Email: Brian.Beck@fresnounified.org

Jeanne Butler, Manager
Section 504 Coordinator
Address: 1301 M Street, Fresno, CA 93721
Telephone Number: (559) 457-3220
FAX: (559) 457-3258
Email: Jeanne.Butler@fresnounified.org

Complaints alleging unlawful discrimination, discriminatory harassment, intimidation or bullying must be filed not later than six (6) months from the date the alleged incident occurred or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, discriminatory harassment, intimidation or bullying. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. As appropriate for any complaint alleging retaliation, unlawful discrimination, discriminatory harassment, intimidation, or bullying, the Superintendent or designee may keep the identity of the complainant confidential to the extent that the investigation of the complaint is not obstructed. Complaints shall be investigated in a manner that protects the confidentiality of the parties and maintaining the integrity of the process.

Complaints will be investigated, and a written decision or report will be sent to the complainant within sixty (60) calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time. The Local Educational Agency (LEA) person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complainant has a right to appeal the LEA's decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the LEA's decision. In any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the respondent also shall have the right to file an appeal with the CDE in the same manner as the complainant, if they are dissatisfied with the district's decision. The appeal must include a copy of the complaint filed with the LEA and a copy of the LEA's decision. Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of the LEA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies, including, but are not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

The district prohibits retaliation in any form for filing a complaint and shall ensure that complainants or anyone who has acted to uncover or report a violation subject are protected from retaliation. The UCP shall also be used when addressing complaints alleging retaliation against a complainant or other participant in the complaint process. A copy of the Fresno Unified School District's UCP policy and complaint procedures shall be available free of charge.

Williams Uniform Complaint Procedures

Education Code 35186 requires that the following notice be posted in your child's classroom. A.R. 1312.4

- There should be sufficient textbooks and instructional materials.
- School facilities must be clean, safe, and maintained in good repair. Good repair means that the facility is maintained in a manner that assures that it is clean, safe and functional as determined by the Office of Public School Construction; and
- There should be no teacher vacancies or misassignments; and

To file a complaint regarding the above matters, Williams Uniform Complaint forms can be obtained at any school site, the Constituent Services Office (457-3736), or at www.fresnounified.org. Copies of the local educational agency complaint procedures shall be available free of charge. Williams Uniform Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must indicate that a response is required and must provide contact information.

TITLE IX: DISCRIMINATION BASED ON SEX

E.C. 221.61; B.P. 0410

The Fresno Unified School District is committed to providing educational programs, activities and services that are free from unlawful discrimination based on actual or perceived legally protected characteristics, or association with a person or group with one or more of such characteristics, including sex, sexual orientation, gender, gender identity, and gender expression, as required by Title IX of the Education Amendments of 1972. The District's general nondiscrimination/harassment policy is found in Board Policy No. 0410.

Key areas addressed by Title IX include athletics; sexual misconduct; including sexual harassment and sexual violence; pregnant and parenting students; off-campus activities; recruitment and admission; and employment. Schools must protect against discrimination in these areas. Schools must also prohibit retaliation against any person for opposing an unlawful practice or policy, or filing, testifying about or participating in any complaint under Title IX. The UCP shall also be used to file complaints with the Title IX compliance officer. For more information, please visit:

- District's Title IX webpage at <https://www.fresnounified.org/sites/board/cs/Pages/Title-IX-Notification.aspx>
- California Office of Equal Opportunity at <https://www.cde.ca.gov/re/di/or/oeo.asp>

- United States Department of Education Office of Civil Rights at <https://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

Nondiscrimination In District Programs And Activities

B.P. 0410

The Governing Board is committed to equal opportunity for all individuals in education. The District prohibits discrimination, harassment, intimidation, and bullying on actual or perceived race, color, religion, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, marital status, medical information, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics in all District acts related to school activities, programs, practices, or school attendance within a school under the jurisdiction of the Superintendent.

District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

The Superintendent or designee shall review district programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice, or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. He/she shall take prompt, reasonable actions to remove any identified barrier.

Pursuant to 34 Code of Federal Regulations (CFR) 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admissions and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parental notification distributed pursuant to Education Code 48980 and, as applicable, in announcements, bulletins, catalogs, application forms, or other materials distributed by the district. As appropriate, such notification shall be posted in district schools and offices, including staff lounges, student government meeting rooms, and other prominent locations and shall be posted on the district's web site and, when available, district-supported social media.

Concurrently the Board reaffirms its commitment to promote diversity training, racial harmony among its students, staff and the community; and to promote education that is anti-racist and multi-cultural.

