Online Registration for Preschool Students

Our Online Registration Tool is designed to streamline the registration process and save time. The registration can be completed from a cell phone, a tablet, or any other web-enabled device. It is available in three languages: English, Spanish and Hmong. Parents/Guardians will need to **upload** required documents to complete the registration process. The list of required documents can be found at earlylearning.fresnounified.org.

This tool is not for existing students transferring to a new school.

Parent Process:

If you have a Personal Parent Portal Account in ATLAS click here: ATLAS Parent Portal and select Registration.



• If you do not have an existing Parent Portal Account, go to <u>Online Registration</u> to begin. You must have a valid email address prior to creating your personal account.



Enter your child's address.



• Enter your child's Date of birth.



Note: your child must be 6 weeks or older. Children 6 weeks or older or less than 3 years old are eligible for full day program only.

Select Program

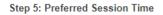


Note: If you select Preschool Part Day, the following options will show (these options differ from Early Learning Centers Full Day program):

Select the school year you are enrolling your child.



Select the session time.



 \bigcirc AM \bigcirc PM

If your child is 4 years old, you will be asked if you are interested in the Dual Immersion Program (DI). This is not applicable for 3-year-old children. Dual Immersion refers to teaching academic content in two different languages with the goal of students becoming literate in both. Some Dual Immersion and bilingual programs teach equally in two languages while others begin equally and gradually switch to mostly English.

Step 6: Are you interested in a Dual Immersion (DI) program?

No

If you select Yes, only schools that offer a Dual Immersion program will be available under School Choice 2. School Choice 1 is based on your home address and is preselected for you.

If you select NO, School Choice 2 will display all elementary sites.



Note: First and Second choice schools are not guaranteed. All programs are based on eligibility and need. Early Learning will contact you with final placement.

If you select Early Learning Centers Full Day, the following options will show (if the **reason for service is employment** then **skip this step**):

Step 4: Select reason for service other than employment

Parent/caretaker incapacitated because of medical or psychiatric special needs

Education or training

Actively seeking employment

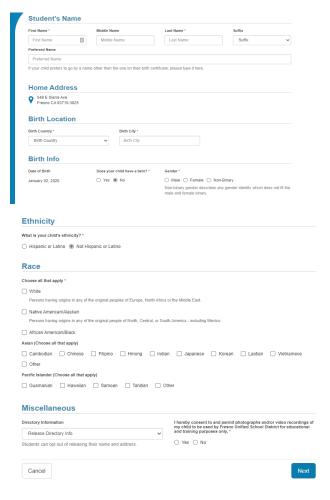
Select School Choice 1 and 2 (please choose a different school for each).



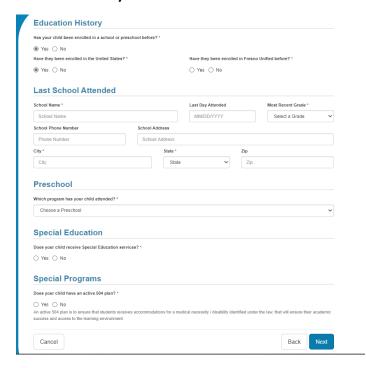
After you have completed the information, click Getting Started.

*All fields with a red asterisk are required and must be completed

Student Information

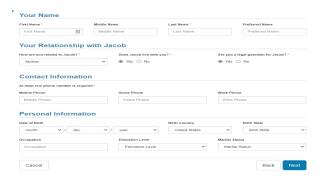


Education History



If your child receives Special Education services or has an active 504 plan, you will need to upload the necessary documents on the Required Documents page.

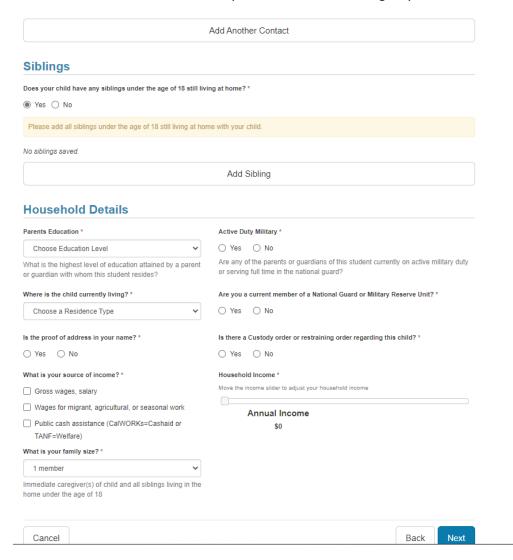
Your Information



Please note: if you are not the legal guardian, you will need to complete a Caregiver's Affidavit (contact Project Access at (559)457-3359) and upload it. If you are the foster parent, you will need to upload the Placement Agreement.

Family Information page

You can add additional contacts that you can indicate as emergency contacts.



Note: you will need to provide information and a birth certificate for each of your child's siblings under the age of 18 still living at home. Birth Certificates can be uploaded in the Required Documents tab.

Depending on the source of income you have, you will be required to upload pay stubs or other income related documents.

Home Language Survey:

The California Education Code requires that schools determine the language(s) spoken at home by each student. This information is essential for schools to provide meaningful instruction for all students. If a language other than English is spoken in the home, the District is required to do further assessment of your child.

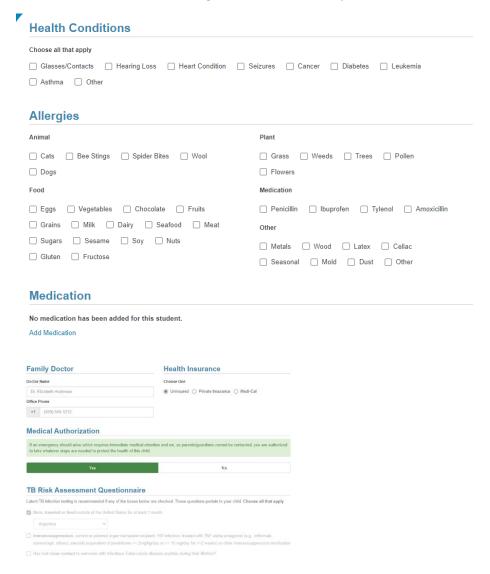


Select the preferred language you would like to complete the Home Language Survey.

On the Required Documents page, you will be able to download the Home Language Survey. Complete it and upload.

Medical Information

Enter all health conditions, allergies, medications that you need us to be aware of.



Required Documents

Click on the document name to upload a file. (i.e. Birth Certificate) then click the Upload File button.



Please upload all required documents to expedite the registration process. The Home Language Survey has a download icon to the right. This will allow you to download the document, fill it out, and save it to your computer to upload.

The next page is the summary page. This is a confirmation that your registration has been submitted to Early Learning. It lists all documents that have been submitted (in green) or still need to be submitted (in yellow).