District programs and facilities viewed in their entirety, shall be in compliance with the Americans with Disabilities Act (ADA) and any implementing standards and/or regulations. When structural changes to existing district facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or designee shall ensure that the district provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to district and school web sites, note-takers, written materials, taped text, and Braille or large print materials.

The individual identified in A.R. 1312.3 - Uniform Complaint Procedures as the employee responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws is hereby designated as the district's ADA coordinator. He/she shall receive and address requests for accommodation submitted by individuals with disabilities, and shall investigate and resolve complaints regarding their access to district programs, services, activities, or facilities.

Director of Benefits and Risk Management
2309 Tulare Street
Fresno, CA 93721
Phone (559) 457-3520
Fax (559) 457-3838

GENDER AND IDENTITY INCLUSION

B.P. 5145.31

The Governing Board is committed to addressing the safety needs of all students, including those needs related to a student's actual or perceived gender identity, gender expression, or sexual orientation. The purpose of this Board Policy is to set out guidelines regarding issues related to transgender and gender expansive/gender non-conforming students.

The Board recognizes that a safe and civil school environment is necessary for students to have equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities; and is integral to student success.

The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying targeted at any student by anyone, based on the student's actual or perceived sex, sexual orientation, gender, gender identity, or gender expression, race, ancestry, national origin, immigration status, ethnicity, ethnic group identification, age, religion, color, marital status, medical information, pregnancy or parental status, physical or mental disability, age or, the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics (42 USC 2000d-2000e-17, 20 USC 1681-1688, Education Code 200, 220, 221.5 (f)).

SAFE PLACE: RESPONSE TO IMMIGRATION ENFORCEMENT

B.P. /A.R. 5145.13

The Governing Board is committed to the success of all students and believes that every school site should be a safe and welcoming place for all students and their families irrespective of their citizenship or immigration status.

Formal and Informal Complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies should be directed to the following:

Compliance Coordinators:

Executive Director
Title 5 Compliance Officer
Constituents Services Office
2309 Tulare Street, Room 218
Fresno, California 93721
(559) 457-3736

Manager
Section 504 Coordinator
Fresno Unified School District
1301 M Street, Fresno, CA 93721
(559) 457-3220

Chief, Human Resources
Title IX Officer/AgeDA (Discrimination Act)
Fresno Unified School District
2309 Tulare Street, Fresno, California 93721
(559) 457-3730

Special Education
Assistant Superintendent
Special Education Office
Fresno Unified School District
1301 M Street, Fresno, CA 93721
(559) 457-3226

Complaints Concerning Special Education Programs/Due Process
Assistant Superintendent
Special Education Department
1301 M Street
Fresno, CA 93721
Phone: (559) 457-3226

All above staff can also be contacted at titleix@fresnounified.org or by visiting www.fresnounified.org

Referrals of Complaints to Other Agencies

The following complaints shall be referred to the specified agency named in each complaint:

1. Allegations of child abuse shall be referred to the County Department of Social Services Protective Services Division and the appropriate law enforcement agency.
2. Health and Safety complaints regarding a Child Development Program shall be referred to the Department of Social Services for licensed facilities and the appropriate Child Development Regional Administration Administrator.
3. Discrimination issues involving Child Nutrition Programs shall be referred to the USDA, Director, Office for Civil Rights (OCR). <http://www.fns.usda.gov/civil-rights>
4. Employment discrimination or harassment complaints shall be investigated and resolved by the district in accordance with the procedures specified in A.R. 4030 - Nondiscrimination in Employment including the right to file the complaint with the California Department of Fair Employment and Housing.
5. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

SCHOOL DIRECTORY

ELEMENTARY SCHOOLS

Addams (559) 457-2510
 Addicott..... (559) 253-6517
 Anthony (559) 457-2520
 Ayer (559) 253-6400
 Aynesworth..... (559) 253-6410
 Bakman (559) 253-6610
 Balderas (559) 253-6420
 Birney (559) 248-7000
 Burroughs (559) 253-6430
 Calwa..... (559) 457-2610
 Centennial (559) 248-7040
 Columbia (559) 457-2630
 Del Mar (559) 248-7070
 Easterby (559) 253-6440
 Eaton (559) 451-4470
 Ericson..... (559) 253-6450
 Ewing..... (559) 253-6460
 Figarden (559) 451-4480
 Forkner (559) 451-4490
 Fremont (559) 457-2910
 Gibson (559) 451-4500
 Greenberg (559) 253-6550
 Heaton (559) 457-2920
 Hidalgo (559) 457-2930
 Holland (559) 248-7140
 Homan..... (559) 457-2940
 Jackson (559) 457-2950
 Jefferson..... (559) 457-2960
 King (559) 457-2970
 Kirk (559) 457-2980
 Kratt..... (559) 451-4510
 Lane..... (559) 253-6480
 Lawless..... (559) 451-4520
 Leavenworth (559) 253-6490
 Lincoln (559) 457-3010
 Lowell (559) 457-3020
 Malloch (559) 451-4530
 Manchester GATE (559) 248-7220
 Mayfair..... (559) 457-3140
 McCardle (559) 451-4540
 Muir..... (559) 457-3150
 Norseman (559) 253-6500
 Olmos (559) 253-6620
 Powers-Ginsburg..... (559) 248-7230
 Pyle..... (559) 248-7240
 Robinson (559) 451-4550
 Roeding (559) 248-7250
 Rowell..... (559) 457-3200
 Slater (559) 248-7260
 Starr..... (559) 451-4560
 Storey (559) 253-6530
 Sunset (559) 457-3310

Thomas..... (559) 248-7270
 Turner (559) 253-6540
 Vang Pao..... (559) 457-3380
 Viking..... (559) 248-7290
 Vinland..... (559) 248-7300
 Webster (559) 457-3430
 Williams (559) 248-7540
 Wilson..... (559) 248-7320
 Winchell (559) 457-3440
 Wishon..... (559) 248-7330
 Wolters (559) 248-7340
 Yokomi..... (559) 457-6140

MIDDLE SCHOOLS

Ahwahnee..... (559) 451-4300
 Baird (559) 451-4310
 Bullard Talent K-8..... (559) 248-7030
 Gaston (559) 457-3400
 Computech (559) 457-2640
 Cooper Academy..... (559) 248-7050
 Fort Miller..... (559) 248-7100
 Hamilton K-8..... (559) 248-7370
 Kings Canyon (559) 253-6470
 Scandinavian (559) 253-6510
 Sequoia (559) 457-3210
 Tehipite..... (559) 457-3420
 Tenaya..... (559) 451-4570
 Terronez (559) 253-6570
 Tioga..... (559) 248-7280
 Wawona..... (559) 248-7310
 Yosemite..... (559) 457-3450

HIGH SCHOOLS

Bullard (559) 451-4320
 Cambridge (559) 253-6560
 CART (559) 248-7400
 Design Science (559) 248-7353
 DeWolf (559) 248-7350
 Duncan (559) 248-7080
 Edison..... (559) 457-2650
 Fresno..... (559) 457-2780
 Hoover (559) 451-4000
 McLane (559) 248-5100
 Patiño (559) 248-7360
 Roosevelt..... (559) 253-5200
 Sunnyside (559) 253-6700

OTHER

Cesar Chavez Adult School..... (559) 457-6000
 Fulton School..... (559) 600-6880
 J.E. Young Academic Center ... (559) 457-3190
 Lori Ann Infant Center (559) 248-7236
 Phoenix Elementary Academy .. (559) 248-7500
 Phoenix Secondary Academy .. (559) 457-2990
 Rata 7-12..... (559) 451-4585

DEPARTMENT DIRECTORY

After School Program/Extended Learning	559-248-7461
Athletics	559-457-3655
Attendance.....	559-457-3537
Career Technical Education	559-248-7175
Communications	559-457-3735
Constituent Services	559-457-3736
Early Learning	559-457-3416
English Learner Services	559-457-3928
Food Services	559-457-6250
Fresno Adult School - Cesar Chavez Education Center	559-457-6000
General Information	559-457-3000
Gifted and Talented Education (GATE) Office	559-457-6073
Health Services	559-457-3294
Migrant Education	559-457-3984
Parent University/Parent Involvement.....	559-457-3390
Preschool (Pre Kindergarten).....	559-457-3682
Project ACCESS/Passport to Life	559-457-3359
Safety and Security Office.....	559-457-3980
School Asbestos	559-457-3043
School Attendance Review Board (SARB).....	559-457-3942
Special Education	559-457-3220
State & Federal Programs	559-457-3934
Student Discipline: Suspension and Expulsion	559-457-3348
Student Records	559-457-3362
Technology	559-457-2570
Transfers Office	559-248-7538
Transportation.....	559-457-3138



2021-2022 Student Transfer Request

Mail or deliver applications to:
Transfers Department
4120 N. First Street Fresno, CA 93726
Phone: 559-248-7538
Fax*: 559-248-7481

STUDENT _____
(Please Print) First Name _____ Last Name _____
FUSD Student ID _____ Yes/No _____
Special Ed? _____

Birth Date _____ Grade Level Requested _____ Home Address (Student) _____ Zip _____
Male/Female/Non-Binary _____

May choose up to two schools in each category. Mark 1 or 2 to indicate first or second choice.
Application and admission is not limited on the basis of race, color, national origin, sex, disability, sexual orientation, gender, ethnic group identification, or ancestry.

Other School Transfers		Magnet Schools		Dual Language Immersion Programs	
For any Fresno Unified school not listed on this form, write in the name. Transportation is the responsibility of the parent/guardian.		① ②	Yokomi TK – 6 Parent Employed Downtown: Yes/No Address _____	PART A: Circle the correct response below: Student's Home Language: <u>English/Spanish</u>	
①		① ②	Hamilton TK – 8	PART B: Choose a first or second choice	
		① ②	Bullard Talent K – 8	① ②	Dual Language Immersion PK – 6 Ewing
②		① ②	Baird 5 – 8	① ②	Dual Language Immersion PK – 6 Leavenworth
		① ②	Cooper IB Academy 6 – 8	① ②	Dual Language Immersion PK – 6 Sunset
Admission Criteria Schools		① ②	Alwahnee 7 – 8	① ②	Dual Language Immersion PK – 4 Wawona
Admission Criteria schools require students meet specific academic or other criteria in order to be considered for admission. Contact the Transfers Department for additional details.		① ②	Design Science Middle College 9 – 12	① ②	Dual Language Immersion 7 – 8 Yosemite
① ②	Manchester GATE 2 – 6	① ②	Duncan Applied Technology 9 – 12	① ②	Dual Language Immersion 9 – 12 McLane
① ②	Yokomi GATE 2 – 6	① ②	Fresno High IB 9 – 12		
① ②	Edison Computech 7 – 12	① ②	Patino School of Entrepreneurship 9 – 12		
① ②	Sunnyside Doctor's Academy 9 – 12	① ②	School of the Arts at Roosevelt 9 – 12		
① ②	Additional Application Required, No Transportation	① ②	Students must be enrolled in two fine arts courses		

Important information regarding all transfers:

- **On-time applications received on or before December 1st receive priority for selection.**
- Students are selected for most schools using a random lottery when space is available at the requested school and grade level.
- Transfers are good to the highest grade level at the assigned school.
- A new transfer must be completed when entering middle or high school.
- Transfers may be revoked for excessive tardies, absences, or brought to school early or left excessively late. Revocation may occur if student fails to uphold appropriate behavior standards or has poor academic performance.

I attest all information on this form is accurate. If any court order pertains to this student the other parent may have to sign in agreement. Transfers may be revoked for false information.

Signature of Parent/Guardian _____
Parent _____ Date _____ Email _____

Parent/Guardian Print Name _____
Parent Birth _____ Date _____ Phone #1 _____ Phone #2 _____

Out of District Employment-Related Transfer* (Attach proof of employment, annual verification required):
Business Name _____ Address _____ Circle: ☐ Renewal ☐ New

*School Districts may exchange student records before processing this request. *FUSD will not be responsible for faxes not received



Fresno Unified School District
Preparing Career Ready Graduates

eLearn
Academy

eLearn Academy offers:

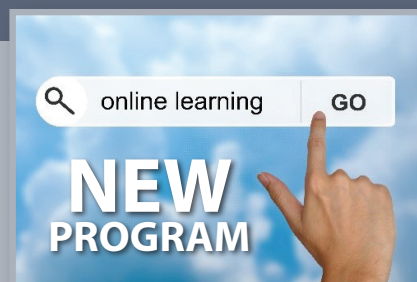
- Online learning programs for students in grades PK-12
- Accredited, online, flexible learning
- Credentialed teachers providing rigorous instruction
- Whole group, small group, and individualized support

**ENROLL
NOW**

Contact Us:

eLearn Academy
822 N. Abby
Fresno, CA 93701
559-457-3190

Email: eLearnAcademy@fresnounified.org
www.fresnounified.org/schools/elearn





EduText

FRESNO UNIFIED SCHOOL DISTRICT

.....> connect. communicate. educate.

RECEIVE YOUR CHILD'S GRADES VIA TEXT MESSAGE!



Multiple Parents Can Register Following These Easy Steps

- 1 FIND YOUR EDUTEXT PARENT PIN NOTED ON YOUR CHILD'S:**
 - Progress report
 - Report card
 - Class schedule
 - ATLAS Parent Portal

- 2 TEXT YOUR EDUTEXT PARENT PIN TO:
28527 (ATLAS)**

REGISTRATION IS AUTOMATIC AND PARENTS WILL BEGIN SEEING GRADE AND ATTENDANCE MESSAGES BY THE FOLLOWING SCHOOL DAY. FAMILIES WITH MULTIPLE FRESNO UNIFIED STUDENTS WILL NEED TO TEXT EACH OF THEIR PARENT PINS SEPARATELY TO 28527 (ATLAS).

**BOARD ADOPTED
January 29, 2020**

SCHOOL YEAR 2020-2021

Visit us on the web
www.freshounified.org

JULY, 2020											
S	M	T	W	T	F	S					
5	6	7	8	9	10	11	1	2	3	4	
12	13	14	15	16	17	18					
19	20	21	22	23	24	25					
26	27	28	29	30	31						

H	HOLIDAY
I	INSTITUTE DAY
1	NOT IN SESSION
B	BUYBACK DAY

SCHOOL BEGINS
August 17, 2020
SCHOOL ENDS
June 10, 2021

DISTRICT BUYBACK DAY

August 12, 2020,
October 26, 2020
March 1, 2021

AUGUST, 2020						
S	M	T	W	T	F	S
						1

SEPTEMBER, 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	

OCTOBER, 2020						
S	M	T	W	T	F	S
					1	2
						3

NOVEMBER, 2020						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11

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27	28	29	30			
						21

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						21

8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
					15	

VACATION & HOLIDAYS

Independence Day: July 4
(observed July 3, 2020)

Labor Day: Sept. 7

Veterans' Day: Nov. 11

Thanksgiving: Nov. 23-27

Winter Break: Dec. 21-Jan. 8

M.L. King, Jr. Day: Jan. 18

Lincoln's Birthday: Feb. 18

Presidents' Day: Feb. 18

Spring Break: March 23-April 5

Memorial Day: May 31

Independence Day: July 4, 2021
(observed July 5, 2021)

DECEMBER, 2020												
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27	28	29	30	31								

JANUARY, 2021						
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FEBRUARY, 2021												
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							14	15	16	17	18	19
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MARCH, 2021												
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14	15	16	17	18	19	20						
21	22	23	24	25	26	27						
28	29	30	31									

REPORT TO PARENTS

HOLIDAYS FOR CLASSIFIED PERSONNEL

2020: July 3, Sept. 7, Nov. 11,
Nov. 26 & 27, Dec. 24 & 25
2021: Jan. 1, Jan. 18, Feb. 8
Feb. 15, April 2, May 31, July 5

[illegible]

MAY, 2021						
S	M	T	W	T	F	S

JUNE, 2021						
S	M	T	W	T	F	S

JULY, 2021						
S	M	T	W	T	F	S

<p>END OF SEMESTER DATES ELEMENTARY & SECONDARY</p> <p>Dec. 18 (82 days) June 10 (98 days)</p>

STANDARDIZED TESTING WINDOWS

180

**BOARD OF EDUCATION
MEETINGS**
2nd & 4th Wednesdays
unless otherwise specified

Board Meetings are held at the
FUSD Education Center
2309 Tulare Street, 2nd Floor

APRIL, 2021											
S	M	T	W	T	F	S					
4	5	6	7	8	9	10	1	2	3		
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						19					

MAY, 2021									
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16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30	31								
		20							

JUNE, 2021												
S	M	T	W	T	F	S						
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6	7	8	9	10	11	12						
13	14	15	16	17	18	19						
20	21	22	23	24	25	26						
27	28	29	30									
							8					

JULY, 2021											
S	M	T	W	T	F	S					
				1	2	3					
4	5	6	7	8	9	10					
11	12	13	14	15	16	17					
18	19	20	21	22	23	24					
25	26	27	28	29	30	31					
							0				

Public Schools Month - April, 2021
CA Day of the Teacher - May 4, 2021
Classified Employee Week - May 17-21, 2021

Traditional School Year - 180 teaching days and 5 non-student days
2 Institute Days: August 13 & 14, 2020
3 District BuyBack Days: August 12, 2020; October 26, 2020; March 1, 2021

Deviations from the calendar require Board approval.